

TOWN OF ACTON SELECT BOARD MEETING

November 2, 2022

6:00pm

1. CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE

2. WARRANTS/BILLS

3. APPROVAL OF AGENDA: Kimberly Stacey-Horn made a motion to approve the agenda, David Winchell, Jr. seconded the motion. All in favor, motion carried 3-0.

4. MINUTES OF LAST MEETING: None

5. TOWN ADMINISTRATOR WEEKLY UPDATE: None

6. DEPARTMENT HEAD / COMMITTEE CHAIR UPDATES:

- Will Langley stated the Salt Shed roof was completed. Jason Sevigny inspected the roof. The payment can be released to the contractor.

7. LIAISON UPDATES

Tom

Fire Department: New chief appointed

Kim

School: Meeting in November, Stacey reported that the Trunk or Treat at School was very nice.

Recreation Committee: Many plans are being made including walking trails, the need for referees at the games is urgent, the driveway plans at the rec field are being applied for and an RFP is being sent out for a project engineer, The Christmas Tree lighting has been scheduled for December 3, 2022, Basketball and Cheering will begin on the November 1, 2022 and will conclude in the middle of February.

David

Code Enforcement and Land Use; Secretary Search is still underway
Conservation / Forest Committee: Job description is being written

Tom McGurty stated that the committees can function independently and the liaisons need not attend every one. All Board members were in agreement.

8. OLD BUSINESS

A. West Shore Drive Culvert: A decision has been made to accept the Ransom Design for the culvert with adjustments for the Army Corp of Engineers. The abutters will need to be consulted about allowing access. David will handle this and begin to make calls.

B. Town Hall Water Bid: The local provider has developed a design with a quote. The process is moving along.

C. Salt Prices 2022-2023: Will Langley stated that Jason Archambault from Granite State stated the cost would be \$78.00 per ton, and 2000 tons would be placed on order.

David Winchell, Jr. made a motion to approve the proposal, Kimberly Stacey-Horn seconded the motion. All in favor, motion carried 3-0.

Dennis Long reported that the Southern Maine regional Planning Co-op could probably be used to purchase salt at a discount. Will Langley reported that the Co-op price was \$80.84 per ton.

D. **Fire Chief Appointment Correction:** The appointment of the Fire Chief was amended to be a three year appointment.

Kimberly Stacey-Horn made a motion to approve the appointment of Wayne Ham for a term of 3 years, until 11/01/2025. David Winchell, Jr. seconded the motion. All in favor, motion carried 3-0.

Ray Lopez wanted to know if the engineer for the parking lot is on retainer just for the rec lot. David Winchell, Jr. stated that the retainer is for a Town engineer to establish a billing rate for the Town.

Daniel Lord stated that refereeing is a paid position and should be contracted for a certain number of hours.

9. NEW BUSINESS

A. **Appointments:** The appointments for the November 8, 2022 Election were made. **Kimberly Stacey-Horn made a motion to approve the appointment of Sheila Conway and Dan Van Sinderen as Deputy Moderators, David Winchell, Jr. seconded the motion. All in favor, motion carried 3-0.**

Kimberly Stacey-Horn made a motion to approve the appointment of the Election Clerks as read. David Winchell, Jr. seconded the motion. All in favor, motion carried 3-0.

B. **Employee Health Insurance:** Maine Municipal Health Trust offers a health insurance to Towns and the Select Board was approved to investigate the insurance at the Town Meeting. The plans are typical plans, and the Select Board has decided to offer three plans at three different levels to accommodate the employees needs. The employees will be required to pay 15% of the cost of the plan, and the Town would assume 85% of the payment.

Tom McGurty made a motion to approve the Board's continued investigation of the scope and coverage of the plans, and if they are appropriate, to go forward to offer the plans to the employees. Kimberly Stacey-Horn seconded the motion. All in favor, motion carried 3-0.

Ray Lopez asked if the percentage paid by employees was indeed 15% and David Winchell Jr. stated yes.

C. **Town Hall Building Use Release:** The area home schoolers would like to use the Town Hall for more events. There would be between 8 and 12 children participating. A standard State of Maine release would be signed by the group. The Girl Scouts would also be required to sign the release.

David Winchell, Jr. made a motion to approve the proposed release of activity form, Kimberly Stacey-Horn seconded the motion. All in favor, motion carried 3-0.

D. **Executive Session MRSA 405 - 6 A - 1 – Personnel**
Kimberly Stacey-Horn made a motion to go into Executive Session, David Winchell, Jr. seconded the motion. All in favor, motion carried 3-0.

Kimberly Stacey-Horn made a motion to come out of Executive Session, David Winchell, Jr. seconded the motion. All in favor, motion carried 3-0.

10. PUBLIC COMMENT:

Joyce Bakshi commented to extend thanks to Will Langley, District One Road Commissioner, for the paving job done. She inquired if the Capital improvement Committee could use the Code Office for meetings. The request was denied the old meeting room is now used office space which is alarmed. She also inquired why the West Shore Drive Culvert repair option that was most expensive had been chosen. David Winchell, Jr. replied that that option was all encompassing and that options 2 and 3 did not include added road work.

11. PENDING

- A. *Facility Assessment R.F.P. - 11/30/2022*
- D. *Town Website R.F.P. - 11/30/2022*

12. ANNOUNCEMENTS

November 3, 2022 Planning Board 6:00pm

November 9, 2022 Select Board 6:00pm

November 14, 2022 Forest Committee 6:00pm

November 15, 2022 Warrant and Finance 6:00pm

November 16, 2022 Board of Selectmen 6:00pm

November 17, 2022 Planning Board 6:00pm

November 20, 2022 Recreation Committee 11:30am

November 29, 2022 Capital Improvement Committee 5:00pm

November 30, 2022 Select Board 6:00pm

13. MEMBERS PRESENT: Tom McGurty, David Winchell, Jr. and Kimberly Stacey-Horn

14. ATTENDANCE: Will Langley, Ray Lopez, Deb Lopez, Joyce Bakshi, Dick Neal, Robin Ham, Dennis Long, Carol Long, Dan Norwood, Joe Ruma

Kimberly Stacey-Horn made a motion to adjourn the meeting, David Winchell, Jr. seconded the motion. All in favor, motion carried 3-0.