

TOWN OF ACTON SELECT BOARD MEETING

March 1, 2023

6:00pm

1. CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE

2. WARRANTS/BILLS - Signed

3. APPROVAL OF AGENDA

Selectmen Stacey-Horn made a motion to approve the agenda; seconded by Selectmen Winchell. All in favor.

4. MINUTES OF LAST MEETING - Tabled

5. TOWN ADMINISTRATOR WEEKLY UPDATE

- Mike Harwood of TRC will be here Thursday/Friday next week to get started on some work.
- Nomination Papers for 2 Select Board seats (Kimberly Stacey-Horn and New Open Seat) and 2 School Board seats (Judy Shain and Jeanette Bearse) are available from 9am on 3/3 through 5 pm on 3/15/2023. Town Meeting is 6/1/2023 and Elections are 6/13/2023.
- Sheriff's report - of notable happenings were read aloud.
- 3/2/2023 Budget Workshop scheduled was reviewed: Transfer Station - 3 pm; Road Commissioners - 3:30p; Recreation Committee - 4:00pm; and Fire Station - 4:15 pm.

6. DEPARTMENT HEAD / COMMITTEE CHAIR UPDATES - None

7. LIAISON UPDATES

Tom - Warrant & Finance Committee, Transfer Station, Fire Department, Capital Improvement

Kim - Recreational Committee, School, APAT, Cemetery Committee

David - Roads & Road Committee, Code Enforcement and Land Use, Mary Grant Committee, Conservation / Forest Committee

8. OLD BUSINESS

A. Investment Policy

Final changes were made and a document was sent to legal counsel for review; awaiting response.

B. West Shore Drive Culvert

A sketch and 180 page document was received and given to the Board for review; awaiting comments. Selectmen Winchell asked if the document could be sent to legal counsel for review; the Board agreed. Discussion ensued; included in the discussion were the sketch received; Selectmen McGurty's would like contractors to give their own opinions if something in the scope of work could be improved upon when doing bids; and Selectmen Wwnchell's inquiry on other ways to advertise bids.

C. Special Town Meeting - Tabled

9. NEW BUSINESS

A. TRC Building Survey

The Town Administrator gave the Board a survey received from TRC which was to be completed by the time they came next week. Selectmen Winchell and the Town Administrator will work on answering the survey questions.

B. Freedom of Information Request

- 1) Leslie Berlan asked for the latest plans for Ransom engineering including emails and texts starting on 1/1/23 pertaining to W. Shore Drive.
- 2) Lelie Berlan asked for an official recording of the 2/8/23 Board of Selectmen pre meeting and when/where it took place.
 - Discussion ensued related to request number 1 and how the project was handled.
 - Response was sent by the Town Administrator relating to request 2 whereas there was no pre-meeting. Board of Selectmen arrive between 5 - 6p to sign warrants and bills; there is light conversation open to anyone to witness and no decisions are made or acted upon.

C. Sebago Tech Contract

Contract has been received for review; will be signed next week.

D. Executive Session - Personnel Issue 405 6.A.1.

Selectmen Stacey-Horn made a motion to go into Executive Session regarding a personnel matter pursuant of 405 6 A 1; seconded by Selectmen Winchell. All in favor.

Selectmen Stacey-Horn made a motion to come out of Executive Session pursuant of 405 6 A 1; seconded by Selectmen Winchell. All in favor.

10. PUBLIC COMMENT

11. PENDING

12. ANNOUNCEMENTS

March 2, 2023	Planning Board 6:00pm
March 6, 2023	Capital Improvement 5:00pm
March 6, 2023	Warrant and Finance 6:00pm
March 7, 2023	Rec Committee 5:30pm
March 8, 2023	Board of Selectmen 6:00pm
March 9, 2023	Planning Board Workshop 6:00pm
March 13, 2023	Warrant and Finance 6:00pm
March 15, 2023	Select Board 6:00pm
March 16, 2023	Planning Board 6:00pm
March 18, 2023	Mary Grant 9:30am
March 20, 2023	Warrant and Finance 6:00pm
March 22, 2023	Special Town Meeting 7:00pm
March 27, 2023	Warrant and Finance 6:00pm

March 29, 2023

Select Board 6:00pm

13. MEMBERS PRESENT: Tom McGurty, Kim Stacey-Horn, David Winchell Jr.
14. ATTENDANCE: William Langley, Joyce Baski, Dennis Long