

ACTON PLANNING BOARD

Meeting Minutes

DATE: November 7, 2013 (approved 12-5-2013)

ROLL CALL:

Members present: Chip Venell – Chairman
Tom Cashin – Vice Chairman
Yoli Gallagher
Jessica Donnell
Robert Smith – Alternate

Members absent: Arthur Kelly
Gavin Maloney – Alternate

Also present: Ken Paul, CEO; Brenda Charland, Recording Secretary; Virginia DeBoer, Video Recorder

The meeting was called to order by the Chairman at 7:05 p.m.

1. **October 17, 2013 Minutes:** Motion made by Mr. Smith, seconded by Mr. Cashin to accept the minutes as written, however, Mr. Cashin noted that he had abstained from voting on the motion to approve the Best Practical Location application for 105 Wren Road. The motion to accept the minutes as amended passed unanimously.

2. **New Business:**

Best Practical Location applications:

- **Thomas Drummey, 117 Thrush Road, Map 127, Lot 005** – applying to demolish three existing buildings on the property and rebuild one structure 80' from the water.

Motion made by Mr. Cashin, seconded by Ms. Gallagher to approve the application with the condition that the applicant consult with York County Soil and Water to assist in devising a Best Management Plan including revegetation and drip line trenches. The motion passed unanimously.

1. **Old Business:**

Stormwater Management Subcommittee: Mr. Cashin reported that a letter was sent to Jennifer Jespersen at Forrest Bell requesting a more clearly defined citation of section 3.1.2 (3) (a), page eleven, under the Redevelopment Section of the original draft dated February 2, 2012 and an answer to the subcommittee's question regarding section 4.2 (Stormwater Management Plan) (3) (b), page fourteen relative to the 1" precipitation volume. Ms. Jespersen has not responded to the letter as of the meeting.

2. **Adjournment:**

The meeting adjourned at 7:50 p.m.