

ACTON PLANNING BOARD
Meeting Minutes

DATE: February 21, 2013 (approved March 7, 2013)

ROLL CALL:

Members present: Chip Venell – Chairman
Jessica Donnell
Yoli Gallagher
Arthur Kelly
Robert Smith – Alternate
Gavin Maloney – Alternate (voting in the absence of Mr. Cashin)

Members absent: Tom Cashin – Vice Chairman (excused)

Also present: Ken Paul, CEO; Brenda Charland, Recording Secretary; Virginia DeBoer, Video Recorder

1. **February 7, 2013 Minutes:** Motion made by Ms. Gallagher; seconded by Mr. Maloney to accept the minutes as presented. The minutes were accepted unanimously.
2. **Old Business: Storm Water Management** - The Board members are still trying to find a resource to advise the cost of implementing and managing a basic system. The Chairman asked the Secretary to forward a copy of the Proposed Storm Water Management Amendments to the Ordinance to Linda Shier. Also, request that she attend the Public Hearing scheduled for May 2, 2013.

Motion: made by Ms. Donnell, seconded by Ms. Gallagher, to accept the Storm Water Amendments to the Ordinance as written. The motion passed 4-0.
3. **New Business:** Countryside Estates Subdivision By-law Amendments: Map 253 Lot 010: Richard and Carol Levesque are requesting authority to change the Association's by-laws to reduce the size of a single-family dwelling from 1500 square feet to 1300 square feet, address the number of pets allowed in a dwelling, prohibit dog breeding, and define rubbish and debris management.

The request was tabled until the Board members can review the approved application for subdivision.

4. **Adjournment:** The meeting adjourned at 8:20 p.m.