

SELECTMEN'S MEETING

July 24, 2019

6:00pm

1. CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE

2. TOWN ADMINISTRATOR WEEKLY UPDATE

The Board of Selectmen reviewed with the Town Administrator the following updates:

- The Rec Ball Field has been completed. The Rec Committee is happy with the work. There is a switch to turn the lights on when needed. Currently the switch box is not locked. Dennis Long was thanked for the initiation of the work to be completed within deadlines.
- 7th Street Deed has been filed at the Registry.
- HEB on hold until update from Road Committee.
- Banner is ordered and the cost is to be shared with Shapleigh.
- Email addresses for the Warrant & Finance Committee were changed.
- Forrest Conservation empty seats has been advertised; two persons have stepped forward to serve. Town Administrator will make appointments to be signed; added to agenda.
- District 1 will be speaking under Department Head Updates; created a working time line spreadsheet.
- Mr. Mann is able to fill all the working spots vacated by Mr. Mee; Mr. Mee is also willing to step in on occasion.
- Adopted Policy was mistakenly written on will need to be reprinted and resigned; placed on agenda for next week.
- Gate at Balch Dam – Decision to remove, replace or repair is needed. The Selectmen will table until they can take a look at the gated area.
- The Town Administrator reported that Portland Products has changed their delivery service process; an email was sent to them regarding how receipt should be for handled at the Town Hall for proper receipt and signatures of acceptance.
- Fire Rescue Commission letters were drafted to notify four viable candidates that the position status has changed to part time versus full time; second letter was to notify nonviable candidates that they will not continue on in the interview process.
- Annual write offs

3. WARRANTS/BILLS – Signed

4. APPROVAL OF AGENDA

Selectmen David Winchell made a motion to accept the agenda as written; seconded by Selectmen Ed Walsh. No further discussion. All in favor. So moved.

5. MINUTES OF LAST MEETING

Selectmen David Winchell made a motion to accept the minutes of July 10, 2019; seconded by Selectmen Ed Walsh. No further discussion. All in favor. So moved. July 17, 2019 Minutes tabled until Selectmen Stacey-Horn was present.

6. DEPARTMENT HEAD / COMMITTEE CHAIR UPDATES

A. Road Commissioner – District 1

Road Commissioner William Langley approached the Board to explain the spreadsheet he created of what was to be done for work, time, equipment and the budget associated. He will use this as a tool to keep all informed and receive the Board's approval. Selectmen Walsh indicated it would be helpful for District 2 to receive and use as well; the Town Administrator will modify and email to District 2.

Work currently scheduled for the week for District 1 is:

- Trimming on the H Road;
- two trees to come down on H Road;
- cutting brush; and
- cold patching

7. OLD BUSINESS

A. Fire-Rescue Commission / Fire Chief Position

The next meeting scheduled is for August 1st. Selectmen Winchell indicated the last meeting was a good with discussions regarding part time salary. This week the Commission is taking time to review job description packets.

B. D-6

Selectmen David Winchell reported that Mr. David Winchell Sr. was working on getting the D-6 this week; currently it needs pull started. Machinery needs coolant. Selectmen Walsh indicated that the Fair is looking forward to having it at the fair and there is a home for it at the Fairgrounds after the fair. Selectman Walsh is also seeking information and pictures for a historical exhibition at the Fair.

8. NEW BUSINESS

A. Bingo Application

In memory of Lorraine Yeaton, the Elk's will be hosting the Fair Bingo.

Selectmen David Winchell made a motion to sign the Elk's application to conduct Bingo at the Acton Fair; seconded by Selectmen Ed Walsh. No further discussion. All in favor.

B. Local Road Assistance Program (LRAP) funds

The State of Maine through LRAP refunded \$51,788 for projects done on Sam Page and Garvin Roads. This amount may be split between both districts for paving; the Town Administrator will verify with the Treasurer.

Selectmen David Winchell made a motion to accept the LRAP funds from the State of Maine; seconded by Selectmen Ed Walsh. No further discussion. All in favor.

C. Appointments in accordance with Title 30 M.S.R.A. 2253

- Selectmen David Winchell made a motion to appoint David Langley as Interim Fire Chief until October 31, 2019; seconded by Selectmen Ed Walsh. No further discussion. All in favor.
- Selectmen David Winchell made a motion to appoint Denise Bowden and Michael Benjamin as Conservation and Forrest Committee Members; seconded by Selectmen Ed Walsh. No further discussion. All in favor. Mrs. Bowen's terms will expire June 30, 2020; Mr. Benjamin's term will expire June 30, 2022.
- Selectmen David Winchell made a motion to appoint Mr. Robert Anderson as Constable until June 30, 2020; seconded by Selectmen Ed Walsh. No further discussion. All in favor.
- Selectmen David Winchell made a motion to appoint Raquel Wilson, Jonathan Bowtell, Abby Meastre and Norman Wilson as Recreation committee Members until June 30, 2020; seconded by Selectmen Ed Walsh. No further discussion. All in favor.
- Selectmen David Winchell made a motion to appoint Tracey Levasseur, Rollin Waterhouse, Lois Michaud and Gerald Carter as Cemetery Committee Members until June 30, 2020; seconded by Selectmen Ed Walsh. No further discussion. All in favor.

D. AWS Contract

The Town Administrator present to the Board the AWS yearly contract. The fees of \$3401.32; verified with Treasurer and needs Board's signature.

Selectmen David Winchell made a motion to sign the Animal Society Agreement; seconded by Selectmen Ed Walsh. No further discussion. All in favor.

E. Recycler License Zoning Renewal

The Town Administrator presented Recycler Zoning Renewal License for Lake Region Auto; CEO had no issues with zoning.

Selectmen David Winchell made a motion to sign the Recycler's License Zoning Renewal; seconded by Selectmen Ed Walsh. No further discussion. All in favor.

F. BYOB Permit

Town Administrator presented State authorized BYOB Permit for the Board's information and signature.

Selectmen David Winchell made a motion to sign the BYOB Permit Gray Hill on October 19, 2019; seconded by Selectmen Ed Walsh. No further discussion. All in favor.

G. Balch Lake Dam Gate

Tabled until Selectmen can take a look at the area by next week.

H. Bureau of Alcoholic Beverages Letter

The Town Administrator presented to the Board the Bureau of Alcoholic Beverages Letter to recap the vote which approved the sale of alcohol on Sunday's.

Selectmen David Winchell made a motion to sign the Bureau of Alcoholic Beverages Letter pursuant to Town Vote to permit the sale of alcohol on Sundays.; seconded by Selectmen Ed Walsh. No further discussion. All in favor.

9. PUBLIC COMMENT

- William Langley addressed the Board that he had been floating around some ideas for the parking spot near the Library that was an issue. Selectmen Walsh spoke up and stated he too had an idea. Actually the idea was from Mr. Robin Ham. Mr. Ham's suggestion was to line off the space near the Library to eliminate the parking space; issue solved at a low cost and the Town is alleviated of any liability if anyone parks there and is injured.

10. ANNOUNCEMENTS

- Meet & Greet August 7th @ 7pm
- Assessing Workshop August 14th @ 1pm
- Open seats on Boards/Committees
 - Cemetery Committee – 1 seat
 - Recreation Committee – 1 seat (they have a possible candidate.)

11. ATTENDANCE

Dennis Long, Carol K., Robin Ham, William Langley, Rollin Waterhouse, and Benjamin Michaels.