

# ACTON PLANNING BOARD

## Meeting Minutes

**DATE:** December 5, 2013 (approved January 16, 2014)

**ROLL CALL:**

Members present: Chip Venell – Chairman  
Jessica Donnell  
Yoli Gallagher  
Gavin Maloney – Alternate  
Robert Smith – Alternate

Members absent: Tom Cashin – Vice Chairman  
Arthur Kelly

Also present: Ken Paul, CEO; Brenda Charland, Recording Secretary; Virginia DeBoer, Video Recorder

The meeting was called to order by the Chairman at 7:05 p.m.

1. **November 7, 2013 Minutes:** Motion made by Ms Gallagher, seconded by Mr. Smith to accept the minutes as written; the motion passed unanimously.

2. **New Business:**

Best Practical Location applications:

- **Paul and Libby Pelletier, 634 West Shore Road, Map 125, Lot 025** – applying to demolish the existing house and build a new structure on the same foundation 31 feet from the shoreline connecting the house to the garage and eliminating the existing exterior ramp.

Motion made by Mr. Smith, seconded by Ms. Gallagher to approve the application as presented with the following conditions:

- a. The proposed porch on the lake-side of the structure is to be eliminated;
- b. The house including eaves and overhang is to be no closer than 36' from the shoreline;
- c. The applicant consult with York County Soil and Water to assist in devising a Best Management Plan which will include revegetation and installing drip line trenches.

The motion passed unanimously.

1. **Old Business:**

**Stormwater Management Subcommittee:** The committee members will meet on Monday, December 9<sup>th</sup> and 23<sup>rd</sup>.

2. **Adjournment:** The meeting adjourned at 7:30 p.m.