

## SELECTMEN'S MEETING

June 3, 2020

6:00 pm - ZOOM

### 1. CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE

### 2. TOWN ADMINISTRATOR WEEKLY UPDATE

- Email from the Treasurer indicating loss of revenue; revenue down \$60,000.
- Thank you cards received from Veterans Association, Life Flight and Southern Maine Agency were delivered to the Board of Selectmen.
- Letter from Southern Maine Health Care was presented to the BOS indicating a new name and partnership with Maine Motor Transport.
- Email was received from Wakefield Town Administrator reiterating that they still wanted to meet with the BOS regarding Canal Bridge conversations when the Board is back in normal session at the Town Hall.

### 3. WARRANTS/BILLS

### 4. APPROVAL OF AGENDA

**A motion was made by Selectmen David Winchell to approve the agenda as written; seconded by Selectmen Kimberly Stacey-Horn. No discussion. All in favor.**

### 5. MINUTES OF LAST MEETING

**A motion was made by Selectmen David Winchell to approve the minutes from May 27, 2020; seconded by Selectmen Ed Walsh. No discussion. Selectmen Kimberly Stacey-Horn abstained as she was absent.**

### 6. DEPARTMENT HEAD / COMMITTEE CHAIR UPDATES - None

### 7. OLD BUSINESS:

**A. Article 43** – The Town Administrator read aloud an email was received from Leslie Berlan covering the following points:

- After speaking with Road Committee members the general consensus of the group was that either June 15<sup>th</sup> or June 22<sup>nd</sup> would work.
- A concern was listed that not all committee members have access to a computer for Zoom meetings and that a group size of 50 or less should permit regular meetings.
- Asked when would the FOI requested be ready for the Road Committee to review; it is important to review this information prior to the committee meeting with the Board.

The Town Administrator responded:

- An opportunity to go back and review the Road Committee meetings minutes was needed to see if a personal request or committee request was made.
- Time will be needed to go through all email accounts to verify if there was any information related to the request to be produced for review. All information will be pulled together, given to the committee. The committee can review and investigate their concerns and then bring to the Board of Selectmen an opinion.
- Two concerns cited by Jay Ward, committee member at the last BOS meeting.

- The reschedule dates of June 15<sup>th</sup> and June 22<sup>nd</sup> are no longer feasible due to calendar conflicts. The reschedule time chosen by the BOS is June 24<sup>th</sup> during the regular Board of Selectmen meeting via Zoom. The Town Administrator will let the committee know.

**8. NEW BUSINESS:**

**A. FOI Request**

There was a FOI request done that the Town Administrator thought to be complete, however, there was a bit more needed relating to Sections 5.11 and 5.16 amendments and any documents related to such be produced. The Town Administrator passed this on to the CEO and Planning Board Chair to be placed on the Planning Board agenda for Thursday, June 4, 2020.

**B. YC Budget Public Hearing**

York County Budget Planning Meeting is scheduled for June 10, 2020 at 6:30 pm. The Board was provided the budget for their information. Action's portion was increased to 1.82. The board discussed whether to attend or not. The consensus was no.

**C. Trial Construction Agreement**

Three River's Land Trust trail agreement to make walkway ADA compliant was presented to the Board to review and sign. This will be on next week's agenda.

**D. Application Pole Permit**

Town Administrator presented to the Board of Selectmen CMP's application for Pole #34.

**A motion was made by Selectmen David Winchell to sign the CMP application for Pole #34 on Sanborn road; seconded by Selectmen Kimberly Stacey-Horn. No discussion. All in favor.**

**E. Hebo Hybo**

The Town Administrator received a request to confirm public easement status on Hebo Hybo. Resident presented a copy of a letter indicating possible easement and was concerned that the easement was being blocked. The Selectmen agreed that this was a civil matter and that county deeds can be researched. It was further suggested that Carl Davis may have information related to this subject; the Town Administrator will inquire.

**F. Paving Bids**

Sealed bids were open and read aloud for the Board. Packets will be made and given to the Board and Road Commissioners to review and make recommendations to the Board. Decision will be on next week's agenda.

Layout of bids is as follows:

	Price/ton	Handwork	Reclaiming	
	Laid per Ton	Curbing	per sq ft	
Dayton Sand & Gravel	\$78	\$135	\$9.00/ft	\$0.25
Pike Industries	\$68	\$155	\$262/cm	\$0.19
Libby Scott*	\$79	\$155	\$8.00/ft (\$320)	\$0.30
	\$79.45			
	\$79.90			
Allstate	\$74.50	\$155	\$255/ton	\$0.20

\*Tack, butt and joint grinding included.

**9. PUBLIC COMMENT:**

The Town Administrator received comments from Arnold Murray regarding the estimated cost of elections inquiries. The following was recapped or responded to:

- Town Administrator replied to Mr. Murray in a telephone conversation. Discussed were minutes of May 13<sup>th</sup> not being online to view. APAT reported it was online but not where supposed to be; link has been fixed. The meeting’s minutes were the correct minutes.
- Mr. Murray is on the W&F committee; requests are not clear if it is a committee request or personal request. In the future Mr. Murray will use a personal email. Selectmen David Winchell commented that if you become a committee member, it ties you to that committee and boundaries are muted.
- Election costs through FEMA are broken out as follows:
  - 75% Federal
  - 15% State
  - 10% Municipal (will use emergency funds to cover)
- State reimbursements usually take 2 years; federal is faster.
- The machines to count votes were already going to be purchased for this year to alleviate hand counting batches of 50 twice which generally take until midnight.
- Impact of costs to combine municipal elections with federal and state elections:
  - Ballots generally cost \$400 – 600
  - Staff will still be onboard for the elections
  - Absentee ballots utilize same envelopes
  - Town meeting usually costs \$500.
  - The only extra expense is the printed ballots.
  - Residents are thankful with the way the Selectmen have decided to do this election and town meeting.
- The warrant has been signed and when the ballots return, they will be posted.
- This is only for 1 year and other municipalities are scrambling to also do this in their towns as well.
- Regarding petitions being circulated regarding Town Meeting, section 4.5.28 states 60 days are needed for submission and the elections will happen prior to that 60 days being met.

**10. ANNOUNCEMENT:**

- Planning Board Meeting 6/04/2020 6:30 pm
- Recreation Committee Meeting 6/05/2020
- Public Hearing 06/17/2020 7:00pm
- Public Hearing 07/08/2020 7:00pm
- Zoom Meeting Notice and Numbers Are On Town Website
- Regular Hours Start Next Week
- Letters are being prepped to go out to the voters

**11. MEMBERS PRESENT**

Selectmen Ed Walsh, Selectmen David Winchell, Selectmen Kimberly Stacey-Horn, Treasurer Michele Rumney and Town Administrator Jennifer Roux.

**12. ATTENDANCE (screen names as designated on Zoom)**

Dan Krampetz, grbrown's ipad, Rollin's iPad, Richaed, Diana tomasello, PgP iPad 3 (mini), Will Langley, Joe Letourneau, Deb Anderson, iPhone.