

ACTON PLANNING BOARD

Meeting Minutes

DATE: May 15, 2014 (approved June 5, 2014)

ROLL CALL:

Members present: Chip Venell – Chairman
Jessica Donnell
Yoli Gallagher
Arthur Kelly
Gavin Maloney – Alternate
Robert Smith – Alternate

Members absent: Tom Cashin – Vice Chairman (excused)

Also present: Ken Paul, CEO; Brenda Charland, Recording Secretary; Virginia DeBoer, Video Recorder; Joe Stanley, Linda Stanley, John Hutchins

The meeting was called to order by the Chairman at 7:00 p.m.

1. **March 20, 2013 Minutes:** Motion by Mr. Kelly, seconded by Mr. Smith to accept the minutes as written. The motion passed unanimously.

May 1, 2013 Minutes: Motion by Ms. Gallagher, seconded by Ms. Donnell to accept the minutes as written. The motion passed unanimously.

2. **New Business**

- **LinePro Land Surveying, LLC, 1076 Route 109, Map 223, Lot 020:** an Application for a Conditional Use Permit to relocate the office from the second floor of the Crabby Bear Restaurant to the building that was previously used as a residence was presented by Joe Stanley. The application was tabled until the meeting of June 6, 2015 so that Board Members could review the information.
- **Ash Cove Construction, Route 109, Map 149, Lot 002:** A Subdivision Application was presented by John Hutchins from Corner Post Land Surveying. The application was tabled until the meeting of June 6, 2015 so Board Members could review the information.
- **Rachel Daigle, 590 East Shore, Map 149, Lot 044:** Reconsideration of Best Practical Location application approved at Planning Board Meeting of October 17, 2014: Mr. Paul explained that the building would be five feet from one sideline and ten feet from the other which is an improvement of existing setbacks. The building will be no closer to the lake. Mr. Smith made the motion to accept the recommendation of the Code Enforcement Officer; seconded by Mr. Maloney. The motion passed unanimously.

3. **Old Business:**

Stormwater Management Subcommittee: Ms. Donnell reported that the committee's draft is ready for distribution. She will provide a copy to the Land Use Secretary to forward to Board Members.

4. **Adjournment:** The meeting adjourned at 8:00 p.m.