

SELECTMEN'S MEETING
February 13, 2018

1. APPROVAL OF AGENDA: Kim Stacey-Horn made a motion to approve the agenda, Elise Miller seconded. All in favor, motion approved.

2. MINUTES OF LAST MEETING: Elise Miller stated that February 6 minutes were being tabled until next weeks meeting. Elise Miller made a motion to approve the minutes of January 30, Kim Stacey-Horn seconded that motion. All in favor, motion approved.

3. DEPARTMENT HEAD / COMMITTEE CHAIR UPDATES:

A. Marijuana Committee

The Marijuana Committee will speak at the meeting scheduled for February 20.

B. Carl Davis/Goat Hill

Carl Davis said that they did not get the grant for Goat Hill that they had applied for, He is looking into applying for other grants. He said currently they are working on applying for a grant with the Quimbly Foundation. He stated that they are asking for about \$25,000 from the foundation, and asked the Board if they would approve using about \$9000 left from the acquisition part of the LWCF grant as match money for this grant. Mr. Davis added that to make Goat Hill ADA compliant he estimates the town will need about \$50,000. He said if the Quimbly Foundation grant was accepted, the committee would then be left with about \$10-15 thousand left to raise. The Board said as long as it falls within the guidelines they are ok with it. The Town Administrator stated that she will double check with the Treasurer and get back to them.

4. OLD BUSINESS:

A. Land Use Office Assistant Job Description

The Town Administrator passed out the updated copy of the Land Use Office Assistant Job Description for the Board to review. Elise Miller made a motion to accept the Job Description for the Land Use Office Assistant. Kim Stacey- Horn seconded the motion. All in favor, motion carried.

B. Land Use Office Assistant

The Town Administrator stated that last Tuesday she and the CEO and Deputy CEO interviewed 3 applicants for the Land Use Office Assistant position. After discussing the interviews and references, all 3 of them agreed one of the individuals would best fit the position. The person chosen, Dawn, lives in the town of Shapleigh and has over 20 years experience in office work.

5. NEW BUSINESS:

A. Open Ambulance Bids

The Board opened the only bid on the old ambulance. James Gledhill, of West Newfield bid \$3527.13 for the ambulance, the minimum bid was \$3000. Kim Stacey-Horn made a motion to approve the bid, Elise Miller seconded that motion. All in favor, the bid was accepted for James Gledhill. The Town Administrator stated that they would accept cash, cashiers check or money order made out to the Town of Acton.

B. Mass Gathering Permit

Zerbini Family Circus applied for a mass gathering permit for a Circus to be held July 30, 2018 at Acton Fair Grounds. The Town Administrator stated that the Circus has met all the requirements to hold the event, based on the ordinance. Kim Stacey- Horn made a motion to approve the mass gathering permit for Zerbini Family Circus, Elise Miller seconded that motion. All in favor, motion carried.

C. Extra Articles - Deadline

The Town Administrator stated that February 9th was the deadline for submitting potential articles. She read the list to the Board. The list included Flat Ground Road, Buzzell Road Survey, Town Hall Generator, Fire Department looking for 19 SCBAs, Road Commissioners looking for stipend, Transfer Station would

like the parking lot paved, Rowe Bridge Engineering, Quotes on painting exterior of gym, Fire Department Capital Improvement Fund, and Private Road Article Fund.

D. Efficiency Maine Energy Assessment

The Fire Chief asked Efficiency Maine to visit the fire station and give quotes on changing the lights over to LED. They quoted about \$2000 yearly savings on energy costs. To do the entire project, the cost was estimated to be \$8018. By going through Efficiency Maine for Municipalities, they are willing to cover \$6000 of that cost, leaving the Town with a total of \$2018. The Fire Chief said that he has that amount in a building maintenance account and would like to move forward with the project. Kim Stacey- Horn made a motion to move forward with the change to LED lights through Efficiency Maine, Elise Miller Seconded that motion. All in favor, motion approved.

E. York County Community Transportation

The Town has been running adds on the local cable channel for the York County Community Transportation, Joan Nass let the Town Administrator know of a change in price for the ride. The price is now \$2.00 per person for a round trip from Acton to Sanford, and needs to be scheduled ahead of time. The Town Administrator mentioned if anyone has questions or needs the details to please get in contact with her.

F. Atlantic Broadband Proposal

The Town Administrator stated that 5% of Acton residents cable bills with Atlantic Broadband is returned to the Town and used to run APAT. Mike Corey is proposing dropping the cost to 4.5% on the cable bills. The Town Administrator asked the Board to review the proposal and give their opinions on it next week.

6. PUBLIC COMMENT:

7. ANNOUNCEMENTS:

02/17/2018 - Winter Fun / Three Rivers Land Trust
02/19/2018 - Budget Workshop 4:00pm
02/22/2018 - Cheering for Charlie Spaghetti Dinner
02/24/2018 - Republican Caucus - Biddeford Middle School 1pm
03/04/2018 - Democratic Caucus - Acton Town Hall 3:30pm

8. UPCOMING MEETINGS:

02/15/2018 - Planning Board 7:00pm
02/20/2018 - BOS 5:00pm
02/22/2018 - Cemetery Committee 5:00pm
02/22/2018 - Rec. Committee 7:00pm
02/27/2018 - BOS 5:00pm

9. MEMBERS PRESENT: Elise Miller, Kim Stacey-Pike

10. OTHERS PRESENT: Paul Poyant, Dennis Long, Joe Ruma, Rollin Waterhouse, Karen McManus, Jennifer Roux, Carl Davis, James Gledhill