

**TOWN OF ACTON SELECT BOARD MEETING**

**October 5, 2022**

**6:00pm**

**PUBLIC HEARING**

1. **CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE**
2. **WARRANTS/BILLS: Signed**
3. **APPROVAL OF AGENDA: Kimberly Stacey-Horn made a motion to approve the agenda, David Winchell, Jr. seconded the motion. All in favor, motion carried, 3-0.**
4. **MINUTES OF LAST MEETING: Kimberly Stacey-Horn made a motion to approve the Minutes of September 21, 2022; David Winchell, Jr. seconded the motion. All in favor, motion carried, 3-0.**

**A Public Hearing was held regarding the November 8, 2022 election. The Articles were read and discussed. Public comment was received.**

**5. TOWN ADMINISTRATOR WEEKLY UPDATE:**

- Tax bills have been sent out.
- The Code Enforcement Office will be closed on Saturday, October 8, 2022.
- York County Sheriff's Report: A theft call was answered in Shapleigh, a missing person was reported and the K-9 Officer located the person, there was a 2 vehicle crash on 109, a family disturbance was reported and peace was restored, a warrant arrest in Shapleigh was made, theft with repayment at a farm stand was reported, an untimely but not suspicious death was reported, a medical emergency was reported, a theft with arrest was performed, and a home owner reported an intruder with police pursuit and arrest.
- Absentee Ballots are ready as of October 7, 2022.

**6. DEPARTMENT HEAD / COMMITTEE CHAIR UPDATES: None**

**7. LIASION UPDATES**

**Tom**

Warrant & Finance Committee: attended meeting  
Transfer Station: met with Robin Ham to discuss capital projects  
Fire Department: is Chair of Chief Search  
Capital Improvement: no meeting

**Kim**

Recreational Committee: Met with Sam Singleton to discuss upcoming sessions of cheering and basketball. The Mum sale brought in \$591.00. Flag football may be an option for next year.  
School: meeting next week  
APAT: no meeting  
Cemetery Committee: no meeting

**David**

Roads & Road Committee: public hearing on West Shore Drive  
Code Enforcement and Land Use: no meeting  
Mary Grant Committee: no meeting  
Conservation / Forest Committee: met with Chair to discuss a job description

**8. OLD BUSINESS**

A. Water Bids: The consulting company will meet with Tom McGurty to discuss remediation plans for the water plan at the Town Hall.

B. Warrant Recommendations:

- Article 1: Election of Moderator, no action taken
- Article 2: **Kimberly Stacey-Horn made a motion to accept the Referendum Secret Ballot as written. David Winchell, Jr seconded the motion. Two in favor, one opposed, motion carried, 2-1.**
- Article 3: **David Winchell Jr. made a motion to approve the vote to increase of Select Board members from 3 persons to 5 persons, as written. Kimberly Stacey-Horn seconded the motion. Three opposed, ought not to pass, motion failed, 3-0.**
- Article 4: **Kimberly Stacey-Horn made a motion to approve the transfer of \$100,000 from the School's undesignated funds to the School's Capital Improvement Reserves Account for the purpose of upgrading to LED lighting in the School. David Winchell Jr. seconded the motion. All in favor, motion carried, 3-0.**

C. Award Cleaning Bid: **Kimberly Stacey-Horn made a motion to award the cleaning bid to Charlene Goodreau as an independent contractor, at \$30.00 per hour for \$120.00 per week. David Winchell Jr. seconded the motion. The motion passed 3-0.**

D. New Bridge Road Letter: David Winchell Jr, Road committee liaison, recommended that a third certified letter be sent to the resident stating that the initial letter of waiver be signed and returned in 10 days, or the Town will be forced to remove the fence that is in the right of way. The letter is to be delivered by the Deputy.

E. Concessions Fees / Rec Soccer Event: T. J. Dahms requested advice from the Select Board regarding the appropriate fee to be charged to a Concession Truck at the Rec. Soccer Game. The Board recommended that he negotiate a modest, flat fee for the rental for the site. (\$100.00)

## 9. NEW BUSINESS

A. Facility Assessment RFP: Tom McGurty is writing a facility assessment scope of work RFP.

B. Liquor License Application: Roaming Catering requested a one day liquor license for a wedding. **Kimberly Stacey-Horn made a motion to approve the application, David Winchell, Jr. seconded the motion. All in favor, motion carried, 3-0.**

C. Executive Session MRSA 405 - 6 A - 1 - Personnel: **Kimberly Stacey-Horn made a motion to go into Executive Session. David Winchell, Jr. seconded the motion. All in favor, motion carried, 3-0.**

**David Winchell Jr. made a motion to come out of Executive Session, Kimberly Stacey-Horn seconded the motion. All in favor, motion carried, 3-0.**

D. Appointment

**Kimberly Stacey-Horn made a motion to approve the appointment of Superintendent Jon Ross, as Constable to use a Police Radio and have safety training at the school, until October 1, 2023. David Winchell, Jr. seconded the motion. All in favor, motion carried, 3-0.**

E. Sign November Warrant:

**David Winchell Jr. made a motion to approve the Town of Acton Warrant for November 8, 2022, Kimberly Stacey-Horn seconded the motion. All in favor, motion carried, 3-0.**

F. Executive Session MRSA 405 - 6 A - 1 – Personnel:

**Kimberly Stacey-Horn made a motion to go into Executive Session., David Winchell, Jr. seconded the motion. All in favor, motion carried, 3-0.**

**David Winchell Jr. made a motion to come out of Executive Session, Kimberly Stacey-Horn seconded the motion. All in favor, motion carried, 3-0.**

**10. PUBLIC COMMENT:** Charlie Hydak asked if Executive Sessions could be scheduled at the end of the Select Board meeting. The Town Administrator explained the procedures that must be followed and explained that she did try to schedule them as such.

**11. PENDING**

**A.** *Sand / Salt Roof Replacement - 10/12/2022*

**12. ANNOUNCEMENTS**

October 6, 2022 Planning Board & Public Hearings 6:00pm

October 7, 2022 Recreational Committee 4:00pm

October 8, 2022 Mary Grant Committee 10:00am

October 12, 2022 Select Board 6:00pm

October 19, 2022 Select Board 6:00pm

October 20, 2022 Planning Board 6:00pm

October 24, 2022 Road Committee 6:00pm

October 26, 2022 Select Board 6:00pm

October 30, 2022 Recreational Committee 9:00am

**13. MEMBERS PRESENT:** Tom McGurty, David Winchell Jr, and Kimberly Stacey-Horn.

**14. ATTENDANCE :** Mary Stanton, Ray Lopez, Deb Lopez, Charlie Hydak, Richard Nass, Rollin Waterhouse, Joan Nass, Judy Shain, Jon Ross, Nancy Ruma, Virginia Shed, Paul Payart, Virginia Payat, Cindy Hard, Bernard Broder, Robin Ham, T.J. Dahms, Carol long, Dennis Long, Suzanne Meehan