

SELECTMEN'S MEETING

June 26, 2018

1. APPROVAL OF AGENDA:

Selectmen Stacey-Horn moved to accept the agenda; Ed Walsh seconded. All in favor. Agenda accepted.

2. MINUTES OF LAST MEETING:

Selectmen Stacey-Horn moved to accept the minutes of the last meeting; Ed Walsh seconded. All in favor. Minutes accepted.

3. DEPARTMENT HEAD / COMMITTEE CHAIR UPDATES:

None.

4. OLD BUSINESS:

A Atlantic Broadband Agreement

Representative is unavailable to respond until a later date, tabled until July 10th meeting.

B. McManus - Property Maintenance Questions

Karen McManus presented the Board with 5 questions to included in a survey to canvas the town residences for their input. Question 2 and 4 could be rewritten to become 1 question as their content are similar. The Board can also add a question if they are so inclined. The Board will review and address on their next meeting. Ms. McManus will email to Town of Administrator for finalization and availability to public.

C. No Smoking Policies

The Town Administrator provided the Board with 3 examples of smoking policies from other municipalities for their review. Some of the smaller municipalities use signage only. Board will review information and options. Tabled until next meeting.

D. Road Association Funds

The Town Administrator reported that Mr. Murray reached out to help work through development of this policy. Together they will try to pull together information or draft for the next meeting. Town Administrator will look into what other towns have done.

E. 18-19 Approved Purchases - Utility Truck / Rowe Bridge / SCBA / Parking Lot / Dist 1

* Utility Truck - Fire Chief will get the specs together.

* Rowe Bridge – Mr. Winchell to put something together.

* SCBA – Fire Chief will gather information so the same equipment is purchased.

* Parking Lot – Asphalt prices have changed putting the Town over ~\$4,000 the lowest bid and what was asked for from the town's people. The Treasurer did say we can use Transfer Station funds; Bob working with companies to get entire project done in one go.

* District 1 – Due to vacation schedules, it will be close to end of month before a meeting is scheduled.

F. Liaison Memo

Same memo as last year except for new liaison assignments to be distributed.

New assignments are:

- Ed Walsh - Town Hall, Planning Board, Zoning Board of Appeals and Transfer Station;

- Elise Miller - Recreation Department, Mary Grant, Warrant Finance Committee and Road Committee; and
- Kimberly Stacey-Horn - School Department, Cemetery, Forest/Conservation Committee and Fire Department.

G. Meeting Times
Awaiting feedback from Selectmen Miller.

5. NEW BUSINESS:

- A. Tree Growth - Dennis Long concerns.
The property on H Road referenced does have 10 acres being taxed as gravel pit out of 315 acres. In our mapping system, there is a new map layer called tree growth. The system can't differentiate how many acres are tree growth areas and how many are not making the map flagging the entire property as tree growth property even with the 10 acres being segregated. Mr. Long wanted to make sure tree growth property remained as tree growth. Mr. Long also referenced a second property (Mason property) that he was aware of that did not follow tree growth plans; the Town Administrator will verify and continue to research. Will stay on old business until resolved.
- B. Request for Time Off
The Board approved time off requests presented to them.
- C. LRAP Funds
Forms have been completed and reviewed by the Board. Spent was \$50,736. Kimberly Stacey-Horn made a motion to accept last years signed LRAP funds of \$50,736; Ed Walsh seconded. Approved, motion carried.
- D. Appointment
Ed Walsh read appoint of Robert Anderson as Constable until June 30, 2019. Kimberly Stacey-Horn made a motion to accept appointment of Robert Anderson as Constable until June 30, 2019; Ed Walsh seconded. All in favor, motion passed.

6. PUBLIC COMMENT:

- Mr. Waterhouse approached the Board for clarification on holiday pay for Fire Chief. The Board will review with Treasurer and Director of Human Resources to make a determination.
- Karen McManus commented on the 3 minute rule and interruptions that take away from the speakers 3 minutes. Board so noted and will take into consideration moving forward.

7. ANNOUNCEMENTS & UPCOMING MEETINGS:

06/26/2018 Road Committee 6:00 pm
7/3/2018 No BOS meeting
7/10/2018 BOS Meeting
7/10/2018 Public Hearing Marijuana Vote - absentee ballots are available
7/17/2018 No BOS Meeting

8. MEMBERS PRESENT:

Ed Walsh, Selectmen; Kimberly Stacey-Horn, Selectmen and Jennifer Roux, Town Administrator

9. OTHERS PRESENT:

Dennis Long, Karen McManus, and Mr. Waterhouse.