

ACTON PLANNING BOARD

Meeting Minutes

DATE: July 18, 2013 (approved August 1, 2013)

ROLL CALL:

Members present: Chip Venell – Chairman
Tom Cashin – Vice Chairman
Yoli Gallagher
Arthur Kelly
Gavin Maloney – Alternate
Robert Smith – Alternate

Members absent: Jessica Donnell (excused)

Also present: Ken Paul, CEO; Brenda Charland, Recording Secretary; Virginia DeBoer, Video Recorder

The meeting was called to order by the Chairman at 7:05 p.m.

1. **June 20, 2013 Minutes:** Motion made by Ms. Gallagher, seconded by Mr. Smith, to accept the minutes as written. Mr. Cashin suggested that the conditions for approving both the Kittridge and Rutherford Best Practical Location applications include that York County Soil and Water advise on revegetation as well as soil erosion control. The minutes were accepted unanimously as amended.
2. **New Business:**
None
3. **Old Business:**
Storm Water Ordinance: Mr. Cashin noted that he plans to meet with Linda Schier, Wendy Garland, Soule, and Jeff Dennis on Tuesday, July 23rd regarding phosphorus control. He advised that it is the consensus of that group that the Planning Board should not spend time working on the Phosphorus Calculation because that tool was devised to be used for larger projects such as subdivisions or commercial ventures. The Runoff Calculation would work better for individual property development in the watershed.

The Board agreed that the subcommittee will work on how the proposed storm water amendments to the Ordinance address the issue of phosphorus control in and review the Runoff Calculation tool.

4. **Code Enforcement:**

Best Practical Location applications:

- Dennis Delgenio, 125 34th Street, Map 153, Lot 017 – applying to replace ‘L’ shaped pump house / storage shed, currently 18 feet from the water, with a rectangular building, 24 feet from the water.

Motion made by Mr. Cashin, seconded by Ms. Gallagher to approve the application with the following conditions:

1. Devise a container to hold any gas/oil cans in order to contain possible spillage;
2. Install drip trenches around the building;

3. Revegetate the area where the original shed was located.

- Gaza Szelenyi, 504 East Shore Drive, Map 152, Lot 030 – applying to relocate existing shed to the other side of the main building.

Motion made by Mr. Cashin, seconded by Ms. Gallagher to approve the application with the following conditions:

1. Relocate the shed no closer to the water than the original location;
2. Maintain 3' side setbacks.

- Daniel Rutherford, 181 Loop Road, Map 149, Lot 105, applying to demolish existing building, construct a 26' x 36' house on foundation with walkout basement, all but the wall nearest the water to be removed.

Motion made by Mr. Cashin, seconded by Ms. Gallagher to approve the application with the following conditions:

1. York County Soil and Water to advise erosion control and revegetation;
2. Establish drip-line trenches / erosion prevention;
3. Install a permeable patio;
4. Revegetate side slopes.

- James Kittridge, 173 Thrush Road, Map 128, Lot 002, applying to demolish structure and rebuild on existing foundation.

Motion made by Mr. Cashin, seconded by Ms. Gallagher to approve the application with the following conditions:

1. York County Soil and Water to advise erosion control and revegetation;
2. Establish drip-line trenches / erosion prevention;
3. Install infiltration steps;
4. Revegetate front and sides of building.

5. Adjournment:

The meeting adjourned at 8:03 p.m.