

ACTON PLANNING BOARD PUBLIC MEETING

July 21, 2011

ROLL CALL – Meeting began at 7:03 pm

Members present were: Chip Venell – Chairman
 Thomas Cashin – Vice Chairman
 Yoli Gallagher
 Jessica Donnell
 Arthur Kelly
 Bob Kane – 1st Alternate

Members absent were:

Also present were: Ted Kryzak, BOS, Kenneth Paul, CEO and Linda Capristo, Recording Secretary

MINUTES – **Approval of July 7, 2011 minutes.** The minutes needed edits and will be presented at a later date.

Motioned by to accept as written, seconded – Vote.

NEW BUSINESS – **‘Order’ for Special Town Meeting, September 29, 2011 at 7:00pm**

Mr. Kryzak opened by stating that Ms. Crockett intended on having Mr. Paul attend the Selectmen’s meeting next Thursday, July 28th to come up with some kind of brief document with regard to the zoning changes but feels it is not their job to do it. He feels that if the Planning Board/CEO feels it is necessary, it should be done by the PB/CEO. Mr. Kryzak also noted that the BOS put out the ‘Order’ on May 26, 2011 which reads: “Do you favor on moving forward the Proposed Changes to the Town of Acton Zoning Ordinance?” Mr. Kryzak continued by stating they would be meeting Thursday and adding another item to the Town Meeting so there is time to change what was written in the order or would like to consider any changes before it goes to Town Floor. He continued by saying if the PB is happy with it that’s fine but if the PB would like to make changes it must be done by next Thursday, July 28 as that is the deadline to be legal. The BOS are adding a question to the Order for the Town Meeting: “Should the Selectmen pursue having the Fire Department and Ambulance Department combined?” That gives until next June to decide that. Mr. Kryzak reiterated that if you wish to change the wording of the Order, please do so by next Thursday before the BOS meeting so that it can be signed that evening. He continued by saying if you want it in separate sections as it was presented before Town Meeting now is the time to do it. Mr. Venell said they discussed having each six sections as first proposed, but the problem with that is if you pass five of them and not section three which has all the definitions then you are in trouble. It makes sense to us (PB) one vote, one document – this is it. Mr. Cashin mentioned particularly the expenditures that went into this preparation so to back track after September 29 would be absurd. Mr. Kryzak said fine, they (BOS) would leave the question there and just wanted the PB to know of the second question for the Special Town Meeting. The other thing is about us (BOS) creating a document of the proposed changes in smaller bits that you guys should be doing that not us. He said Mr. Paul secretary will have more hours downstairs now that the reval has been completed and he wanted to make the PB aware of that this starts Monday. He continued by saying if you decide that you need this document you have someone that can help type it up and pass it out. Mr. Venell asked this document meaning what. Mr. Kryzak responded that Ms. Crockett was saying that there is a need of a document that shows of pros and cons of each of the Articles. He continued by saying that is up to you guys (PB). Mr. Venell stated that there has been a dozen Public Hearings on this and it is pretty much the same. There have been a couple of changes but it is the same as initially proposed, for the most part. He continued by saying he is not sure if people are going to want to sit down with some kind of crib sheet that is what a Public Hearing is for. Mr. Venell looked at the camera and announced to the cable audience that if you have questions, please show up to the Public Hearing, Thursday, August 4th at 7pm.

Mr. Cashin asked Mr. Kryzak if he would like to look at the Maps and he replied no he is all set. Mr. Kryzak said they have an incredibly busy meeting Thursday. The BOS is opening up bids for both the big jobs at the school; the paving and intercom bids, a Public Hearing for a liquor license, an executive session. The BOS meeting is stacked

for Thursday and didn't want to make Mr. Paul come to the BOS meeting unnecessarily. He said this is the place to do it and not at their BOS meeting that is all he wanted to get across.

Mr. Cashin had a written a brief update that pertains to the zoning map 1st and 2nd order streams from when Mr. Paul and he met with JT Lochman at SMRPC last week. The document is for building a case to enumerate 1st order streams and 2nd order streams in Town to build a case to protect 1st order streams for the previous proposal which has been withdrawn and will not appear before the Board until 2012. He just wanted to keep an accurate tally of the work that JT Lochman did. Mr. Venell said to make sure we hang on to it for discussion next year. He continued by saying that this is going to be brought up in June to see if we can't put this back in the Zoning, is that correct Mr. Cashin. Mr. Cashin replied yes, let's hope. Mr. Venell asked what was the map and Mr. Cashin replied that this is the first draft of the deletion of the 1st order streams. Mr. Lochman missed a couple and the plan is to return to see Mr. Lochman when he is back from a trip to have it amended. He did say he is still within budget and they will be ready for the August 4th Public Hearing. Mr. Venell asked that when it is returned that it be posted somewhere in the Town Hall so that it can be viewed.

Mr. Paul arrived a little late and stated he had nothing for the PB this evening. The only thing was what he and Ms. Crockett discussed with regards to the pros and cons list. Mr. Venell informed Mr. Paul that Mr. Kryzak already went over that. Mr. Paul then asked if we should add the word Map to the Order for September 29th, everyone agreed yes and Mr. Kryzak asked if that means we have two questions. Mr. Venell stated no and Mr. Kryzak produced the Order where the words Official Town Map 1 of 2 and 2 of 2 was inserted. Mr. Kryzak asked to have it typed up and sent up to his secretary and she will put it on the Agenda for Thursday night. Mr. Paul asked about the document in which Ms. Crockett proposed. Mr. Venell said the crib sheet. Mr. Paul continued by saying he was just going to focus on the underlining which is all new verbiage, that would be new coming in. Anything coming out would be less regulation and crossed out. He said he had one to two pages of significant changes and of course the two maps. He said if it is a full room and the audience wishes to go through every single page, line by line until they get all questions answered, we will certainly do that. But if no one shows up because we have had how many Public Hearings... and the only major change from the prior one is the stream protection that has been pulled out. Mr. Paul said so we will see what happens but he hopes that anyone with questions shows to go through it and to weed out the misinformation or answer any the questions they may have. There is really no new regulation in there especially if it is for a single family house with accessory structures, there is none. It is less restrictive. Ms. Donnell asked the consensus of the pros-cons document. Mr. Venell said no. Ms. Donnell said she just wasn't sure what Mr. Paul's decision was. Mr. Paul said he would have a one page document at least for him, if it is something that people seem interested in then we can have a few copies available. How many copies of this 121 page document do we want to print? Mr. Venell said the amount of money that is going into this is just unbelievable. Mr. Venell asked if anyone had time to go through the document. Mr. Paul said the main thing is to go through the underlined parts. The highlighted areas have already been approved and just incorporated. Anything that is strikeout is being removed. So there is a lot of deregulation in the strikeouts. Ms. Capristo asked if there was a decision of how many copies should be made, it is online. It was decided that 25 copies should be made and any extra would be used for the Town Meeting. Mr. Venell looked at the camera and asked anyone coming to the meeting and has a copy to please bring it with them.

CODE OFFICE – No new business.

UNFINISHED BUSINESS – None.

ADJOURNED - 7:45 pm