

## SELECTMEN'S MEETING

August 28, 2018

### 1. APPROVAL OF AGENDA:

Selectmen Elise Miller made a motion to approve the agenda; seconded by Selectmen Kimberly Stacey-Horn. All in favor. Agenda approved.

### 2. MINUTES OF LAST MEETING:

Selectmen Elise Miller made a motion to approve the minutes; seconded by Selectmen Kimberly Stacey-Horn. All in favor; Selectmen Walsh abstained since he was absent. Minutes approved.

### 3. DEPARTMENT HEAD / COMMITTEE CHAIR UPDATES:

None.

### 4. OLD BUSINESS:

#### A. Road Association Funds

Selectman Miller stated she reviewed the final proposed form and has inserted the links. She will be getting that over to the Town Administrator to get on Town letterhead and test. Mrs. Cindy Hart approached the Board to recap the recommendations they are looking to put into place, such as, a cap of \$2,000 per road. The committee also counted 14 roads associations which would apply, leaving a surplus in accounts. The surplus can help acquire a machine that can help clean up ponds. However, the initial goal is to get the application published. Tabled until next week.

#### B. Property Maintenance Survey

1 week left to gather survey. Tabled until next week when results will be shared.

#### C. Payroll Policy

Selectmen Walsh read out the Payroll Policy. Selectmen Elise Miller made a motion to approve the Payroll Policy as written; Selectmen Kimberly Stacey-Horn seconded. All in favor. Policy approved.

#### D. Personnel Policy

The Town Administrator recapped that there was a minor change in HSA not being paid by the Town. Selectmen Kimberly Stacey-Horn asked for a week for all to review. Tabled until next week.

#### E. Truck Specs

The Fire Chief is anxious to get the truck out to bid. Selectmen Walsh said this was for the utility truck and his review indicated all was in order. The Town Administrator will work with the Fire Chief to get out to bid.

#### F. Generator

The Town Administrator read out proposal for Generator. Paul Poyant approached the Board to discuss the acquisition and installation of a generator for the Town Hall. A standard generator is 20 kw and should be adequate for the Town Halls. With acquisition of this generator, this does not mean the Town Hall will still not close for bad weather. Other factors to consider are things like the internet availability. Primarily the generator will be used for radios downstairs. Discussions followed regarding generator installation and concrete pad needed. Placement area is where power comes into the building by the staircase. This will go out to bid for a couple of weeks and when they come in, Mr. Poyant will help review. The Town Administrator also commented that any generator dealers that Mr. Poyant is aware of to please share as they

can be mailed a bid. One last item discussed was systems needing to be powered during an outage and whether a critical board will be needed. That discussion will include the electrician when that work is reviewed.

#### G. Warrant and Finance

June 2017 – article read to choose an alternative for 2 year term but somehow the Mrs. Michaud only was elected for a 1 year term. Mrs. Michaud took Elise Millers spot, and it should have been a 2 year term instead of being elected for a 1 year term; saying that, she should have had a 2019 term date and be eligible to be considered for Mr. Williams spot. The Town Administrator is still looking it over as the advertisement is still out. Mrs. Michaud is the only one to step forward at this time.

#### H. Wilson Shores

To follow up with the prior weeks public comment. The Town Administrator spoke to Attorney Lenkowski regarding mooring of the lake and the Wilson Lake Subdivision. Joe Lenkowski indicated that the mooring was a civil matter and the Town doesn't have any authority. In regards to the Subdivision, the Board instructed the Town Administrator to determine who the legal owner of the common lot was. Tabled until more information is available.

Once this is resolved, an ordinance may be in order to regulate mooring and usage.

### 5. NEW BUSINESS:

#### A. Goat Hill Sign

Carl Davis reached out seeking permission for signage to say Goat Hill entrance. Board already transferred moneys for trails and this will help in purchasing the sign. Board was in agreement.

#### B. Neighbors Helping Neighbors Event

Iron Tails owner wanted to do a town related event. After review of areas in need, Neighbors Helping Neighbors was selected. Sept. 22, 2018 is event date. There are 250 tickets to be sold for \$10.00 each and 100% of the profits will go to Neighbors Helping Neighbors. Tickets can be purchased at the Town Hall and the Town Hall will also advertise.

The Town Administrator also reported that the Acton Fair also gave back to the community by helping some unfortunate families to be able to attend. Families were selected and a wonderful day was had by all with great community gifts and supports.

### 6. PUBLIC COMMENT:

Dennis Long approached the Board regarding the generator. He asked if an audit has been done. Until that is done, adequate capacity can not be selected. This generator isn't to keep the Town Hall open but to allow it to function during emergencies and to keep radio's going. Selectmen Walsh asked if electrician can do an audit. Mr. Paul Poyant spoke to the Board about a \$100 device that can be purchased and used to monitor usage. Mrs. Achilles wanted to remind the Board to definitely take into consideration the amount of snow at the placement area of the generator and keeping it clean.

Selectmen Walsh read Milton Zoning Board notification of Public Hearing for Mighty Joe Campground expansion. Dennis Long asked about tax bill; town's are exempt.

**7. ANNOUNCEMENTS:**

Upcoming meetings will be posted on the website.

08/29/2018 Transfer Station Closed - Paving

09/04/2018 Transfer Station Closed - Labor Day

09/22/2018 - 09/23/2018 AppleFest

9/22/2018 Neighbors Helping Neighbor's Event at Iron Tails

**8. MEMBERS PRESENT:**

Selectmen Ed Walsh, Selectmen Elise Miller, Selectmen Kimberly Stacey-Horn, and Town Administrator Jennifer Roux.

**9. OTHERS PRESENT:** Jeanne Achilles, Cindy Hart, Dennis Long, Paul Poyant, and other Residents from the Wilson Lake Subdivision.