

**SELECTMEN'S MEETING**  
**January 22, 2020**  
**6:00pm**

**1. CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE**

**2. TOWN ADMINISTRATOR WEEKLY UPDATE**

The Town Administrator updated the Board on the following items:

- **Transfer Station position:** This position is being posted for work to be done through April – October for 24 to 24 hours per week. Deadline to apply is February 13, 2020
- **Attorney General Call:** The State's District Attorney Office called to inform the Town Administrator that their office did not respond to individual or municipality issues.
- **Recreation Committee Medals:** The Town Administrator is waiting on the Recreation Committee to submit debit card form.
- **Camera Installed:** ADT installed 3 cameras; there will be an additional camera installed for an additional amount of \$
- **Cable Equipment:** The Town Administrator wanted to let the Board know that the APT cameras and system will need to be reviewed for upgrades and equipment replacement as the quality is degrading and there have been issues including stagnant pictures. The current figure being looked at is around \$20,000 as the switch is \$10,000 alone. If the Board wants to keep the cable channel up the issues will need to be fixed; otherwise we will have to be turned off.
- **Republican Caucus:** Scheduled for February 1, 2020 at the Town Hall; this will not be a joint effort with the Democratic Caucus
- **Gym:** Peter Baxter and Gail Boisvert have been working behind the scenes to comply to the insurance's requests. Most requirements have been met. This group has asked that the Board consider letting this issue go back to Town Meeting for voter's approval for partial funding. The BOS are willing to put the warrant article back on the agenda if the Gym group comes up with a plan and the insurance company is satisfied. Pictures of work done at the Gym will be sent to the insurance company. Once they are satisfied, the Gym group leaders will be called back to discuss their plan.
- **Copier:** New copier and printers have arrived; there have been no complaints.
- **Town Report:** Town Report is ready to go to print. There are 2 letters missing – Road Commissioner North and Southern Maine Development Commission. What are the Board's wishes for inclusion of missing letters? The Board responded to wait until Friday for submittals and then go to print.
- **Warrant & Finance Meeting not filmed:** Due to issues, the last Warrant & Finance meeting was not filmed.
- **Budgets:**
- **Foreclosures:** 2017 Foreclosure date is February 11, 2020. The last date to accept personal checks for taxes is January 24, 2020.
- **Drug Policy:** The attorney is scheduled to meet with the Board of Selectmen on January 29, 2020 at 4:45 pm.

**3. WARRANTS/BILLS**

4. **APPROVAL OF AGENDA**

Selectmen Dave Winchell made a motion to approve the agenda; seconded by Selectmen Ed Walsh. No discussion. All in favor.

5. **MINUTES OF LAST MEETING**

Tabled.

6. **DEPARTMENT HEAD / COMMITTEE CHAIR UPDATES**

- Fire Chief Rick Smith presented to the Board his recommendation for the Fire Deputy to fill the vacancy his promotion created. Selectmen Ed Walsh read out the appointment of Dave Emmons to Deputy Fire Chief.

**Selectmen Dave Winchell made a motion to appoint Dave Emmons to Deputy Fire Chief until November 1, 2022; seconded by Selectmen Ed Walsh. No discussion. All in favor.**

Fire Chief Rick Smith continued the presentation by pinning Deputy Fire Chief in his new role. The Town Administrator swore Mr. Emmons in.

- Dennis Long of Warrant and Finance approached the Board to inform them that the W & F Committee met and decided by a vote of 6 – 0 to not take on the Capital Improvement Committee duties; they felt it was the responsibility of the Selectmen to develop the plan. The meeting to discuss Capital Improvement items is still scheduled; the intent is to review hear what department Capital Improvement needs are. It is informational only. Town department heads have made their own list and require direction from the BOS on whether they should attend this meeting or not. The BOS will work with the Town Department during budget discussions.
- Discussion ensued between the Board of Selectmen and the Town Administrator regarding staff attendance at the Warrant & Finance meeting. The Board indicated that the three (3) Town departments should not attend but work with them directly through the budget process.

7. **OLD BUSINESS**

A. **Goat Hill**

Mr. Davis is still reviewing this issue and should be available next week to discuss.

8. **NEW BUSINESS**

A. **Open Thermal Camera Bids**

Fire Chief Rick Smith informed the board that the Fire Department has received an anonymous donation of \$4,000 to go towards the purchase of a Thermal Camera. The purchase went out to bid with one bidder (HSE Fire & Safety Equipment) quoting \$6,047.50 as a total purchase price. The remainder on the money is available in the account deemed for this camera. After review of quote, Chief Smith recommended the purchase.

**Selectmen Dave Winchell made a motion to accept HSE Enterprises bid for \$6,047.50; seconded by Selectmen Ed Walsh. No discussion. All in favor.**

Chief Smith publically thanked the anonymous donor for their generosity.

**B. Special Town Meeting Warrant**

The Town Administrator read out the 2 warrant articles to be placed on the Special Town meeting.

**Selectmen Dave Winchell made a motion to accept the W & F recommendations of the two warrants to be placed on the Special Town Meeting; seconded by Selectmen Ed Walsh. No discussion. All in favor.**

**C. Building Permit fees for 215-004**

Due to a fire and hardship owners of Map/Lot 215-004 asked for a reimbursement of \$79 paid and the rebuild permit fees to be waived.

**Selectmen Dave Winchell made a motion to reimburse \$79 and waive the permit fees for Map/Lot 215-004; seconded by Selectmen Ed Walsh. No discussion. All in favor.**

**D. Emergency Closure Policy and Excise Exemption Policy were revised and presented in final form for the Board's review and signature.**

**Selectmen Dave Winchell made a motion to sign the Emergency Closure Policy and Excise Exemption Policy; seconded by Selectmen Ed Walsh. No discussion. All in favor.**

**E. Mary Grant Members:**

The Mary Grant Committee has two members which were appointed to their committee and have not stepped up to participate on the committee; a request to rescind their appointments have been requested.

**Selectmen Dave Winchell made a motion to rescind the appointments of Bobby Jo Rogers and Laura Daskoski as Mary Grant Committee Members; seconded by Selectmen Ed Walsh. No discussion. All in favor.**

**9. PUBLIC COMMENT: None**

**10. ANNOUNCEMENTS**

- Special Town Meeting – February 3, 2020
- Mary Grant Committee Openings (2)

**11. MEMBERS PRESENT**

Selectmen Ed Walsh, Selectmen David Winchell and Town Administrator Jennifer Roux

**12. ATTENDANCE**

Dennis Long, Joyce Bakshi, Leslie Berlan, Robin Ham, Rollin Waterhouse, Will Langley, Wayne Ham, Rick Smith, Dave Emmons and family, Firemen.

