

ACTON PLANNING BOARD

Meeting Minutes

DATE: May 1, 2014 (approved May 15, 2014)

ROLL CALL:

Members present: Chip Venell – Chairman
Jessica Donnell
Yoli Gallagher
Gavin Maloney – Alternate
Robert Smith – Alternate

Members absent: Tom Cashin – Vice Chairman (excused)
Arthur Kelly

Also present: Ken Paul, CEO; Brenda Charland, Recording Secretary; Virginia DeBoer, Video Recorder

The meeting was called to order by the Chairman at 7:00 p.m.

1. **March 20, 2013 Minutes:** Reviewing the minutes from the meeting of March 20, 2014 was tabled because a majority of the members that attended that meeting were not present.

April 3, 2013 Minutes: Motion by Ms. Donnell, seconded by Ms. Gallagher to accept the minutes as written; motion passed unanimously.

2. **New Business:** Zoning Change Proposal: Board of Selectmen Chairman, Ted Kryzak, announced that the town has retained Joseph Lenkowski as Land Use Consulting Attorney and Bourque and Clegg for other general purposes.

Mr. Kryzak also presented a draft of a proposed amendment to the Zoning Ordinance which would allow the Planning Board to approve a permit for a single family residential structure in the Resource Protection District provided that certain conditions are met. A Public Hearing will be held on Thursday, May 15, 2014 to discuss the proposal.

Also, the Selectmen have approved a request to be included on the Town Meeting Warrant for a Deputy to the Code Enforcement Office for ten hours per week.

3. **Old Business:**
Stormwater Management Subcommittee: No new business
4. **Adjournment:** The meeting adjourned at 7:55 p.m.