

## SELECTMEN'S MEETING

April 25, 2017

1. **APPROVAL OF AGENDA:** Moved by Bill Shields, seconded by Elise Miller, to accept the agenda as presented. Motion carried, 3-0.
2. **APPROVAL OF MINUTES OF LAST MEETING:** Minutes of the Board of Selectmen's Meeting of April 18<sup>th</sup> were not yet available, approval tabled.
3. **DEPARTMENT HEAD / COMMITTEE CHAIR UPDATES**

A. **Warrant and Finance:** Mrs. Roux reported that the Warrant and Finance Committee is meeting on Thursday, April 27<sup>th</sup> with the Road Commissioners and the Fire Chief as a follow up of Saturday's meeting. She explained that the Fire Chief prefers going forward with the equipment purchase request over the per diem request if both items can't be considered. The Board still needs to decide on both the Road Commissioners' and Fire Department's budgets before sending them to the Finance Committee for recommendation.

B. **Fire Department:** Chief Johnson spoke about documents that Rick Smith distributed to the Board which outlined the comparison of the four ambulance bids. He noted that the points that carry the most weight in awarding the final bids are as follows:

- Lifetime warranty on the frame: wooden frames, which are considerably less expensive, are now sealed to prevent contamination from fluids so that is no longer a problem. However, aluminum frames allow for reboxing which saves considerable money when the frames wear out.
  - All four bids are for lifetime coverage on wooden frames.
- Conversion Warrantee: covering moldings, windows, door hardware, climate control systems, interior finishes, oxygen outlets, fittings and hoses, and the suction system.
  - Lifeline and Horton - five year / 60,000 miles;
  - P. L. Customs and Braunley - three year / 36,000 miles.
- Interior cabinets, manufacturer's defect coverage:
  - Lifeline - lifetime warranty against defects;
  - Horton - ten years after the first twelve months which basically translates to eleven years;
  - P.L. Customs and Braunley - three years / 36,000 miles.
- Electrical System:
  - Lifeline – ten years / 100,000 miles;
  - Horton – ten years;
  - P. L. Customs – lifetime / 100,000 miles;
  - Braunley – seven years / 84,000 miles.
- Paint:
  - Lifeline – three years – 100%, four years – 50%, five years – 25%, six years – 10%;;
  - Horton – one to three years – 100%, four years – 50%, 5 years – 25%;
  - P. L. Customs – limited coverage 10 years / 100,000 miles;
  - Braunley – four years / 48,000 miles – 100%, five years – 75%, six to seven years / 84,000 miles – 50%.

- **Paint:**
  - Lifeling – three years – 100%, four years – 50%, five years – 25%, six years – 10%;;
  - Horton – one to three years – 100%, four years – 50%, 5 years – 25%;
  - P. L. Customs – limited coverage 10 years / 100,000 miles;
  - Braunley – four years / 48,000 miles – 100%, five years – 75%, six to seven years / 84,000 miles – 50%.
  
- **Delivery:**
  - Lifeling – 210 to 260 days after ordering the chassie
  - Horton – 190 days;
  - P. L. Customs – 240 days;
  - Braunley – 330 days.
  
- **Ambulance Loaner:** The bids include providing a loaner after placing the order, which is advisable considering the condition of the ambulance the Department is currently using. Horton couldn't guarantee that a loaner would be available.

The Chief and committee recommended awarding the bid to Lifeline based on the warranty, cost and service comparison. The quote includes the stretcher and monitor; the life expectancy on this equipment is ten years, so if the request is approved, the Department will not have to request \$32,000 to replace these items in a couple years.

The Chairman stated that the request must be approved at the Special Town Meeting on May 9, 2017. Mrs. Miller noted that Lifeline offers the best price as well as warranty. Rick Smith explained that Lifeline is trying to expand into Maine so the price reflects that effort.

#### **4. OLD BUSINESS:**

A. **MMA Action Plan:** No action to report.

B. **Dog Warrant:** Mrs. Roux reported that the list has been reduced to only three outstanding dog licenses.

C. **Road Committee Ad Hoc:** No action to report.

D. **Iron Tails Liquor License:** The Fire Chief reported that the Fire Marshall's Office is inspecting the facility on Thursday. Mr. Martinez is hoping to open on May 1<sup>st</sup> and he understands that any issues to come out of the inspection must be corrected before opening. The Chief recommended approving the liquor license pending the inspection.

Moved by Elise Miller, seconded by Bill Shields, to approve the liquor license for Iron Tails pending a favorable State Fire Marshall's inspection. The motion passed 3-0 and the license was signed by all three Selectmen.

#### **5. NEW BUSINESS:**

A. **Lawn Care Bid:** Mrs. Roux reminded the Board that in previous years, the lawn care bid included the Public Safety Building, Mary Grant Preserve and the Lincoln School. However, the Town also oversees five trusts from the Cemetery Funds: Mary Burbank, Lyman Fox, Clair Sherman, Delila Young and Stacey Young sites. Money hasn't been spent money from these funds which some have existed since 1929. The problem is that Mrs. Roux hasn't been able to locate where two of the sites

were accepted at Town Meeting. Lois Michaud explained that only a portion of the funds can be used for lawn care. She recommended mowing for Memorial Day, the Fourth of July, in August and in September.

The Board requested that Mrs. Michaud provide a list of the locations by Thursday so that a bid can be developed on Tuesday.

**B. Goat Hill RFP:** Mrs. Roux distributed two bids that were received for lending \$75,527 for the purchase of the Goat Hill property per the approval at the Annual Town Meeting in June, 2016.

- Sanford Institution for Savings bid an interest rate of 1.94% for five years;
- Androscoggin Bank bid an interest rate of 3.19%

The Board referred the two bids to the Town Treasurer for review and recommendation.

**C. Supplement to Mary Grant Preserve Baseline Document:** The Board reviewed the recommendation that Tom Cashin forwarded to be appended to the Mary Grant Preserve Baseline Document.

Moved by Elise Miller, seconded by Bill Shields, to accept and sign the supplement. The motion passed 3-0 and the Chairman signed the document.

**6. PUBLIC COMMENT:**

None

**7. ANNOUNCEMENTS:**

- A. Nomination Papers are available for the School Board and the Board of Selectmen until Friday, April 28th
- B. Liquor License Hearing - May 2<sup>nd</sup> at 5:00 p.m.
- C. Special Town Meeting - May 9 at 7:00 p.m. and the Elementary School
- D. Acton's Got Talent May 20<sup>th</sup> at 6:00 p.m. at the Elementary School

**8. MEMBERS PRESENT:** Ed Walsh, Bill Shields, Elise Miller

**9. OTHERS PRESENT:** Jennifer Roux, Steve Johnson, Rick Smith, Lois Michaud, Gregg Martinez, Robin Ham