

ACTON PLANNING BOARD

Meeting Minutes

DATE: July 17, 2014 (approved 8/7/2014)

ROLL CALL:

Members present: Chip Venell – Chairman
Tom Cashin – Vice Chairman
Yoli Gallagher
Arthur Kelly
Gavin Maloney – Alternate
Robert Smith – Alternate

Members absent: Jessica Donnell

Also present: Ken Paul, CEO; Brenda Charland, Recording Secretary; Virginia DeBoer, Video Recorder;
Jake Bartlett, Corner Post Land Surveying, Inc.

1. **June 19, 2014 Minutes:** Motion by Mr. Smith, seconded by Mr. Cashin to accept the minutes as written. The motion passed unanimously.

2. **New Business:** None

3. **Old Business:**

- **Ash Cove Construction, Route 109, Map 149, Lot 002:** Jake Bartlett from Corner Post Land Surveying, Inc., representing Ash Cove Construction, Inc., presented a Draft Sketch Plan Application for a four-lot subdivision, 12th Street Acres, Route 109 and 12th Street. He stated that this project will be developed in two phases: initially three house lots on 12th Street and later, and later, a commercial lot which runs along Route 109.

Board Members decided to do a site walk on August 12th at 6:00 p.m. The Chairman requested that lot lines be flagged. Mr. Bartlett agreed to flag front and back corners of each proposed lot prior to the site walk. Also, the Board will want to view any test pits that have been done.

- **Stormwater Management Subcommittee:** Planning Board Members reviewed the first six pages of the Proposed Draft. It was agreed that Board Members would be prepared to discuss sections 5.25.2.1.5, Levels of Disturbance, through 5.25.2.2.3, Permanent Stormwater Management Goals, at the meeting scheduled for August 7, 2014.

4. **Adjournment:** The meeting adjourned at 8:10 p.m.