

SELECTMEN'S MEETING

May 1, 2018

1. APPROVAL OF AGENDA:

Ed Walsh made a motion to approve the agenda, seconded by Kimberly Stacey-Horn. All were in favor, the agenda was approved.

2. MINUTES OF LAST MEETING:

Ed Walsh made a motion to approve the minutes for April 10, 17, and 24, 2018, seconded by Kimberly Stacey-Horn. All were in favor, the minutes were approved.

3. DEPARTMENT HEAD / COMMITTEE CHAIR UPDATES:

None

4. OLD BUSINESS:

A. Atlantic Broadband Agreement

The Town Administrator, Jennifer Roux provided a recap on where this stood. The agreement is not yet signed. The Board asked that Bourque and Clegg review the Atlantic Broadband agreement draft versus the Metrocast agreement. After review of said agreement draft, they pointed out several instances whereas the Atlantic Broadband agreement extended the life and time to their benefit on established items in the Metrocast agreement. Examples included but are not limited to the extension of service based on the number of homes, liability insurance, restoration turnaround times, etc. A list was provided to the Board and they will review and rebut that we want many of these things to stay as they were. If you have any questions ask one of the Selectmen or the Town Administrator.

B. Mass Gathering Permit, Dead Beat Customs

The Town Administrator researched, as requested by the Board, into the background of Dead Beat Customs and their past events. Mrs. Roux found no incidents and everything looked good historically. Elise Miller indicated that the Board will recommend to them that they have a deputy on duty that evening for traffic and it was noted that the Sheriff department always has copies of mass permits and will be on alert as well. Ed Walsh made a motion to approve the Dead Beat Custom's mass gathering permit, seconded by Kimberly Stacey-Horn. All were in favor, permit was signed and granted.

C. Marijuana Public Hearing

Jennifer Roux indicated she had a follow up from last week discussions and questions proposed by Mr. Nass. Proposed questions were: "Will you allow nonresidents to attend the public hearing and speak? Response, anyone can attend the public hearing. Only property owners or residents will be allowed to speak. "Are you going to set time limits on the speakers?" Yes, three minutes and no rebuttals or comebacks. "What role do you want the Marijuana committee to take at the public hearing?" As long as it pertains to the question on the ballot, only a couple of minutes pertaining to the history of the committees role. Ms. Roux reiterated that they wanted to make sure all the questions and items discussed would only pertain to that one question on the ordinance. Mr. Nass stood and asked them to clarify the no comebacks if by answering questions they had to come back up. Ms. Miller commented the hearing is just for the ballot and suggested there be a different type of gathering after the public hearing to answer all those other varying questions.

5. NEW BUSINESS:

A. Cemetery Check Request

The Town Administrator ordered flags for the Cemetery committee. Initially is was quoted at \$500, however it was actually \$650. She needs the Boards authorization to pay the extra amount on the card.

B. Purchasing Policy

The Treasurer met with FEMA this week to go over roads and emergency management items. They were looking for our purchasing policy. She has drafted one which you can take with you tonight and put on the agenda for next week. If you have any questions, maybe you can email them to me in advance so they can be addressed ahead of time. Basically everything we already have in place is on here, it is just formalized into a policy. We are hoping to get it signed in the next week or two.

C. 18-19 Mowing Contract

Jennifer Roux indicated any work done for the town which exceeds \$5,000 needs to go out to bid. Looking at the 18-19 mowing contractor, the amount is under the \$5,000 mark. She also noted that we have had the same contractor for many years. Everyone is happy with the services provided and the owner is willing to leave costs at the same price as last year. There was a question which arose to whether he will need to add the recreation fields or not. However, Brian White does those fields and intends to continue to do them. For this new contract nothing has changed. Jennifer Roux asked the Board if we want to continue with his services or does it need to go out to bid? Ed Walsh made a motion to waive the bidding process and continue services with Ham's property for the same amount as prior years, seconded by Kimberly Stacey-Horn. All were in favor, the Town Administrator will draw up a contract for the Board to sign next week.

D. Special Town Meeting

We have to have a special town meeting because we went over winter maintenance more than the 15% permitted by law. The Board has also seen emails from the rec center regarding electrical work to be done. Due to time constraints it can not be expended by June 30th, so an article will need to be placed on the annual town meeting warrant for 18/19 with work starting July 1. After talking to all parties involved July 1 was the safest bet. With your permission, we are calling back the Warrant/Finance committee to make a recommendation on this special town warrant, so at the same time we will let them know we have added article 77 to seek the town vote to appropriate dollars from the recreation capital improvement fund for the operation to expend that account.

E. 18-19 Annual Town Meeting

With the Board's approval, we have a date for the 18-19 Annual Town meeting which is May 23rd at 6 pm. The Board indicated that they would like the time to be 7 pm. The only article on the agenda is to ratify the overdraft of winter maintenance. If monies are not expended, it will go back into their account.

Articles 9, 10, 11 and 12 are all containing to zoning. After meeting with the code enforcement officer to review, the Board wanted to vote on all of them together.

Article 13 Acton Fire Rescue ordinance addressing the appointment of officers. Ed Walsh made a motion to approve articles 13 as written, seconded by Kimberly Stacey-Horn. All were in favor, the motion carried.

Article 14, 15, 16, 17, 18, 19 were reviewed. Ed Walsh made a motion to approve articles 14 through 19 as written, seconded by Kimberly Stacey-Horn. All were in favor, the motion carried.

Article 20 - Maximum Rate for Abatement. This article is to approve the amount of interest to be charged after October 16th and April 16th, the maximum is 8%. Ed Walsh made a motion to approve the maximum amount (8%), seconded by Kimberly Stacey-Horn. All were in favor, the motion carried.

Article 21, 22, 23, 24,25 were reviewed. Ed Walsh made a motion to set Article 21 rate at 4% and to approve articles 21 through 25 as written, seconded by Kimberly Stacey-Horn. All were in favor, the motion carried.

The rest of the articles will be reviewed at the next meeting.

F. Maple Stone Donation

Maple Stone was in today. The Town Administrator showed the Board pictures of picnic tables made by the children of the community. They would like to donate one for goat hill. All they get is the community service hours. So, if you accept the donation, we can sign off on the hours. The Board agreed to accept the donation.

Culverts on H Road issue was resolved with property owners and Code Enforcement officer on a conference call.

G. Downstairs Office

Ken Paul would like to turn the rec room downstairs into his office and reassign the other offices and space. Jennifer Roux will sit down with him in a few days to review requirements and costs. The Board agrees with the increase of staff, the Town Administrator will work on it next week. Elise Miller asked if we should involve Peter with equipment that might need to move. Mrs. Roux will contact Peter.

6. PUBLIC COMMENT:

Lois Michaud: Asked about the purchase of the flags as they are waiting. She also wanted to thank Jennifer Roux for doing the Warrant/Finance committee meeting and asked if they could compensate. Jennifer thanked them and explained since she is on salary it is part of her position and not the agreement that she be additionally compensated. The Board thanked her for her consideration. Thirdly, Lois was asking about 2 veterans graves that were unattended. It will be addressed in a letter being sent to Three Rivers Land Trust on another matter.

Joe D. from Lakeside Drive wanted to clarify 2 items for the record. 1) There were 3 residences on the unpaved portion of Buzzel Road and 2) it is only this past year that snow plowing was stopped at the end of the payment area.

7. ANNOUNCEMENTS:

BOS Office Hours First, Second and Third Thursday of Each Month 7:00 to 8:00 pm

05/11/2018 Spaghetti Dinner, 5:30 to 7 pm, \$5 donation, to support Odyssey of the Mind

05/15/2018 Public Hearing on Marijuana Ordinance, 7 pm

Copies of ordinance are available in Town Office

05/16/2018 Candidates Night, tentatively 7 pm

05/17/2018 Acton Planning Board Public Hearing, 7 pm

Conditional use permit requested by Richard Leaknee, Map 235 Lot 011 to establish an automotive repair facility

8. UPCOMING MEETINGS:

05/01/2018 BOS, 5 pm

05/03/2018 Planning Board, 7 pm

05/08/2018 BOS, 5 pm

05/15/2018 BOS, 5 pm

05/15/2018 Marijuana Public Hearing, 7 pm

05/17/2018 Planning Board, 7 pm

05/17/2018 Recreational Committee Meeting, 7 pm

05/22/2018 BOS, 5 pm

5/24/2018 Cemetery Committee Meeting, 5 pm

05/29/2018 BOS, 5 pm

Elise Miller announced that the Library has passes for the Children Museum and Theater, Portland, Me. 1 pass per family per day.

Ed Walsh made a motion to adjourn, seconded by Kimberly Stacey-Horn. All were in favor, the meeting was closed

9. MEMBERS PRESENT:

Ed Walsh, Selectmen, Elise Miller, Selectmen, Kimberly Stacey-Horn, Selectmen, and Jennifer Roux, Town Administrator

10. OTHERS PRESENT:

Unavailable