

ACTON PLANNING BOARD

Meeting Minutes

DATE: September 5, 2013 (approved 10/3/2013)

ROLL CALL:

Members present: Chip Venell – Chairman
Tom Cashin – Vice Chairman
Jessica Donnell
Yoli Gallagher
Gavin Maloney – Alternate
Robert Smith – Alternate

Members absent: Arthur Kelly

Also present: Ken Paul, CEO; Brenda Charland, Recording Secretary; Virginia DeBoer, Video Recorder

The meeting was called to order by the Chairman at 7:10 p.m.

1. **August 15, 2013 Minutes:** Motion made by Mr. Smith, seconded by Ms. Gallagher, to accept the minutes as written. The motion passed unanimously.

2. **New Business:**

Best Practical Location applications:

- **Pauline Hudson, 132 10th Street, Map 147, Lot 022** – applying to replace the existing building with a 28' x 40' house with 8' X 40' porch and walkout basement.

Motion made by Mr. Smith, seconded by Ms. Gallagher to approve the application with the condition that the applicant consult with York County Soil and Water to assist in devising a Best Management Plan including revegetation and drip line trenches.

- **Michael / Virginia Avery, 39 Avenue B, Map 148, Lot 023** – applying to establish a full 8" poured foundation under existing building.

Motion made by Mr. Smith, seconded by Ms. Gallagher to approve the application with the condition that the applicant consult with York County Soil and Water to assist in devising a Best Management Plan including revegetation and drip line trenches.

- **Richard / Joan Nass** – applying jack up and move 40' x 60' barn additional 15' (currently 27' to 42' from the road), excavate for foundation, install full foundation.

Motion made by Mr. Cashin, seconded by Mr. Maloney to approve the application as recommended by the Code Enforcement Officer.

3. **Old Business:**

Stormwater Management Subcommittee: Mr. Cashin reported that the subcommittee is scheduled to meet on September 17th and 24th and October 15th and 29th.

Ms. Donnell asked board members to think about whether there is 'zero based' property that would not be subject to watershed in the town.

4. Adjournment:

The meeting adjourned at 8:12 p.m.