

# ACTON PLANNING BOARD

## Meeting Minutes

**DATE:** August 1, 2013 (approved August 18, 2013)

**ROLL CALL:**

Members present: Chip Venell – Chairman  
Tom Cashin – Vice Chairman  
Jessica Donnell  
Yoli Gallagher  
Gavin Maloney – Alternate  
Robert Smith – Alternate

Members absent: Arthur Kelly

Also present: Ken Paul, CEO; Brenda Charland, Recording Secretary; Virginia DeBoer, Video Recorder

The meeting was called to order by the Chairman at 7:07 p.m.

1. **July 18, 2013 Minutes:** Motion made by Mr. Smith, seconded by Ms. Gallagher, to accept the minutes. Mr. Cashin suggested that the condition that Daniel Rutherford at 181 Loop Road consult with York County Soil and Water relative to soil erosion control include a revegetation requirement. The minutes were accepted as amended unanimously.

2. **New Business:**

Best Practical Location applications:

- Michael Dickenson, 227 Eagle Road, Map 134, Lot 018 – applying to construct a frost wall foundation on the back side of the structure. Mr. Paul advised that the house is approximately 52 feet from the center of the road so there is no opportunity to relocate it. A new septic system will be installed.

Motion made by Mr. Cashin, seconded by Ms. Gallagher to approve the application with the condition that the applicant consult with York County Soil and Water, and/or Acton Wakefield Watershed Alliance to assist in devising a storm water mitigation plan. The motion passed unanimously.

1. **Old Business:**

Storm Water Ordinance: Mr. Cashin reported that the subcommittee met as planned and that Mr. Poyant offered to review the original Forest Bell draft and the proposal offered by Jon Lockman and work on blending the language to eliminate redundancy and separate LID from phosphorous control. He will also work on drafting an outline for the application.

Also, Mr. Cashin suggested that Board Members consider watershed application of stormwater management instead of limiting it to the three zones. Discussion was that it is important to draft a proposal that will pass at town meeting. Ms. Donnell pointed out that the original Forest Bell draft was written so that it could easily be applied to any zone.

In reporting on the meeting with Linda Schier, Wendy Garland, Sally Soule, and Jeff Dennis on July 23<sup>rd</sup>, Mr. Cashin stated Mr. Dennis advised that the Phosphorus Calculation Tool was devised to be

used on larger projects such as subdivisions or commercial ventures. However, Mr. Cashin noted that Theresa Galvin, who replaced Joe Anderson, uses those calculation for all projects. Whether the Phosphorus Allocation methodology should be pursued is also a subject for discussion.

Board Members discussed whether a common buffer should be applied to all the lakes in town or should a wider buffer be considered for lakes at risk.

5. **Adjournment:**

The meeting adjourned at 8:15 p.m.