

Town of Acton  
Planning Board Meeting Minutes  
April 17, 2008

Members Present: Chip Venell, Jim Fiske, Tom Cashin, Randy Goodwin, Yoli Gallagher, Larissa Crockett (alternate)

Members Absent: Keith Davis (alternate)

Guests: Shelly Blaisdell (minutes secretary), Ken Paul (CEO), Jamie Oman-Saltmarsh (SMRPC), Anna Williams (Comp. Plan Implementation Committee Secretary), John Moore, Rob Meyer, Roy Trafton, Mark Lowell (Comp. Plan Implementation Committee), Wayne Pillsbury, Gloria Pillsbury, Barbara Sekar, Doris-Anne Nevison, Marion Elliott, Ted Richard, Mark Hurd, Mrs. Mark Hurd, Bernie Yeaton, Gordon Waterman, John Nevel, Marilyn Castle, Joe Ruma, Frank Verock, Lorraine Yeaton

Meeting called to order at 7:00 p.m. by Chairman Chip Venell

1. Comprehensive Implementation Committee, with assistance from Jamie Oman-Saltmarsh of SMRPC, gave a third presentation to the board and public regarding the changes they are recommending to be voted on at the upcoming annual Town Meeting in June. Tom Cashin began by explaining the Comp. Plan's maps and plan, as outlined in the report prepared by the Comp. Plan Implementation Committee.

Tom Cashin pointed out that a proposed village district is planned, along with changes on zoning, and explained the zones on the maps presented to the public and the boards. Rob Meyer

read through the list of questions that the Comp. Plan Committee posed to the assessor, and read the assessor's answers to the public. An opportunity was given for the public to make comments and ask questions.

Tom directed citizens to go to the towns website for further information on the Comp. Plan Committee's presentation, and also for the information that is in the handouts that were given to the public.

Jim made a motion to accept the meeting minutes of April 3, 2008. Randy seconded. All in favor. Approved 6-0

2. The board discussed the escrow account that was recently set up by Mr. Pat Hannon, and the procedure for the bills that have been incurred thus far to be paid with that escrow money. Tom felt that Mr. Hannon should be given a deadline to get the workshop scheduled, and other board members disagreed with Tom's suggestion of a deadline or a findings of fact would be made.

Tom made a motion that Mr. Hannon be sent a certified, return receipt letter stating that the escrow account be brought up to date, and a workshop date be set up on or before the May 15, 2008 meeting or the board will make a findings of fact at that meeting.

Comments: The board discussed setting an end date on this application regardless of what takes place between now and then.

Tom withdraws his motion.

Larissa Crockett makes a motion that a letter be sent to Mr. Pat Hannon by certified, return receipt requested mail informing him of the status of his escrow account after all bills get paid, and request that he bring that account back up to \$2,500.00 so that a workshop can be set up between himself, Randy Tome and the planning board on or before May 15, 2008, or at a time that is agreeable to all parties involved.

Yoli seconds.

Comments: The board discussed whether a deadline should be set, and Tom wanted to add to Larissa's motion stating that if there is an unwillingness to meet on or before May 15, 2008 then the board will move forward to make a findings of fact, and requests that Larissa's motion be amended to set a deadline for the escrow to be brought up to date. Several board members disagree with Tom's suggested amendment, and Jim asks if we can just set up a workshop and speak with the applicant in that forum instead of waiting for the escrow to be brought up to an appropriate balance? Discussion ceased and Chip asks for a vote on Larissa's motion.

Vote is 4-1 Motion Approved

Meeting adjourned at 9:30 p.m.