

**TOWN OF ACTON  
SELECTMEN'S MEETING  
NOVEMBER 13, 2007**

*PUBLIC FORUM: Dennis Long noted that the tax map of Flat Ground Road was incorrect. Nancy told him to bring in deeds or a survey that show where corrections need to be made, and they will send them to Cartographic Associates.*

*Dennis thanked Mike for his editorial about the wood project that was published in this week's paper.*

*Pat Hannon asked why selectmen do not have more public discussions on what action they are taking during public forum. For instance, the cable contract information has not been made public. Selectmen have discussed this in their office but not at public forum. Nancy said that all meetings with the cable people have been announced and were open to the public.*

1. **APPROVAL OF AGENDA:** Approved with the addition of 5.(E).
2. **APPROVAL OF MINUTES OF LAST MEETING:** Approved as written
3. **WARRANT:** Approved and signed.
  
4. **OLD BUSINESS**
  - a. **ASSESSING:** The auditor is looking at assessing procedures in regards to the recent request for investigation.
  - b. **CABLE CONTRACT:** Hopefully, Metrocast will come in with information the first week in December.
  - c. **APPOINTMENTS:** Dennis Long's written resignation from the Conservation Committee has been received . On a motion by Jim, Frank Verock will be appointed to fill Dennis's term.
  
5. **NEW BUSINESS**
  - (A) **THANKSGIVING WEEKEND OFFICES CLOSURE:** All Municipal Offices will be closed Friday and Saturday after Thanksgiving.
  
  - (B) **POLICY FOR HANDLING PAYMENTS ON PROPERTIES SCHEDULED FOR FORECLOSURE:** On a motion by Jim, it was voted to delete the third and fourth paragraphs in the original policy, which read, "If the taxpayer makes payment with a personal check, the payment

date will be the date payment was actually made provided that the check clears. If the check is returned to the Town from the bank for insufficient funds, payment is considered not made and, if the foreclosure date has passed, the Town holds ownership of the property. Taxpayers should be prepared to pay with cash or cashier's check for payments made less than fourteen days before the scheduled foreclosure date.”, and replace with, **“Payment must be made by cash or cashier's check. No personal or business checks will be accepted for payments made less than forty-five days before the scheduled foreclosure date.”**

**(C) SURPLUS OFFICE EQUIPMENT LIST:** Selectmen have the following office equipment to dispose of: 1 Paymaster check writing machine, 1 Answering machine, 1 AT&T Digital phone with answering machine, 3 AT&T 2 line phones, 5 Oki Microline printers, 2 HP Jet Direct modems, 1 pair Midland computer speakers, 1 Nakajima typewriter, 1 box 8 ½ x 11 continuous feed paper, 1 case legal size continuous feed paper. First come, first served.

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**(D) PUBLIC HEARING and WARRANT AND FINANCE COMMITTEE MEETING NOVEMBER 20:** These meetings will be held to discuss articles for a Special Town Meeting to be held December to vote to purchase land next to the school, increase appropriation for election expense, and to cover overdrafts.

**(E) FIRE DEPARTMENT GRANT:** Mike reported that the Fire Department has received a grant for \$1,962.67 to purchase Namex fire fighting apparel to be used for woods fires.

6. ADJOURNMENT: Adjourned at 7:35 pm.

7. MEMBERS PRESENT: Nancy Ruma, Jim Driscoll, Mike Conway

8. OTHERS PRESENT: Marian Elliott, Barbara Seckar, Charlene Walo, Robin Ham, Dennis Long, Mike and Debbie Rix, Pam McAlinden, John Moore, Percy Lowell, Pat Hannon, Chip Venell, Tony Cogliandro, Jennifer Roux, Andy Brazier, Lorraine Yeaton

9. **NOV. 29 MEETING 7 PM BOB BOHMANN- LAKESIDE DRIVE RESIDENTS**