

**TOWN OF ACTON
SELECTMEN'S MEETING
FEBRUARY 19, 2008**

1. **APPROVAL OF AGENDA:** Approved as written.
2. **APPROVAL OF MINUTES OF LAST MEETING:** Approved with a correction of "Dick Neal read a letter from Richard Johnson" (under Public Forum)
3. **WARRANT:** Approved and signed.
4. **OLD BUSINESS**
 - a. **ASSESSING/ABATEMENTS:** Mike said he has emailed several assessing firms with no response. The next step will be to contact them in writing. Rod will be in the office on February 29.
 - b. **CABLE CONTRACT:** Mike hopes to settle soon, without attorney.
 - c. **TOWN HALL FLOOR MAINTENANCE:** Selectmen have a meeting with Scott Gregoire on February 28.
 - d. **STATUS OF ASSESSING FILES:** File folders all set up with Britesides card. Now need to put in Trio card.
 - e. **FLAT GROUND ROAD BID:** Selectmen will write ad this week for sealed bid and publish in at least two newspapers.

5. NEW BUSINESS:

(A) **MEET WITH CEO, PLANNING BOARD CHAIRMAN AND COMP PLAN IMPLEMENTATION CHAIRMAN:** CEO Ken Paul reported that 17 Growth Permits have been issued. With the new regulations this process goes much smoother. He finds his new location downstairs very satisfactory. New cabinets for the maps have been donated but as yet there has not been sufficient time to organize and file them.

Planning Board Chairman, Chip Venell noted that they have asked for more funds for secretarial. There is much more information that needs to be copied and distributed. The latest subdivisions submitted are small. He understands that the one on the Old North Shapleigh Road is coming back. Someone asked about Waterman's plans and Chip said there is no action at this time. Dick asked if Hannon's escrow had been established and Chip said he did not know.

CPIC Chairman, Tom Cashin said they should have the Site Plan Review Ordinance completed in 2 weeks. They want to hold at least 3 public hearings -the first hearing mainly for Town Officials. They also have completed dovetailing sections 1 thru 4 of the Zoning Ordinance with the Comprehensive Plan and will have them available for hearings prior to Town Meeting. Tom said he would like to re-visit the growth permit exemption for the over 55 housing. Percy reported they have expended 45.6% of their current budget and are working on preparing their new budget. Also, he noted the need for the Town to look into regulating water extraction.

(B) **TAX ACQUIRED PROPERTY NOTIFICATION TO GREGORY ROY:** Dick will try to contact Gregory Roy to have him remove his personal effects.

(C) **TOWN ATTORNEY:** Dick will do some checking on the availability of a new attorney.

(D) **SELECTMEN'S MEETING DATES AND TIMES FOR DISCUSSION:** Staff meetings are scheduled for Thursdays at 10 am. Selectmen will try to have at least two selectmen in the office on Tuesday and Friday morning.

PUBLIC FORUM: Chip asked if the budget schedule was prepared yet. Nancy said it is in the process. All budgets are requested for March 1.

6. **ADJOURNMENT:** Adjourned at 8 pm.

7. **MEMBERS PRESENT:** Nancy Ruma, Mike Conway, Dick Neal

8. **OTHERS PRESENT:**Burton Rogers, Bob Anderson, Dennis Long, Chip Venell, Tom Cashin, Percy Lowell, John Moore, Carl Hodgdon, Holly Mooney, Mary Yeaton, Tony Cogliandro, Ken Paul, Lorraine Yeaton.