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October 27, 2008

Board of Selectmen Town of Acton, Maine Acton, Maine

We were engaged by the Town of Acton and have audited the financial statements of the Town of Acton as of and for the year ended June 30, 2008. The following statements and schedules have been excerpted from the 2008 financial statements, a complete copy of which, including our opinion thereon, will be available for inspection at the Town Office.

Included herein are:

Combining Balance Sheet – Governmental Funds	Statement C
Budgetary Comparison Schedule – Budget To Actual - General Fund	Schedule 1
Bugetary Comparison Schedule – Budget To Actual - School Department	Schedule B
Schedule of Departmental Operations	Schedule A
Combining Balance Sheet – Non Major Governmental Funds	Schedule C
Combining Schedule of Revenue, Expenditures, and Changes in Fund Balances – Non Major Governmental Funds	Schedule D
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RHR Smith & Co.

Certified Public Accountants

BALANCE SHEET – GOVERNMENTAL FUNDS JUNE 30, 2008

	General Fund		N	Nonmajor Funds		vernmental Funds
ASSETS						
Cash	\$	685,173	\$	79,691	\$	764,864
Investments	·	, -	·	141,181	•	141,181
Taxes receivable		344,903		-		344,903
Liens receivable		67,362		_		67,362
Due from other governments		15,606		_		15,606
Other receivables		34,752		_		34,752
Prepaid expenses		22,615		_		22,615
Inventory		3,827		-		3,827
Tax acquired property		3,686		-		3,686
Due from other funds		1,331		65,261		66,592
		, , , , , , , , , , , , , , , , , , ,		,		,
Total assets	\$	1,179,255	\$	286,133	\$	1,465,388
LIABILITIES						
Accounts payable	\$	10,438	\$	792	\$	11,230
Accrued expenses		317,534	·	11,515	·	329,049
Due to other governments		20,531		, -		20,531
Due to other funds		65,261		1,331		66,592
Prepaid taxes		3,511		, -		3,511
Deferred revenue		196,361				196,361
Total liabilities		613,636		13,638		627,274
FUND EQUITY						
Fund balances:						
Unreserved						
General fund designated		136,380		-		136,380
General fund undesignated		429,239		-		429,239
Special revenue funds		-		52,954		52,954
Permanent funds				219,541		219,541
Total fund equity		565,619		272,495		838,114
Total liabilities and fund equity	\$	1,179,255	\$	286,133	\$	1,465,388

BUDGETARY COMPARISON SCHEDULE – BUDGETARY BASIS BUDGET AND ACTUAL – GENERAL FUND FOR THE YEAR ENDED JUNE 30, 2008

	Budgeted	Amounts		Variance
	Original	Final	Actual Amounts	Positive (Negative)
Budgetary Fund Balance, July 1 Resources (Inflows):	\$ 1,139,268	\$ 1,139,268	\$ 1,139,268	\$ -
Property taxes	4,883,909	4,883,909	4,915,060	31,151
Excise taxes	360,000	360,000	409,506	49,506
Intergovernmental:				
State revenue sharing	110,530	110,530	110,336	(194)
Education subsidy	618,702	618,702	514,449	(104,253)
Homestead exemption	31,932	31,932	50,259	18,327
Local road assistance	68,016	68,016	68,016	-
Other education revenue	145,000	145,000	164,023	19,023
FEMA	23,400	31,895	69,764	37,869
Other intergovernmental	5,400	5,400	24,146	18,746
Charges for services	61,000	61,000	63,662	2,662
Investment income	45,000	45,000	35,916	(9,084)
Other revenue	39,000	39,000	172,510	133,510
Transfers from other funds				
Amounts Available for Appropriation	7,531,157	7,539,652	7,736,915	197,263
Charges to Appropriation (Outflows): Current:				
General government	527,248	538,668	500,759	37,909
Public safety	152,533	152,533	140,930	11,603
Public works	819,396	1,006,286	1,010,295	(4,009)
Social services	41,897	41,897	41,897	-
Recreation	14,900	26,553	12,906	13,647
General assistance	7,000	7,000	15,558	(8,558)
County tax	289,291	292,994	292,994	-
Education	5,166,115	5,180,114	5,079,909	100,205
Other	46,424	84,670	47,784	36,886
Capital outlay	28,618	31,518	28,040	3,478
Transfers to other funds			224	(224)
Total Charges to Appropriation	7,093,422	7,362,233	7,171,296	190,937
Budgetary Fund Balance, June 30	\$ 437,735	\$ 177,419	\$ 565,619	\$ 388,200

BUDGETARY COMPARISON SCHEDULE – BUDGETARY BASIS BUDGET AND ACTUAL – SCHOOL DEPARTMENT FOR THE YEAR ENDED JUNE 30, 2008

	 Budget		Actual	Variance Positive (Negative)		
REVENUES				,	<u> </u>	
State subsidy	\$ 514,449	\$	514,449	\$	-	
Local appropriation	4,046,953		4,046,953	·	-	
School lunch revenue	65,000		85,338		20,338	
Mainecare	70,000		54,701		(15,299)	
State agency clients	10,000		23,984		13,984	
Investment income	· -		3,311		3,311	
Other	-		47,435		47,435	
Total revenues	 4,706,402		4,776,171		69,769	
EXPENDITURES						
Elementary costs						
Instruction 3-8	1,186,078		1,184,985		1,093	
Instruction K-2	366,384		372,975		(6,591)	
Health services	54,592		52,202		2,390	
Staff support	40,594		23,817		16,777	
Library and educational media	40,379		34,716		5,663	
Improvement of Instruction	15,753		3,717		12,036	
Instructional related technology	115,691		122,588		(6,897)	
Principal's office	145,025		139,986		5,039	
Operation and upkeep of building	400,868		415,887		(15,019)	
Secondary costs	,		,		(10,010)	
Tuition	1,023,532		927,305		96,227	
Special education	, ,		, , , , , , ,		,	
Elementary costs	_		_		_	
Secondary costs	-		6,363		(6,363)	
Transportation	50,669		68,627		(17,958)	
Resource	222,911		239,241		(16,330)	
Self contained	111,860		128,124		(16,264)	
Psychology/speech etc	135,724		115,503		20,221	
Administration	271,070		251,014		20,056	
Gifted and talented	76,593		77,509		(916)	
Food service	140,526		133,757		6,769	
Superintendent's office	142,378		144,798		(2,420)	
Business office	69,101		70,756		(1,655)	
Guidance services	47,828		44,122		3,706	
Transportation	209,915		213,974		(4,059)	
Co-curricular	17,851		9,534		8,317	
Student support services	2,725		2,517		208	
Athletic	38,359		33,707		4,652	
Debt service	,		,		.,	
Principal	180,000		180,000		_	
Interest	19,359		19,359		_	
Retirement reserve	40,350		25,824		14,526	
Increase in accrued expenses	-		37,002		(37,002)	
Transfer to special revenue funds	_		224		(224)	
Total expenditures	 5,166,115	-	5,080,133		85,982	
	 -,,		2,223,.00	•	,	
Excess of revenues over (under) expenditures	\$ (459,713)		(303,962)	\$	155,751	
FUND BALANCE - BEGINNING OF YEAR	<u>-</u>		403,943			
FUND BALANCE - END OF YEAR		\$	99,981			

SCHEDULE OF DEPARTMENT OF OPERATIONS – GENERAL FUND FOR THE YEAR ENDED JUNE 30, 2008

	Balance	Final		Total		Balances		
	7/1/2007	Appropriation	s Revenues	Available	Expenditures	Lapsed	Carried	
GENERAL GOVERNMENT								
Administration	\$ -	\$ 219,55	4 \$ -	\$ 219,554	\$ 213,698	\$ 5,856	\$ -	
Tax collection / clerk	-	85,07	9 -	85,079	75,304	9,775	-	
CEO / Insp	-	72,26	2 -	72,262	59,898	12,364	-	
Finance / treasury	-	68,20	9 -	68,209	65,848	2,361	-	
Assessment	-	30,00	0 -	30,000	29,669	331	-	
Abatements	-	25,00	0 -	25,000	22,080	2,920	-	
Governing body	-	18,20	0 -	18,200	18,100	100	-	
Elections	-	8,20	0 -	8,200	6,364	1,836	-	
Registrar of voters	-	4,30	6 -	4,306	4,306	-		
Other boards		7,85	8 -	7,858	5,492	2,366	-	
Total		538,66	8 -	538,668	500,759	37,909	-	
PUBLIC SAFETY								
Fire department	-	123,51	1 -	123,511	115,392	8,119	-	
Communications	-	17,00		17,000	14,051	2,949	-	
Animal control	-	7,63	0 -	7,630	7,219	411	-	
Emergency management	-	2,99	2 -	2,992	2,702	290	-	
Street lights	-	1,40	0 -	1,400	1,566	(166)	-	
Total	-	152,53	3 -	152,533	140,930	11,603	-	
PUBLIC WORKS								
Transfer station	-	249,06	9 -	249,069	255,283	(6,214)	-	
Snow removal / sanding	-	239,19	9 -	239,199	177,991	61,208	-	
Road repair/maint./surfacing	-	319,21	8 -	319,218	378,296	(59,078)	-	
Sand/Salt Stockpile	-	120,29	3 -	120,293	120,193	100	-	
Storm repair	-	8,49	3 -	8,493	8,493	-	-	
Special projects/capital improvements	-	55,00	0 -	55,000	54,955	45	-	
Public works buildings/equipment		15,01	4 -	15,014	15,084	(70)	_	
Total		1,006,28	6 -	1,006,286	1,010,295	(4,009)	-	

SCHEDULE OF DEPARTMENT OF OPERATIONS – GENERAL FUND FOR THE YEAR ENDED JUNE 30, 2008

	Balance	Final	Total			Balar	
	7/1/2007	Appropriations	Revenues	Available	Expenditures	Lapsed	Carried
RECREATION	12,748	14,900	(1,095)	26,553	12,906	-	13,647
GENERAL ASSISTANCE		7,000	-	7,000	15,558	(8,558)	
COUNTY TAX		292,994		292,994	292,994	-	
EDUCATION							
General education	266,188	5,166,115	(389,944)	5,042,359	5,054,309	-	(11,950)
Retirement reserve	137,755	-	-	137,755	25,824	-	111,931
Capital outlay	2,900	28,618	-	31,518	28,040	-	3,478
Total	406,843	5,194,733	(389,944)	5,211,632	5,108,173	-	103,459
SOCIAL SERVICES							
Youth conservation	-	18,000	-	18,000	18,000	_	-
Library	-	11,347	-	11,347	11,347	-	-
Acton / Wakefield watershed	-	5,000	-	5,000	5,000	-	-
Other donations	-	7,550	-	7,550	7,550	-	-
Total		41,897	-	41,897	41,897	-	-
OTHER							
Overlay	-	17,286	-	17,286	-	17,286	-
Gravel pit	25,012	-	7,007	32,019	15,602	-	16,417
Mary Grant	2,963	-	172	3,135	278	-	2,857
Comprehensive planning	5,530	23,134	(5,530)	23,134	22,803	331	-
Forestry	-	538	-	538	538	-	-
Conservation	-	7,500	-	7,500	7,500	-	-
Cemeteries	-	500	-	500	505	(5)	-
Dams	-	300	-	300	300	-	-
4-H Clubs	-	150	-	150	150	-	-
Health officer		108		108	108		
Total	33,505	49,516	1,649	84,670	47,784	17,612	19,274
TOTAL EXPENDITURES	\$ 453,096	\$ 7,298,527	\$ (389,390)	\$ 7,362,233	\$ 7,171,296	\$ 54,557	\$ 136,380

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES – NONMAJOR GOVERNMENTAL FUNDS JUNE 30, 2008

	Special Revenue Funds	Permanent Funds	Total Nonmajor Governmental Funds
ASSETS			
Cash Investments	\$ - -	\$ 79,691 141,181	\$ 79,691 141,181
Due from other governments Due from other funds	- 65,261		65,261
Total assets	\$ 65,261	\$ 220,872	\$ 286,133
LIABILITIES AND FUND EQUITY			
LIABILITIES			
Accounts payable	\$ 792	\$ -	\$ 792
Accrued expenses	11,515	-	11,515
Due to other funds		1,331	1,331
Total liabilities	12,307	1,331	13,638
FUND EQUITY Fund equity			
Unreserved Designated for subsequent	-	-	-
years' expenditures	52,954	219,541	272,495
Total fund equity	52,954	219,541	272,495
Total liabilities and fund equity	\$ 65,261	\$ 220,872	\$ 286,133

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES – NONMAJOR GOVERNMENTAL FUNDS JUNE 30, 2008

	Special Revenue Funds	Permanent Funds	Total Nonmajor Governmental Funds
Revenues			
Intergovernmental income	\$ 170,165	\$ -	\$ 170,165
Investment income	-	7,274	7,274
Other income		1,072	1,072
Total revenues	170,165	8,346	178,511
Expenditures / expenses			
General government	-	_	-
Parks and rec	-	_	-
Education	196,707	_	196,707
Other	-	4,600	4,600
Total expenditures / expenses	196,707	4,600	201,307
Excess of revenues over			
(under) expenditures / expenses	(26,542)	3,746	(22,796)
Other financing sources (uses)			
Transfers In	224	-	224
Transfers Out	-	-	-
Total other financing sources (uses)	224		224
Excess of revenues and other sources over (under) expenditures / expenses			
and other uses	(26,318)	3,746	(22,572)
Fund balance - July 1	79,272	215,795	295,067
Fund balance - June 30	\$ 52,954	\$ 219,541	\$ 272,495

Special Revenue Funds Description

Special revenue funds are established to account for the proceeds of specific revenue sources (other than fiduciary trusts or for major capital projects) that are legally restricted to expenditures for specific purposes.

COMBINING BALANCE SHEET - NONMAJOR SPECIAL REVENUE FUNDS JUNE 30, 2008

	Local Entitlement		Title IA		Title IIA		Title IV		Title IID			Prof Dev	
ASSETS Due from other governments Due from other funds Total assets		1,935 1,935	<u>35,7</u> \$ 35,7		\$	6,382 6,382	\$ 2 \$_2	- , <u>384</u> ,384		- 3,080 3,080	\$	319 319	
LIABILITIES AND FUND EQUITY	<u>·</u>	,	<u>· </u>		<u></u>	,	<u>·</u>	<u>'</u>	<u>·</u>	<u>·</u>	<u>·</u>		
LIABILITIES Accounts payable Accrued expenses Due to other funds Total liabilities		29 4,355 - 4,384	7,1	25 60 - 85	\$	738 - - - 738	\$	- - - -	\$	- - - -	\$	- - -	
FUND EQUITY Fund equity Unreserved Designated for subsequent years' expenditures Total fund equity		7,551 7,551	28,5 28,5			5,644 5,644		<u>,384</u> ,384	_	3,080 3,080	_	319 319	
Total liabilities and fund equity	<u>\$ 1</u>	1,935	\$ 35,7	<u>'28</u>	\$	6,382	\$ 2	,384	<u>\$ 3</u>	3,080	\$	319	

COMBINING BALANCE SHEET - NONMAJOR SPECIAL REVENUE FUNDS JUNE 30, 2008

	Title V	Rural Education Achievement			Language Arts		Local Entitlement Preschool		Other Education Grants		Totals
ASSETS	•	•		•		•		•		•	
Due from other governments Due from other funds	\$ - 2,582	\$ 	1,22 <u>6</u>	\$	1,171	\$ ——	- 454	\$ ——	<u>-</u>	\$ 	- 65,261
Total assets	\$ 2,582	\$	1,226	\$	1,171	\$	454	\$		\$	65,261
LIABILITIES AND FUND EQUITY											
LIABILITIES											
Accounts payable	\$ -	\$	-	\$	-	\$	-	\$	-	\$	792
Accrued expenses	-		-		-		-		-		11,515
Due to other funds			<u>-</u>		<u>-</u>		<u>-</u>				<u>-</u>
Total liabilities			<u>-</u>				<u>-</u>				12,307
FUND EQUITY											
Fund equity Unreserved											
Designated for subsequent											
years' expenditures	2,582 2,582		1,226 1,226		1,171 1,171		454 454				52,954 52,954
Total fund equity											
Total liabilities and fund equity	\$ 2,582	\$	1,226	\$	1,171	\$	454	\$		\$	65,261

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - NONMAJOR SPECIAL REVENUE FUNDS FOR THE YEAR ENDING JUNE 30, 2008

	Local itlement	Title IA	Title IIA	Title Title IV IID		Prof Dev
Revenues						
Intergovernmental revenue	\$ 98,703	\$ 56,371	\$ 11,006	\$ 1,728	\$ 823	\$ -
Total revenues	98,703	56,371	11,006	1,728	823	-
Expenditures						
Education	98,996	65,943	20,409	11	1,775	-
Recreation	-	-	-	-	-	-
Total expenditures	98,996	65,943	20,409	11	1,775	
Net income before other financing sources (uses)	 (293)	(9,572)	(9,403)	1,717	(952)	
Other financing sources (uses)						
Transfers in	-	_	-	_	_	_
Transfers (out)	-	-	-	_	-	_
Total other financing sources (uses)	-		-		-	_
Net income	(293)	(9,572)	(9,403)	1,717	(952)	-
Fund balances - July 1	 7,844	38,115	 15,047	667	4,032	 319
Fund balances - June 30	\$ 7,551	\$ 28,543	\$ 5,644	\$ 2,384	\$ 3,080	\$ 319

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - NONMAJOR SPECIAL REVENUE FUNDS FOR THE YEAR ENDING JUNE 30, 2008

	Title V	Rural Education Achievement	Language Arts	Local Entitlement Preschool	Other Education Grants	Totals
Revenues						
Intergovernmental revenue	\$ 455	\$ -	\$ -	\$ 1,079	\$ -	\$ 170,165
Total revenues	455			1,079		170,165
Expenditures						
Education	1,052	5,234	-	822	2,465	196,707
Recreation	-	-	-	-	-	-
Total expenditures	1,052	5,234		822	2,465	196,707
Net income before other financing sources (uses)	(597)	(5,234)	- _	257	(2,465)	(26,542)
Other financing sources (uses)						
Transfers in	-	-	-	-	224	224
Transfers (out)	<u> </u>					
Total other financing sources (uses)		-		-	224	224
Net income	(597)	(5,234)	-	257	(2,241)	(26,318)
Fund balances - July 1	3,179	6,460	1,171	197	2,241	79,272
Fund balances - June 30	\$ 2,582	\$ 1,226	\$ 1,171	\$ 454	\$ -	\$ 52,954

Permanent Funds Description

To account for assets he	∍ld by Towr	n of Acton,	Maine in	trust or	as an	agent for
individuals, private organization	s, other gov	ernmental (units and/	or other	funds.	

COMBINING BALANCE SHEET - NONMAJOR PERMANENT FUNDS JUNE 30, 2008

	metery Fund	dsworth nolarship	wrence ily Trust	orothy innells	Private Purpose	Total
ASSETS Cash Investments Due from other funds Total assets	\$ 9,474 - - - 9,474	\$ 61,731 - - 61,731	\$ 2,935 - - - 2,935	\$ 5,551 3,849 - 9,400	\$ 137,332 - 137,332	\$ 79,691 141,181 - 220,872
LIABILITIES AND FUND EQUITY						
LIABILITIES Due to other funds Total liabilities	\$ <u>-</u>	\$ 331 331	\$ 1,000 1,000	\$ <u>-</u>	\$ <u>-</u>	\$ 1,331 1,331
FUND EQUITY Fund balances Reserved for endowments Unreserved Designated for subsequent years' expenditures Total fund equity	9,474 9,474	61,400 61,400	1,935 1,935	9,400	137,332 137 332	219,541 219,541
Total fund equity Total liabilities and fund equity	\$ 9,474	\$ 61,731	\$ 2,935	\$ 9,400	\$ 137,332 137,332	\$ 219,541 220,872

COMBINING SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE NONMAJOR PERMANENT FUNDS FOR THE YEAR ENDING JUNE 30, 2008

	netery und	y Holdsworth Scholarship		Lawrence Family Trust		Dorothy Dunnells		Private Purpose		Total	
Revenues Investment income Other income Total revenues	\$ 231	\$	6,853 - 6,853	\$	25 500 525	\$	165 572 737	\$	- - -	\$	7,274 1,072 8,346
Expenses Cemetery expenses Scholarship / other Total expenses Net income before other financing	 - - -		4,000 4,000		600 600		- - -		- - -		4,600 4,600
sources (uses)	 231		2,853		(75)		737				3,746
Other financing sources (uses) Operating transfers (out) Total other financing sources (uses)	<u>-</u>		<u>-</u>		<u>-</u> _		<u>-</u>		<u>-</u>		<u>-</u>
Net income	231		2,853		(75)		737		-		3,746
Fund balance - July 1	9,243		58,547		2,010	8	,663	137	,332	2	215,795
Fund balance - June 30	\$ 9,474	\$	61,400	\$	1,935	\$ 9	,400	\$ 137	,332	\$ 2	19,541