

SELECTMEN'S MEETING

June 24, 2020

6:00 pm - ZOOM

PUBLIC HEARING - IRON TAILS

Selectmen Ed Walsh opened the Public Hearing for Iron Tails at 6:00 pm. The following were items cited:

- Applying for same license as previous years.
- Residential criticisms and compliments were heard.
- Confirmed with the police that there have been no issues.
- Code Enforcement held no concerns.
- Fire Department held no concerns.
- Mr. Martinez has addressed the burnouts and loud noises satisfactorily through communications, social media, signage and postings.

Hearing all, David Winchell made a motion to close the Public Hearing at 6:15 pm; seconded by Selectmen Kimberly Stacey-Horn. No discussion. All in favor.

1. CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE

2. TOWN ADMINISTRATOR WEEKLY UPDATE

- **Agenda Items** – The Town Administrator informed the Board that the Fire Chief requested to be heard under Department Head/Committee Chair Updates and that the approval of Iron Tails liquor license be added to the agenda.
- **Goat Hill** – A request was presented regarding permission to perform Yoga on top of Goat Hill. The Board confirmed that the Town does not rent out properties for profit. It is an open natural area for the public to enjoy and they will not mow to accommodate.
- **Clarification of Statement made during Solar Project Public Hearing** – Due to a Planning Board member reaching out to the Solar Project Representative and asking him to contact School and Treasurer if there were any incentives to go along with this project, a comment was made during the Public Hearing that the Town could possibly receive a break on electricity. This comment makes the Town look like they can make a profit. This is not how the Town handles the approval of projects. The Representative was informed and he understood that the Town would not get involved with that situation.
- **Zoom Meetings** – The Town Administrator asked if the Board wanted Zoom meetings to be conducted from the Town Hall allowing persons without computer access to come to the Town Hall and Zoom from a community computer. Discussion ensued. The Board responded that Zoom Meetings can be accessed through computers, cell phones, telephone land lines, etc. People are welcome to access the Library internet while sitting in their cars. They will allow one person to use a Town computer to attend meetings. The person currently doing this can alternate with another individual if there is a need for two people to access the Town's computer. Individuals without computer access can be caught up by reading minutes, receiving information packets and prepping for the meeting with items to be voted upon in order to be eligible to vote.
- **There was a request from the Public for the Planning Board to post agendas** –The Town Administrator informed the Board that this was possible for the Planning Board to do and the sooner, the better.

- **Freedom of Information Requests (FOI)** – With the Planning Board meeting weekly, there is no time to process FOI requests as policy and procedures dictate. The Town Administrator asked the Board to give direction on how to handle. Discussion ensued. The Board agreed that the Town Administrator can pass along FOI requests to the Planning Board and then update the Board via email of what was received and forwarded.
- **Tree Growth Issue** – The Town Administrator informed the Board that the Town’s Assessor is working with the property owners for penalties for building in a tree growth area. The Code Enforcement Application has been changed to add Tree Growth question on the application.
- **CDC Logs** – The Town Administrator updated the Board a view of the logs the CDC now requires the Town to complete in case an issue arises from COVID-19.

3. WARRANTS/BILLS

4. APPROVAL OF AGENDA

A motion was made by Selectmen David Winchell to approve the agenda with the additions; seconded by Selectmen Kimberly Stacey-Horn. No discussion. All in favor.

5. MINUTES OF LAST MEETING

A motion was made by Selectmen Kimberly Stacey-Horn to approve the minutes from June 17, 2020; seconded by Selectmen David Winchell. No discussion. All in favor.

6. DEPARTMENT HEAD / COMMITTEE CHAIR UPDATES

A. Road Committee

The Road Committee was given an update to bring to the Board and concerns or recommendations they had to offer regarding the Article 43 Application. The following items were discussed:

- Leslie Berlan - had an issue with the General Instructions section of the Application citing the Board decided on routine maintenance not the Town. Discussion ensued with Mrs. Berlan citing excerpts from past meeting minutes.
- Jay Ward indicated there is an issue with the interpretation of what is considered as maintenance. He suggested the Board take all applications in for review and then review maintenance.

The Board indicated that mitigation is an acceptable project; clean out of culverts is maintenance. If grading is part of a project it is applicable to Article 43; however, just doing routine maintenance and grading is not. This application makes it clear what are projects and what is routine maintenance.

- Jay Ward asked why there are outstanding applications if no changes were done to the application.

The Board responded that there have been changes which will prevent Road Associations with unqualified work to go through the process and apply.

- Leslie Berlan commented on legal recommendations that the Board did not follow and Auditor comments of not being in compliance.

The Board replied that was why they stopped the process, put all application submittal on hold and work with legal.

- Leslie Berlan indicated that page 2, section 2A, where it indicates the most recent annual report in unclear of what is wanted. Discussion ensued.

Leslie Berlan asked the Board to clarify the last item under 4C – “Identify Risk”; suggested line be deleted as water sheds are not rated. Suggested it made better sense to have tagged to section 5, 6, or 7.

The Board responded that this for the person who came out to review the road to answer.

At the completion of the discussion, the Board stated,

- Grading – leave it as is on the application and see how it works.
- High Risk Level – Get rid of low and medium on the Application under 4C.
- Clarification on most recent Annual Report – what information is needed. The Town Administrator will ask legal and report back next week.
- Town Administrator to confirm the number of outstanding applications and those that were sent back.
- The Board needs the Road Committee as soon as possible to move the Application forward and continue the process.

B. Fire Chief

- Rick Smith, Fire Chief approached the Board to request the Board’s approval to submit \$13,118 in expenditures.
 - Held off on submitting needed expenditures due to receiving budget midyear and expected personnel changes.
 - These expenditures were on a list of upgrades expected to be done.
 - Will work with the Treasurer and Town Administrator to make sure done before close of fiscal year.

A motion was made by Selectmen David Winchell to permit Chief Rick Smith to expend up to \$13,500 before the end of the fiscal year; seconded by Selectmen Kimberly Stacey-Horn; seconded by Selectmen Kimberly Stacey-Horn. No discussion. All in favor.

Fire Chief Rick Smith thanked the Board for their support.

Fire Chief Rick Smith announced the Fire Department is looking for on-call members and if interested the application is online.

7. OLD BUSINESS:

A. Appointments

The Town Administrator did not call anyone on the list because the Board asked to see it first. The Board agreed to extend appointments for a month or two to keep positions in place, allot time for advertising open positions and then when terms are renewed appoints will go back to a staggered schedule. The following appointment were made:

Animal Control Officer -

A motion was made by Selectmen David Winchell to appoint James Driscoll as Animal Control Officer until 6/30/2021; seconded by Selectmen Kimberly Stacey-Horn. No discussion. All in favor.

Code Enforcement Officer/Director of Planning –

A motion was made by Selectmen Kimberly Stacey-Horn to appoint Ken Paul as Code Enforcement Officer/Director of Planning until 6/30/2021; seconded by Selectmen David Winchell. No discussion. All in favor.

Deputy Code Enforcement Officer -

A motion was made by Selectmen Kimberly Stacey-Horn to appoint Brenda Charland as Deputy Code Enforcement Officer until 6/30/2021; seconded by Selectmen David Winchell. No discussion. All in favor.

Constable –

A motion was made by Selectmen Kimberly Stacey-Horn to appoint Robert Anderson as Constable until 6/30/2021; seconded by Selectmen David Winchell. No discussion. All in favor.

E911 Coordinator -

A motion was made by Selectmen Kimberly Stacey-Horn to appoint Kristiina Robinson as E911 Coordinator until 6/30/2021; seconded by Selectmen David Winchell. No discussion. All in favor.

Town Administrator complimented Kristiina Robinson in her role as E911 Coordinator.

Health Officer –

A motion was made by Selectmen Kimberly Stacey-Horn to appoint Vicki Erikson as Health Officer until 6/30/2021; seconded by Selectmen David Winchell. No discussion. All in favor.

Town Administrator complimented Vicki Erikson on a great job through COVID-19 pandemic; her attention is very much appreciated.

Planning Board – 30 day extension

A motion was made by Selectmen Kimberly Stacey-Horn to appoint Leslie Berlan, Yogi Gallagher, Gavin Maloney, Joyce Bakshi, Jim Crowley, and Tom Cashin as regular members holding same positions until July 31, 2020; seconded by Selectmen David Winchell. No discussion. All in favor.

The rest of the Committee that have appointments running out 6/30/2020 will be conducted as follows:

- **Board of Assessment** – Advertise opening.
- **Capital Improvement Committee** - Advertise openings.
- **Cemetery Committee** – Not currently meeting – Advertise openings.
- **Mary Grant** - Advertise openings.
- **Recreation Committee** - Advertise openings.
- **Zoning Board of Appeals** - Advertise openings.

8. NEW BUSINESS:

A. Road Association Meeting Request

The Town Administrator brought before the Board a request from the East Shore Drive Road Association to conduct a road association meeting at the Town Hall. There would only be 10 – 15 people in attendance and they would practice safe distancing. The Board responded that until the Town officially opens for everything and due to COVID-19, they were staying with their decision to not use Town property for meetings and continue to deny these requests.

B. Maine Adult Use Form - Fecteau

The Town Administrator informed the Board that the office received an application from Mr. Fecteau to become a marijuana cultivating center. Under the State of Marijuana Policy, the Town would have had to opt into the program and did not do so, so this permitting this a mute point.

C. Resignation

The Town Administrator received a letter of resignation from Jonathan Bowtell from the Recreation Committee. No formal acceptance is need as his term has expired. The Board thanked Mr. Bowtell for his service.

D. Clerk's Office Hours

The Town Administrator asked the Board for permission to close the Town Hall on the following days:

- July, 1, 2020 – Fiscal year closes. Staff will be working but the Town Hall will be closed to all business except absentee balloting.
- July 8, 2020 – To concentrate on absentee balloting and the elections.

E. Iron Tails Liquor License

A motion was made by Selectmen David Winchell to approve the liquor license for Iron Tails Enterprise d.b.a. Iron Tail Saloon; seconded by Selectmen Kimberly Stacey-Horn. No discussion. All in favor.

9. PUBLIC COMMENT:

The Board commented that there was a conversation thread going around town regarding petitions that if you don't understand to vote "No". This is not advisable. Please get both sides of the story. If you have any questions, please ask. Informed voting is the best way to vote.

10. ANNOUNCEMENT/ INFORMATION:

- Public Hearing 07/08/2020 7:00pm

11. MEMBERS PRESENT

Selectmen Ed Walsh, Selectmen David Winchell, Selectmen Kimberly Stacey-Horn and Town Administrator Jennifer Roux.

12. ATTENDANCE (screen names as designated on Zoom)

Dan Krampetz, Nancy Ruma, ntap, Rollin's iPad, Kgapw, Warren, Richard, Rick Smith, Dan Cantin, Leslie Berlan, Cheryl, iPhone, TSRA, Jay Ward, joy Bakshi, PGP iPad, , Susi. Jeanette Bearse, Billy Megan Cudworth, joan nass, and Dan Drisko (Cheryl).