

SELECTMEN'S MEETING

December 17, 2015

5:00pm

1. **APPROVAL OF AGENDA:** Motion by Bill Shields, seconded by Ed Walsh, to accept the agenda as presented. The motion passed 3-0.
2. **APPROVAL OF MINUTES OF LAST MEETING:** Motion by Bill Shields, seconded by Ed Walsh, to approve the minutes of the meeting of December 10, 2015 as written. The motion passed 3-0.
3. **DEPARTMENT HEAD / COMMITTEE CHAIR UPDATES**

Office Manager / Town Clerk

- A. **CDL Drug Testing Memo:** Consideration of the two options that were suggested by the Town's Attorney regarding mandatory CDL drug / alcohol testing was tabled from the meeting of December 10, 2015 because Bill Shields was not in attendance at that meeting. Ted Kryzak expressed the opinion that because the road employees are on call 24 / 7, they should be available for testing 24 / 7. Ed Walsh stated that the Road Commissioners are on safety-sensitive duties 24 / 7; road crew members are not. Discussion was focused on developing a policy that would outline the process for the Road Commissioners to notify the Town Hall when they are not available for duty for a prolonged period of time. Board Members directed Mrs. Roux to ask MMA if a policy of this type can be enacted. David Winchell suggested that a definition of a "safety sensitive" job should also be determined and that a job description should be written. Consensus of Board Members was that they move forward with developing a acceptable policy and job description.
- B. **Library Doors:** Mrs. Roux reported that the doors have been repaired.
- C. **Goodwill Employee:** Mrs. Roux explained that Goodwill approached the Town regarding a program that offers a Goodwill Employee to the town for twelve weeks. This program helps get people who may need to develop experience back into the workforce. Jennifer Escoto noted that employees who work through this program are cooperative and responsible. Consensus of the Board Members was to give Mrs. Roux authority to move forward with this program through Goodwill.
- D. **Fire Chief Ad:** The ad has been placed in the Portland Press Herald, the Journal Tribune and on the MMA website.
- E. **Fire Chief Weekly Stipend:** The Treasure requested through the Office Manager that the Board address the interim stipend. Motion by Ed Walsh, seconded by Bill Shields, to pay the stipend for the interim Fire Chief. The motion passed 3-0.
- F. **Fire-Rescue Consolidation Update:** Mrs. Roux stated that signatures are needed on documents that finalize the consolidation before appointments are made. Processing the Medicare 485B form is the priority.
- G. **Appointments: Mrs. Roux presented to appointments to be considered by the Board:**
 - Motion by Bill Shields, seconded by Ed Walsh, to appoint David Langley as Interim Fire Chief from January 1, 2016 through February 2, 2016. The motion passed 3-0.
 - Appointing Jennifer Sayer as Deputy Assistant Rescue Chief from January 1, 2016 through February 2, 2016 was tabled to the next meeting.
 - Motion by Bill Shields, seconded by Ed Walsh, to appoint William Williams as the Warrant and Finance Committee Liaison to the Action Fire / Rescue Commission . The motion passed 3-0.

H. Resignation: Motion by Ed Walsh, seconded by Bill Shields, to accept the resignation of Dwight Venell as member of the Board of Assessment Review and Board of Appeals with regret. Motion passed 3-0.

I. Abatements: Motion by Bill Shields, seconded by Ed Walsh, to grant tax abatements requested by Irene Snyder for property on map 227, lot 001, based on a land value adjustment to reflect the fact that the parcel is 6.19 acres and not 10.4. as follows:

- 2015: The revised value of \$526 valuation and \$6.08 tax dollars on real estate.
- 2014: The revised value of \$526 valuation and \$5.81 tax dollars on real estate.
- 2013: The revised value of \$526 valuation and \$5.84 tax dollars on real estate.

The motion passed 3-0. The abatement forms were signed by Board Members.

J. Abandoned Properties: Mrs. Roux reported that there has been update in the status of this item.

K. Employee Evaluations: Mrs. Roux reminded Board Members that Staff Evaluation are due December 30th.

L. Staff Christmas Party: Mrs. Roux stated that the Town Hall and Transfer Station will be closed on Wednesday, December 23rd from 12:00 – 2:00 p.m.

4. OLD BUSINESS: None

5. NEW BUSINESS: None

6. OTHER BUSINESS: Jennifer Roux stated that Marianne Doyle deserves recognition and appreciation for all the work she does for the Neighbors Helping Neighbors and Toys for Tots programs.

7. ANNOUCEMENTS:

- A. 2016 Dog Licenses
- B. BOS Meetings - Tuesdays beginning in January 2016
- C. Town Hall Closed Thurs Dec 24 / Fri Dec 25
- D. Town Hall Closed Thurs Dec 31 / Fri Jan 1

8. MEMBERS PRESENT: Ted Kryzak, Ed Walsh, Bill Shields

9. OTHERS PRESENT: Jennifer Roux, Dave Winchell, Jennifer Escoto, Peter Smith

10. ADJOURNMENT: