

**TOWN OF ACTON SELECT BOARD MEETING**

**July 27, 2022**

**6:00pm**

**1. CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE**

**2. WARRANTS/BILLS: Signed**

**3. APPROVAL OF AGENDA: A motion was made by David Winchell Jr. to approve the Agenda. Kimberly Stacey-Horn seconded the motion. All in favor, motion carried 3-0.**

**4. MINUTES OF LAST MEETING**

07/13/2022

07/20/2022 - *Pending*

**5. TOWN ADMINISTRATOR WEEKLY UPDATE:**

- For everyone's information the Town fax machine is down at this time.
- All new appointed Committee Members must be sworn in before they can take action at a meeting. They also must complete the Freedom of Access course. There are several Maine municipal training classes available to all those on committees and in departments.
- The Maine Stabilization Program, MSR 3662981 will go into effect as law on August 8, 2022. This Law applies to all Maine residents, 65 years and older who have had a homestead exemption on their property taxes for the last ten years. It will effect the tax of April 1, 2023. It is a freeze placed on the tax bill. It must be applied for each year.
- An Acton resident has had a house fire. A donation has been made to the family from The Neighbors Helping Neighbors Fund.
- A resident has applied to the Neighbors Helping Neighbors to provide school supplies for a student.

**6. DEPARTMENT HEAD / COMMITTEE CHAIR UPDATES: None**

**7. LIASION UPDATES:**

**Tom**

- Warrant & Finance Committee: Tom met with Dennis Long.
- Transfer Station: Tom met with Robin Ham who had some good ideas regarding improvements at the Transfer Station. Tom expressed concerns regarding the recycling stream including the amount that is trash, the amount that is actually recycled, and the cost.
- Fire Department: Tom met with Chief Smith and discussed issues of concern.
- Capital Improvement: Tom will meet with Joyce Bakshi

**Kim**

- Recreational Committee: Kim met with Sam Singleton regarding the driveway
- School Kim will meet in September
- APAT: Kim will meet with Mike Corey
- Cemetery Committee: Will have their first meeting of the year soon.

**David**

- Roads & Road Committee: David will meet with Adam and Will
- Code Enforcement and Land Use: David has met regarding the new Secretary
- Mary Grant Committee: The first meeting will be August 31, 2022
- Conservation / Forest Committee: Will meet in August

**7. OLD BUSINESS:**

A. Agenda Policy: The final draft of the Policy was amended to read "...The select Board has the right to deny an Agenda item and to waive this Policy for an Emergency."

**A motion was made by Kimberly Stacey-Horn to accept the new verbiage to deny or waive the Policy. David Winchell Jr. seconded the motion. All in favor, motion carried 3-0.**

B. Form of Town Meeting Cont'd Discussion: David stated that there should be a Public Hearing to discover the consensus of the population regarding the institution of a written ballot. Tom stated that the Public Hearing would be consistent with the petition and holding a public hearing is good government.

A Public Hearing will be held Wednesday, August 17, 2022, at 6 p.m. Email thoughts and concerns will also be read at the Public Hearing.

Marianne Robitor asked about using the program Survey Monkey to gather information.

**8. NEW BUSINESS:**

A. Appointment: **A motion was made by David Winchell Jr. to approve the Appointment of Carissa Morris to the Rec. Committee. Kimberly Stacey-Horn seconded the motion. All in favor, motion carried 3-0.**

B. Pole Permit: **A motion was made by David Winchell Jr. to approve the placement of a CMP Pole on Garvin Road #10300879324. Kimberly Stacey-Horn seconded the motion. All in favor, motion carried 3-0.**

C. LRAP Funds: **A motion was made by David Winchell Jr. to approve the acceptance of \$52, 108.00 from the Local Road Assistant Program. Kimberly Stacey-Horn seconded the motion. All in favor, motion carried 3-0.**

B. Executive Session 405 6 A. 1 Personnel Matter - Land Use Secretary:  
**A motion was made by David Winchell Jr. to go into Executive Session. Kimberly Stacey-Horn seconded the motion. All in favor, motion carried 3-0.**

**A motion was made by David Winchell Jr. to come out of Executive Session. Kimberly Stacey-Horn seconded the motion. All in favor, motion carried 3-0.**

**9. PUBLIC COMMENT:**

- Dennis Long Commented on the construction of the Rec. Field parking lot.
- Lee Robitor commented on the Stabilization Legislation.
- Kimberly Stacey-Horn reminded the Road Commissioners to input information on the road maintenance system.

**10. PENDING:**

- A. Roofing RFP - *August 10, 2022*
- B. Town Report Letters Due - *August 12, 2022*
- C. Town Hall Water RFP - *August 17, 2022*
- D. New Bridge Fence - *Awaiting Owner Signature*
- E. CEO Complaint Policy - *Awaiting Draft from CEO*
- F. Rec. Parking Lot - *Awaiting Driveway Permit*
- G. Siding - *Awaiting Start Date*

**10. ANNOUNCEMENTS**

Thursday, July 28 Rec. Committee 5:00pm

Sunday, July 31 Mary Grant 2:00 pm (@Mary Grant Preserve)

**11. MEMBERS PRESENT: David Winchell Jr., Tom McGurty, Kimberly Stacey-Horn.**

**12. ATTENDANCE :** Marianne Robitor, Lee Robitor, Dennis Long, Adam Doliber