

**ACTON PLANNING BOARD**  
**Meeting Minutes**

**DATE:** April 4, 2013 (approved 5/2/2013)

**ROLL CALL:**

Members present: Chip Venell – Chairman  
Jessica Donnell  
Yoli Gallagher  
Arthur Kelly  
Robert Smith – Alternate  
Gavin Maloney – Alternate

Members absent: Tom Cashin – Vice Chairman (excused)

Also present: Brenda Charland, Recording Secretary; Virginia DeBoer, Video Recorder; Linda Schier, Jeanne Achille and Dustin Johnson from Acton Wakefield Watershed Alliance

1. **March 21, 2013 Minutes:** Motion made by Mr. Smith; seconded by Mr. Maloney to accept the minutes as written. The minutes were accepted unanimously.

**Old Business:** Storm Water Management - Linda Schier discussed Acton Wakefield Watershed Alliance resources that will be available to Acton property owners when doing projects that require storm water management practices.

AWWA will offer a workshop at the Acton Townhall on June 29, 2013 in which property owners, contractors and landscapers will have the opportunity to review typical stormwater management systems, resources, the general cost, how they are designed and implemented as well as maintained.

Linda also provided sample flyers that have been used in other towns for outreach purposes and develop materials in conjunction with Piscataqua Region Estuaries Partnership (PREP) staff. Linda explained that the cost of these flyers would be shared with PREP; Acton's share will be covered by the cost of AWWA staff time, so basically, the flyers will be no cost to the town.

Linda will attend the Public Hearing on May 2 to help answer questions and provide information.

2. **New Business:** None
3. **Adjournment:** The meeting adjourned at 7:32 p.m.