

Town of Acton, Maine

Planning Board Meeting

MEETING MINUTES

Date: January 17, 2019 (approved 2/7/2019)

Members Present: Joyce Bakshi, Chair
Tom Cashin, Vice Chair
Gavin Maloney
Yoli Gallagher
Dennis Long (Alternate)

Members Absent: Leslie Berlan
Donovan Lajoie

Also present: Brenda Charland, Land Use Secretary; Virginia Deboer, Video Recorder

Call to Order: The Chair called the meeting to order at 7:01 p.m. and declared a quorum.

Approval of Minutes: Moved by Yoli Gallagher to accept the minutes of January 3, 2019. Seconded by Leslie Berlan, motion passed 5-0.

New Business: There was no new business.

Old Business: There was no old business.

Housekeeping:

Subdivision Regulations: The Chairman noted that Gavin Maloney contacted her regarding concerns he has with the current Subdivision Regulations. Mr. Maloney stated that he has been reviewing the regulations because of the different projects that will be coming up for consideration and listed his concerns:

1. Section 10.12 d2 "methodology described in the DEP Phosphorus Design Manual, Volume II of the Maine Stormwater Best Management Practices Manual, 2006." He wondered if the referenced manual is still relevant or if the section should be changed to somehow direct readers to the current document without referencing a date;
2. Section 10.13 b 5a addresses reducing by 15% of the area of the lot to account for roads and parking. Gavin noted that perhaps driveways should be included in this requirement.
3. Section 10.13 b 5c 12 should state that "common open space shall be owned"; the word "be" was omitted in the original document;
4. An item #14 should be added to Section 10.13 b 5c to require a vegetated buffer along abutting boundaries.

Comprehensive Plan Review: no action was taken

Zoning Ordinance Review: The Chair stated that the subcommittee continues to meet on Wednesdays at noon to review the Zoning Ordinance and asked any members who are available to meet at that time. She also requested that members that have identified sections of the Ordinance that should be reviewed please bring them forward for discussion.

Adjournment: The Chairman adjourned the meeting at 8:10 p.m.