

ACTON PLANNING BOARD PUBLIC MEETING

DATE June 21, 2012

ROLL CALL – Meeting began at 7:10 pm

Members present were: Chip Venell – Chairman
 Thomas Cashin – Vice Chairman
 Jessica Donnell
 Yoli Gallagher
 Arthur Kelly
 Robert Smith – Alternate
 Gavin Maloney – Alternate

Members absent were: none

Also present were: Kenneth Paul, Code Enforcement Office and Linda Capristo, Recording Secretary

MINUTES – Approval of May 17, 2012 minutes - Motioned by Ms. Donnell to accept as written, seconded by Ms. Gallagher - Unanimous Vote. Approval of June 7, 2012 minutes - Motioned by Mr. Smith to accept as written, seconded by Mr. Maloney (Alternate) – Unanimous Vote.

NEW BUSINESS – Mr. Cashin wanted to schedule a workshop on procedures after the events at the June 7th meeting. He offered an apology to the Board and hoped that he didn't offend anyone, especially Ms. Donnell with his actions. He said his concern that evening was the recent workshop he attended back in March with some PB members and Alternates for Local Planning Boards and Boards of Appeals. He remembered they indicated that voting should only be by the folks who attend a site visit. Similar to what is done with minutes; if you didn't attend a meeting, then you don't vote on those minutes. Mr. Cashin made a motion to consider site visits and voting as we do minutes and follow the same protocol. In other words, absent from a site visit; you are unable to vote. The motion did not pass.

Ms. Gallagher said she believes the Board should fully educate themselves on a subject and be mindful when preparing to vote.

Mr. Cashin asked if it would be possible for the Secretary to keep track of the Alternates that vote. Mr. Venell said we would do so.

UNFINISHED BUSINESS – SMRPC Invoice and Proposed Stormwater Ordinance - The Chairman signed off on SMRPC invoice to integrate the proposed Stormwater Ordinance into the current Zoning Ordinance as approved on June 7, 2012. The invoice will be paid out of the 2012 Planning Board budget.

ADJOURNED – 7:43 pm