

ACTON PLANNING BOARD

Meeting Minutes

DATE: February 4, 2016 (approved February 18, 2016)

ROLL CALL:

Members Present: Bob Smith - Chairman
Tom Cashin – Vice Chairman
Jessica Donnell
Yoli Gallagher
Gavin Maloney
Leslie Berlan, Alternate

Absent: Skip Scott - Alternate (excused)

Also present: Ken Paul, CEO; Brenda Charland, Recording Secretary; Virginia DeBoer, Video Recorder; Joe Stanley, LinePro Surveyors; Bill Plante, C. A. Plante & Sons

The Chairman convened the meeting at 7:00 p.m. and declared a quorum.

Approval of the Minutes:

- January 7, 2016: Motion by Yoli Gallagher, seconded by Jessica Donnell, to accept the minutes as written; the motion passed 5-0.
- January 14, 2016: Motion by Yoli Gallagher, seconded by Leslie Berlan, to accept the minutes as written; the motion passed 3-0.

New Business: None

Old Business:

- **Nason Farm Subdivision, C. A. Plante and Sons, Nason Road, Map 230, Lot 006:** Joe Stanley, LinePro Surveyors, reviewed the request to modify the building envelope for lots one through nine as outlined at the meeting of January 21, 2016. He noted that these changes are requested for two reasons: first, the modified building envelope allows property owners a little more flexibility in deciding where to locate their home and setbacks that are more consistent are easier to locate. Mr. Stanley reminded Board Members that the modified envelopes are still subject to all setbacks, buffers and lot coverage requirements.

Motion by Jessica Donnell, seconded by Yoli Gallagher, to approve the request for modifying the building envelopes for lots 1 – 9 as presented. Board Members signed the modified plans.

- **Mountain Minerals and Aggregates, Route 109, Map 140, Lot 01 / 02:** Board Members reviewed the conditions outlined on the plans and Bob Smith, Tom Cashin and Jessica Donnell signed the plans approved at the meeting of February 4, 2016.

- **Proposed Amendment to the Ordinance, 4.2.2.6:** The Chairman reported that the Board of Selectmen approved including the Planning Board's proposed amendment to the Ordinance regarding Resource Protection special exceptions on the Warrant at the Annual Town Meeting in June. He noted that the Selectmen probably will not offer a proposed amendment relative to Resource Protection.

Board Members set the Public Hearing to review the proposed amendment to the Zoning Ordinance to be held on April 7, 2016 @ 7:00 p.m. in the Downstairs Meeting Room and instructed the Land Use Secretary to make the required notifications.

Code Enforcement: None

Other: None

Adjournment: The meeting adjourned at 7:40 p.m.