

ACTON PLANNING BOARD

Meeting Minutes

DATE: October 18, 2012

ROLL CALL:

Members present: Chip Venell – Chairman
Thomas Cashin – Vice Chairman
Yoli Gallagher
Arthur Kelly
Jessica Donnell
Robert Smith – Alternate
Gavin Maloney – Alternate

Also present: Ken Paul, CEO; Brenda Charland, Recording Secretary; Virginia Deboer, Video Recorder; Ed Walsh, Board of Selectmen Planning Board Liaison

1. **October 4, 2012 Minutes:** Motion made by Mr. Cashin, seconded by Mr. Maloney, to accept the minutes of the meeting of 10/4/2012 as written. Motion passed unanimously.
2. **Best Practical Location Application, 33 Aspen Lane, Map/Lot # 146-055:** Based on information gathered during the site walk conducted on Monday, October 15, 2012, Mr. Cashin made the motion, seconded by Mr. Maloney, to approve the Best Practical Location Application contingent on the following conditions:
 - The property owner agrees to establish and maintain a maintenance agreement relative to the sewerage treatment system as outlined in the application and to perform regular maintenance based on the manufacturer's recommendations which will be reported to the CEO Office.
 - The applicant submits best management practice plans to York County Soil and Water, or other comparable expert acceptable to the CEO, for review.

The motion passed unanimously

3. **Storm Water Ordinance:** Board members reviewed Jon Lockman's suggested draft changes submitted on September 20, 2012:
 - a) 5.15.5 b. – inclusion of parking areas for vehicles in impervious surface limitations
 - b) 5.25 (4) a. – address continued maintenance
 - c) 5.25 (4) b. – include the three zones affected

Discussion: the board agreed to accept the proposed changes to 5.15.5 b. and 5.25 (4) b. but expressed interest in reviewing the Low Impact Development Guidance Manual for Maine Communities guidelines before proceeding with the changes to section 5.25 (4) a.

Action item: Planning Board Secretary to secure a copy of the Low Impact Development Guidance Manual for Maine Communities for Board members.

4. **Adjournment:** The meeting adjourned at 8:40 p.m.

Approved 11/1/2012