

SELECTMEN'S MEETING
September 25, 2019
6:00pm

1. CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE.

2. TOWN ADMINISTRATOR WEEKLY UPDATE:

- A) Higgins was turned over to the lawyer to handle along with some documents to review. It's been 15 days with no response.
- B) Animal Control Officer (ACO) is down to seven dogs to be licensed.
- C) General Assistance Ordinance changes were printed and presented to the Selectmen.
- D) Town Administrator and Assistant attended an Election Workshop. Presented were the two questions to be on the ballot along with new election changes. These items were:
 - (1) A bond question for highways, bridges and multi-module facilities.
 - (2) A constitutional amendment asking the voters if they allow persons with disabilities to sign petitions in an alternate manner as authorized by the legislature.
 - (3) Presentation of new voter registration cards.
 - (4) Voters will be required to state not only their name out load but their street address as well.
 - (5) Maine has decided to move their Presidential Primary to March. This means there now will be an added primary election to the calendar as well as anyone unenrolled wishing to vote one party in the Presidential Primary and a different party for a local primary election in June will have to stay enrolled in the same party; once enrolled, voters must stay in that party for 90 days before switching parties. This new ruling allows no time to switch parties for the June local primary elections. Absentee ballot timing will be critical if one wants to be in different parties.
 - (6) Seventeen year-olds are currently allowed to register to vote and vote in the primaries, but Maine is now changing the age to allow sixteen year-olds the opportunity to register to vote in the primaries. However, it remains they can not actually vote in the primary until 17 and the local elections at 18.
 - (7) There are more 5 or 6 more pages of amendments that really do not pertain to local elections, but all are welcome to read them if they are so inclined. One such amendment surrounds Rank Choice. Selectmen David Winchell asked if rank choice affected the Presidential Primaries. The Town Administrator related it did not. Another change was related to the number of election clerks required. .
- E) Budget time line days received from the Treasurer were checked and the time line will be released to department heads shortly to aid in their planning of the upcoming 2020 budgets.
- F) Paramedic/EMT Fire Fighter position application deadline has come and gone. Interviews have been set up for Thursday, September 26th with the Liaison, Fire Chief and Deputy.
- G) The Treasurer's Office required an exterminator to rid the office of wasps. The ceiling in the office had dropped. It was first believed it might be a large wasp nest but it was not. It was discovered that the ceiling was actually falling in and a contractor is needed to do the repairs. The Town's Handyman has the skills to do the work and it was suggested that he perform the tasks. The

Selectmen is welcome to look at the work to be done.

- H) The Recreation well will be started soon. Contractor price stands and the insurance certificate has been provided. The quote was for \$4,000 and ordinance permits for \$7,000. Anything over \$5,000 has to go out to bid. All is coming together. The quote for the digging is still to be received.
- I) Sanford Dam Coalition sent over potential cost numbers: W. P. Davis Excavation came in at \$304,650. GZA Environmental came in at \$69,166. The Treasurer still needs the final costs and it was recommended it be taken up with the project representatives. Selectmen Walsh was not aware of final numbers being received as of yet.

Having no information on final numbers, the bill still can not be paid. However, if these are the final costs, then Acton's portion would be \$93,454. The town has \$82,000 appropriated. If the town can pay the \$5,000 per year over the next 4 years and save the \$20,000 now, then the Town will be in a good position to pay the difference of \$73,000 and still be okay. There are options.

- J) Needed are the October meeting dates to update the calendar and website.
- K) The Balch Dam gate work has been completed. The bill was received and has been submitted to Newfield with the hopes that they will contribute to its payment.
- L) The Acton School reached out to the Town requesting a Trunk or Treat donation box be placed in the Town's hall to help support their upcoming Halloween. If anyone is interested in contributing, the box will be here tomorrow night.
- M) A lot of orders have been placed for the Rec Department in the last few days and they are pretty well caught up on items they need to run their programs.
- N) The Town Administrator asked the Selectmen if they wanted to add anything to the agenda. Her addition was to add the Mary Grant Chairman who was here to speak to the Selectmen about the Mary Grant Committee plans. Selectmen Walsh asked that **Classes** be added under New Business G.
- O) According to the Department of Labor, the Town can no longer have gender identified bathrooms. One bathroom is now marked employee only, the other is marked Restroom.
- P) Discussion of preparatory interview questions and application review was discussed to help Selectmen Winchell prepare for the interviews with the Paramedic candidates.
- Q) The Librarian indicated how much better the lighting was with the update. The Town Administrator also updated the Selectmen that all external lights have been fixed as well and the invoice has been paid.

3. WARRANTS/BILLS

4. APPROVAL OF AGENDA

A motion was made by Selectmen Kimberly Stacey-Horn to approve the agenda; seconded by Selectmen David Winchell. No discussion. All in favor. So moved.

5. MINUTES OF LAST MEETING

A motion was made by Selectmen Kimberly Stacey-Horn to approve the September 11, 2019 minutes as written; seconded by Selectmen David Winchell. No discussion. All in favor. So moved.

A motion was made by Selectmen David Winchell to approve the September 18, 2019 minutes as written; seconded by Selectmen Ed Walsh. No discussion. All in favor; Selectmen Stacey-Horn abstained as she was absent for that meeting. So moved.

6. DEPARTMENT HEAD / COMMITTEE CHAIR UPDATES

A. Mary Grant

Mary Grant Committee Chair Dan Krampetz updated the Board that the Mary Grant Committee has been planning a pumpkin carving party for October 19, 2019 from 2 pm - 6 pm at the Grant. The event will include pumpkin carving, a trick or treat through the woods for the kids, a story read by the Library Board, marshmallow roasting and plenty of snacks. A good time for all.

The committee would like is to invite the Selectmen to come and participate in the event. From the community, the committee is looking for donations of pumpkins, candy, food supplies, decorations, etc.

Selectmen Kimberly Stacey-Horn asked what type of food supplies were they looking for? Response was hot dogs, burgers, potato salad, munchies as well as pumpkin donuts, brownies, sweets the kids like to eat. The Selectmen were all interested in attending.

7. OLD BUSINESS

A. Hopper Road Damage

Per the Board's request, the matter has been turned over to MMA legal and any further discussion will be through Executive Session.

B. Road Commissioner Form

The Town Administrator asked that the Selectmen to review the approval process of the Road Commissioner projects. Discussion ensued. It was decided that the Selectmen would approve all projects when presented. They would initial the project form with their approval, the form would then be submitted to the Treasurer and attached to the minutes when the minutes have been approved. This keeps the process circle in tact.

8. NEW BUSINESS

A. Open Sand Bids

The bid was for up to 4,000 lbs of 3/8 screen sand delivered via enclosed form submitted.

The Selectman received 3 bids to open:

- Monarch Mountain Quikrete for \$10/yd delivered up to 4,000.
- Landscapers Depot - \$9.45/yard up to 4,000
- Carroll Materials, LLC - \$11.88/yard up to 4,000

The Road Commissioner's decided they wanted to take a closer look at the two lowest bidders and asked that the bid decision be table until next week.

B. Open Truck Bids

The bid was for a 1992 F350 truck with a minimum bid of \$2500. Three bids were received:

- John White for \$4167
- Charlie Hydeck for \$2733

- Randy Kinville for \$2625

A motion was made by Selectmen David Winchell to accept Mr. John White's bid of \$4,167; seconded by Selectmen Kimberly Stacey-Horn. No discussion. All in favor.

C. Open Boat/Trailer Bids

The bid was for a Smokercraft boat and homemade trailer, minimum bid was \$500. The town received one bid from Randy Kinville for \$510.

A motion was made by Selectmen David Winchell to accept Mr. Randy Kinville of \$510 for the Smokercraft boat and homemade trailer; seconded by Selectmen Kimberly Stacey-Horn. No discussion. All in favor.

It was commented by the Selectmen that by doing this, there will be storage space and funds to store the Town's own boat for Fire Department's use.

D. Abatements / Supplementals

The Town Administrator presented the Selectmen a stack of Abatements and Supplements to review and act upon. Items were individually read out and then voted upon.

1. Abatement granted for Map and Lot 215-004. Bradley property on Garvin Road. Evaluation was changed based on fire that happened prior to April 1, 2019.

Selectmen David Winchell made a motion to accept tax abatement for Bradley, Colleen and Jude, Donna; seconded by Selectmen Kimberly Stacey-Horn. No discussion. All in favor.

2. Abatement granted for Map and Lot 135-005, Wilson Lake Trust c/o Cynthia Wicks at 93 Rand Road based on homestead exemption was missed.

Selectmen David Winchell made a motion to accept Wilson Lake Trust tax abatement; seconded by Selectmen Kimberly Stacey-Horn. No discussion. All in favor.

3. Abatement granted for Map and Lot 113-061 for Richard and Joyce Foley based on land adjustment from 0.13 to 0.09.

Selectmen Kimberly Stacey-Horn made a motion to accept tax abatement for Richard and Joyce Foley; seconded by Selectmen David Winchell. No discussion. All in favor.

4. Abatement granted to Lisa Dunbar who paid for the Anderson Home on Young's Ridge Road; the second abatement is to the Anderson's who was charged for the Countryside Corner belonging to Lisa Dunbar. This will zero these out. Then a supplement bill will be reversed and Lisa Dunbar will be charged for Countryside Corner and the Anderson's for their home.

Selectmen David Winchell made a motion to accept tax abatements and tax supplements for Robert and Deborah Anderson and Lisa Dunbar; seconded by Selectmen Kimberly Stacey-Horn. No discussion. All in favor.

5. Abatement to Holdsworth Family Trust who did in fact transfer their property before April 1 to Stephen Charette and a bill to Mr. Charette.

Selectmen David Winchell made a motion to accept tax abatement to Holdsworth Family Trust and tax supplement to Mr. Stephen Charette; seconded by Selectmen Kimberly Stacey-Horn. No discussion. All in favor.

6. Abatement to Gerald and Dorothy Stevens and bill to Frank and Lynn Taibbi for incorrect property deed transfers.

Selectmen David Winchell made a motion to accept tax abatement to Gerald and Dorothy Stevens and tax supplement bill to Taibbi; seconded by Selectmen Kimberly Stacey-Horn. No discussion. All in favor.

7. Abatement to Timothy and Carol MacIntyre and a billed to Susan C. Shaw.

Selectmen David Winchell made a motion to accept tax abatement to Timothy and Carol MacIntyre and tax supplement to Susan C. Shaw; seconded by Selectmen Kimberly Stacey-Horn. No discussion. All in favor.

8. Abatement to Robert and Deborah Moore and a billed to Bruce and Denise Bowdoin.

Selectmen David Winchell made a motion to accept tax abatement to Robert and Deborah Moore and tax supplement to Bruce and Denise Bowdoin; seconded by Selectmen Kimberly Stacey-Horn. No discussion. All in favor.

Lastly, the Selectmen needed to sign the forms relaying the new tax commitments for the book.

E. F.O.I.

Selectman Ed Walsh read out a new request for a freedom of information from Charles Crespi. After discussion, it was assigned to the Town Administrator and Land Use Department.

F. Appointments

The Town Administrator presented the Mary Grant Committee appointments. Selectmen Ed Walsh read out appointments for Barbara Seekar, Richard Neal, Linda Leck, Laura Daskowski Virginia DeBoer, and Bobbi-Jo Rogers as Mary Grant Committee Members until June 30, 2020.

Selectmen Kimberly Stacey-Horn made a motion to accept Barbara Seekar, Richard Neal, Linda Leck, Laura Daskowski, Virginia DeBoer, and Bobbi-Jo Rogers as Mary Grant Committee Members until June 30, 2020; seconded by Selectmen David Winchell. No discussion. All in favor.

G. Classes

Selectmen Ed Walsh sent an email to the Select Board to see if the other members were interested in a class on **Conducting Effective Workplace Investigations** in Augusta, Maine on November 8, 2019. The other members were definitely interested in the class, weather depending.

Selectmen Ed Walsh indicated there was to be an event held on November 6, 2019 honoring all Spirit Award recipients. He stated that the Town Administrator was to attend along with the Selectmen. Mrs. Roux indicated that the event was a day after the election and depending on that outcome whether she would be able to attend or not, but she wanted to.

9. PUBLIC COMMENT

None

10. ANNOUNCEMENTS

- Mary Grant Pumpking Carving Event, October 20, 2019 from 2 -6 pm.
- Open seats on Boards/Committees:
 - Cemetery Committee
 - Lincoln School
 - Capital Improvement Committee
 - Conservation / Forestry
- Videographers are wanted.
- Fire Chief Positions Open until October 1, 2019.

11. ATTENDANCE

Dan Krampetz, Dennis Long, Joe Letourneau, Rollin Waterhouse, William Langley