

# ACTON PLANNING BOARD

## Meeting Minutes

**DATE:** May 16, 2013 (approved 6/20/2013)

**ROLL CALL:**

Members present: Chip Venell – Chairman  
Tom Cashin – Vice Chairman  
Jessica Donnell  
Yoli Gallagher  
Arthur Kelly  
Robert Smith – Alternate  
Gavin Maloney – Alternate

Also present: Ken Paul, CEO; Brenda Charland, Recording Secretary; Virginia DeBoer, Video Recorder;  
Lorraine Yeaton, Selectmen Secretary

The meeting was called to order by the Chairman at 7:00 p.m.

1. **May 2, 2013 Minutes:** Motion made by Mr. Smith; seconded by Mr. Kelly to accept the minutes as written. The motion passed unanimously.

**Old Business:** Storm Water Management - The Chairman reported that three members of the Board (the Chairman, Mr. Cashin and Mrs. Donnell) met with the Warrant & Finance Committee and as a result of questions and comments that came out of that workshop, it could be more productive to withdraw the proposed amendments from the warrant being presented at the town meeting on June 15<sup>th</sup> and address those concerns. Once these issues are resolved, the revised proposal could be presented on a future warrant.

An example of the issues raised is section 5.25.4a which stipulates that the applicant shall submit a Low Impact Development Plan (LID) for stormwater management in accordance with the LID Guidance Manual (LIDGM) for Maine Communities. Mr. Vennell stated that referencing the LID manual complicates the requirements and acts as a testament rather than a guide.

Also, discussion focused on the issue of the problems phosphorous runoff causes in the lakes; this issue is an integral part of the proposal. The Chairman noted that the proposed amendments specify that when an applicant is required to submit a LID plan for stormwater management, the plan shall include provisions for the control of phosphorus and that the applicant is required to calculate the amount of phosphorus leaving the site. Board Members have acknowledged that this calculation is complicated and that a workable tool has not been provided by DEP making it difficult for a property owner to submit a plan without enlisting professional assistance even on smaller projects which has been an ongoing concern of Board Members.

Mr. Cashin made the motion to request the Selectmen to withdraw the article from the warrant because he feels that it would be wiser to revisit the proposed amendments based on these concerns; seconded by Mrs. Donnell. The motion passed unanimously.

Action Items: Mr. Cashin and Ms. Donnell to contact Paul Poyant requesting that he attend the next meeting to recap the Warrant and Finance Committee meeting discussion relative to the proposed storm water amendments to the Ordinance.

2. **New Business:** None
3. **Adjournment:** The meeting adjourned at 8:15 p.m.