

ACTON PLANNING BOARD
Meeting Minutes

DATE: January 21, 2016 (approved February 4, 2016)

ROLL CALL:

Members Present: Bob Smith - Chairman
Yoli Gallagher
Leslie Berlan, Alternate

Absent: Tom Cashin – Vice Chairman (excused)
Jessica Donnell (excused)
Gavin Maloney
Skip Scott - Alternate (excused)

Also present: Ken Paul, CEO; Brenda Charland, Recording Secretary; Virginia DeBoer, Video Recorder; Tom Harmon, Civil Consultants; Joe Stanley, LinePro Surveying

The Chairman convened the meeting at 7:05 p.m. and declared a quorum.

Approval of the Minutes of January 7, 2016: The approval of the minutes was tabled until the next meeting when more members who attended that meeting are present.

New Business: None

Old Business:

- **Nason Farm Subdivision, C. A. Plante and Sons, Nason Road, Map 230, Lot 006:** Joe Stanley distributed revised plans for the Nason Farm Subdivision stating that the requested modifications are in the building envelopes of Lots #1 – 9. He confirmed that the modified envelopes are still subject to all setbacks, buffers and lot coverage requirements. The proposed changes square up the envelopes with the road and dimensions have been added making it easier to identify the lot's building envelope when pulling permits, etc. Because several members of the Board were absent, consensus was to table the request until the next meeting.
- **Mountain Minerals and Aggregates, Route 109, Map 140, Lot 01 and 02:** After reviewing the conditions outlined on the Plan, motion by Yoli Gallagher, seconded by Leslie Berlan, to approve the plan. The motion passed 3-0.
- **Proposed Amendment to the Ordinance, 4.2.2.6:** Board Members reconfirmed the Planning Board's vote at the meeting of January 7, 2016 asking voters to revoke 4.2.2.6(a) of the Zoning Ordinance on the Annual Town Meeting Warrant in June. Members will discuss when to hold the required Public Hearing at the next meeting.

Code Enforcement: None

Adjournment: The meeting adjourned at 7:45 p.m.