

#### **Proven Expertise and Integrity**

October 24, 2011

Board of Selectmen Town of Acton, Maine Acton, Maine

We were engaged by the Town of Acton and have audited the financial statements of the Town of Acton as of and for the year ended June 30, 2011. The following statements and schedules have been excerpted from the 2011 financial statements, a complete copy of which, including our opinion thereon, will be available for inspection at the Town Office.

#### Included herein are:

Balance Sheet – Governmental Funds	Statement C
Budgetary Comparison Schedule – Budgetary Basis - Budget and Actual - General Fund	Schedule 1
Budgetary Comparison Schedule – Budgetary Basis - Budget and Actual - General Fund Revenues	Schedule 2
Schedule of Departmental Operations – General Fund	Schedule A
Combining Balance Sheet – Non Major Governmental Funds	Schedule C
Combining Schedule of Revenues, Expenditures, and Changes in Fund Balances – Non Major Governmental Funds	Schedule D
Combining Balance Sheet – Non Major Special Revenue Funds	Schedule E
Combining Schedule of Revenues, Expenditures, and Changes in Fund Balances – Non Major Special Revenue Funds	Schedule F
Combining Balance Sheet – Non Major Permanent Funds	Schedule G
Combining Schedule of Revenues, Expenditures, and Changes in Fund Balances – Non Major Permanent Funds	Schedule H

RHRSmith & Company

Certified Public Accountants

### BALANCE SHEET – GOVERNMENTAL FUNDS JUNE 30, 2011

		General Fund	Nonmajor Funds		Total Governmental Funds	
ASSETS						
Cash	\$	1,394,583	\$	72,875	\$ 1,467,458	
Investments		-		30,105	30,105	
Taxes receivable		327,990		-	327,990	
Liens receivable		126,419		-	126,419	
Due from other governments		25,802		-	25,802	
Other accounts receivable		715		-	715	
Inventory		15,014		-	15,014	
Tax acquired property		3,025		-	3,025	
Due from other funds		890		22,177	23,067	
Total assets	\$	1,894,438	\$	125,157	\$ 2,019,595	
LIABILITIES						
Accounts payable	\$	51,232	\$	5,735	\$ 56,967	
Accrued expenses	•	10,331	•	,	10,331	
Due to other governments		3,661		_	3,661	
Due to other funds		, -		23,067	23,067	
Prepaid taxes		6,455		,	6,455	
Deferred revenue		196,000			196,000	
Total liabilities		267,679		28,802	296,481	
FUND EQUITY						
Fund balances:						
Nonspendable		18,039		-	18,039	
Restricted		485,903		121,761	607,664	
Committed		190,749		-	190,749	
Assigned		74,160		-	74,160	
Unassigned		857,908		(25,406)	832,502	
Total fund equity		1,626,759		96,355	1,723,114	
Total liabilities and fund equity	\$	1,894,438	\$	125,157	\$ 2,019,595	

See accompanying independent auditors' report and notes to financial statements.

### BUDGETARY COMPARISON SCHEDULE – BUDGETARY BASIS BUDGET AND ACTUAL – GENERAL FUND FOR THE YEAR ENDED JUNE 30, 2011

	Budgeted	l Amounts		Variance
	Original	Final	Actual Amounts	Positive (Negative)
Budgetary Fund Balance, July 1 Resources (Inflows):	\$ 1,041,746	\$ 1,041,746	\$1,041,746	\$ -
Property taxes	6,174,937	6,174,937	6,124,992	(49,945)
Excise taxes	360,000	360,000	393,275	33,275
Intergovernmental	333,006	333,006	523,950	190,944
Charges for services	38,700	38,700	54,277	15,577
Investment income	15,000	15,000	15,932	932
Other revenue	61,143	61,143	86,810	25,667
Proceeds from bond issuance	260,000	260,000	260,000	-
Transfers from other funds			1,171	1,171
Amounts Available for Appropriation	8,284,532	8,284,532	8,502,153	217,621
Charges to Appropriations (Outflows): Current:				
General government	883,979	883,979	720,341	163,638
Public safety	136,651	136,651	135,935	716
Public works	776,182	776,182	729,383	46,799
Social services	41,987	41,987	41,987	-
Recreation	13,810	13,810	7,115	6,695
General assistance	15,000	15,000	22,272	(7,272)
County tax	321,000	321,000	321,104	(104)
Education	5,103,260	5,103,260	4,835,305	267,955
Other	148,123	148,123	36,223	111,900
Capital outlay	-	-	-	-
Transfers to other funds	<del>-</del> _	<u> </u>	25,729	(25,729)
Total Charges to Appropriation	7,439,992	7,439,992	6,875,394	564,598
Budgetary Fund Balance, June 30	\$ 844,540	\$ 844,540	\$1,626,759	\$ 782,219
Utilization of Designated Fund Balance	\$ 4,883	\$ 4,883	\$ -	\$ (4,883)
Utilization of Undesignated Fund Balance	192,323	192,323	-	(192,323)
Ç	\$ 197,206	\$ 197,206	\$ -	\$ (197,206)

#### BUDGETARY COMPARISON SCHEDULE – BUDGETARY BASIS BUDGET AND ACTUAL – GENERAL FUND REVENUES FOR THE YEAR ENDED JUNE 30, 2011

	Budgeted Actual Amount Amounts				Variance Positive (Negative)		
Resources (Inflows):							
Taxes:							
Property taxes	\$	6,174,937	\$	6,124,992	\$	(49,945)	
Motor vehicle excise		350,000		379,718		29,718	
Boat excise		10,000		13,557		3,557	
Intergovernmental revenues:							
State revenue sharing		87,678		91,152		3,474	
Education subsidy		102,323		175,410		73,087	
Homestead exemption		37,997		33,437		(4,560)	
Local road assistance		-		68,016		68,016	
School - Mainecare		25,000		9,238		(15,762)	
School lunch revenue		65,000		95,107		30,107	
Tree growth		7,000		8,776		1,776	
General assistance		6,000		11,712		5,712	
Veterans' reimbursement		-		5,379		5,379	
Other state / federal funds		2,008		25,723		23,715	
Charges for services							
Town clerk fees		10,000		11,406		1,406	
Building permits		20,000		33,417		13,417	
Plumbing permits		2,500		5,082		2,582	
Animal control fees		2,000		1,348		(652)	
Planning board fees		-		200		200	
Appeals board fees		-		200		200	
Marriage licenses		-		425		425	
Other		4,200		2,199		(2,001)	
Investment income							
Regular investment income		15,000		15,932		932	
Other revenues							
Recycling income		20,000		26,770		6,770	
Transfer station		-		350		350	
Cable access		41,143		41,143		-	
Misc. other		-		18,547		18,547	
Proceeds from bond issuance		260,000		260,000		-	
Transfer In		-		1,171		1,171	
Amounts Available for Appropriation	\$	7,242,786	\$	7,460,407	\$	217,621	

### SCHEDULE OF DEPARTMENT OF OPERATIONS – GENERAL FUND FOR THE YEAR ENDED JUNE 30, 2011

	Original Budget				Final Budget	E	Expenditures		Balances Positive (Negative)	
GENERAL GOVERNMENT										
Administration	\$	264,097	\$	-	\$ 264,097	\$	207,120	\$	56,977	
Tax collection / clerk		59,946		-	59,946		60,934		(988)	
CEO / Insp		56,413		-	56,413		55,368		1,045	
Finance / treasury		51,878		-	51,878		38,175		13,703	
Assessment		380,833		-	380,833		293,103		87,730	
Governing body		53,943		-	53,943		52,449		1,494	
Elections		6,730		-	6,730		4,553		2,177	
Registrar of voters		4,306		-	4,306		4,306		-	
Other boards		5,833		-	5,833		4,333		1,500	
Total		883,979		-	883,979		720,341		163,638	
PUBLIC SAFETY										
Fire department		111,212		-	111,212		110,297		915	
Communications		16,461		-	16,461		18,236		(1,775)	
Animal control		7,378		-	7,378		5,888		1,490	
Street lights		1,600		-	1,600		1,514		86	
Total		136,651		-	136,651		135,935		716	
PUBLIC WORKS										
Transfer station		243,894		(7,275)	236,619		236,619		-	
District 1		161,000		13,645	174,645		150,326		24,319	
District 2		161,000		14,986	175,986		175,986		-	
Sand/Salt Stockpile		90,383		(14,568)	75,815		72,420		3,395	
Baler		14,300		-	14,300		6,470		7,830	
Mowing/Cut Rem Bush		-		-	-		-		-	
Special projects/capital improvements		90,567		-	90,567		79,312		11,255	
Public works buildings/equipment		15,038		(6,788)	8,250		8,250		-	
Total		776,182		-	776,182		729,383		46,799	

### SCHEDULE OF DEPARTMENT OF OPERATIONS – GENERAL FUND FOR THE YEAR ENDED JUNE 30, 2011

	Original Budget	Budget Adjustments	Final Budget	Expenditures	Balances Positive (Negative)
RECREATION	13,810	-	13,810	7,115	6,695
GENERAL ASSISTANCE	15,000	<u>-</u>	15,000	22,272	(7,272)
COUNTY TAX	321,000	-	321,000	321,104	(104)
EDUCATION					
General education	5,103,260	-	5,103,260	4,835,305	267,955
Total	5,103,260	-	5,103,260	4,835,305	267,955
SOCIAL SERVICES					
Other donations	41,987	-	41,987	41,987	-
Total	41,987	-	41,987	41,987	-
OTHER					
Gravel pit	-	-	-	150	(150)
Mary Grant	-	-	-	848	(848)
Comprehensive planning	4,883	-	4,883	4,883	-
Fire Department Capital Fund	50,000	-	50,000	-	50,000
Cemeteries	1,150	-	1,150	184	966
Cable access	41,143	-	41,143	25,114	16,029
Forestry reserve	538	-	538	538	-
Conservation	100	-	100	-	100
Dams	5,500	-	5,500	2,500	3,000
Overlay	42,803	-	42,803	-	42,803
Snowmobile club	2,006	-	2,006	2,006	- 444 000
Total	148,123	-	148,123	36,223	111,900
TOTAL EXPENDITURES	\$ 7,439,992	\$ -	\$ 7,439,992	\$ 6,849,665	\$ 590,327

## COMBINING BALANCE SHEET – NONMAJOR GOVERNMENTAL FUNDS JUNE 30, 2011

	Special Revenue Funds	Permanent Funds	Total Nonmajor Governmental Funds
ASSETS Cash	\$ -	\$ 72,875	\$ 72,875
Investments Due from other funds	- 22,177	30,105	30,105 22,177
Total assets	\$ 22,177	\$ 102,980	\$ 125,157
LIABILITIES AND FUND EQUITY			
LIABILITIES			
Accounts payable	\$ 5,735	\$ -	\$ 5,735
Accrued expenses	-	-	-
Due to other funds	23,067		23,067
Total liabilities	28,802		28,802
FUND EQUITY Fund equity			
Nonspendable	_	-	-
Restricted	18,781	102,980	121,761
Committed	-	-	-
Assigned	(05.400)	-	(05.400)
Unassigned	(25,406)		(25,406)
Total fund equity	(6,625)	102,980	96,355
Total liabilities and fund equity	\$ 22,177	\$ 102,980	\$ 125,157

# COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES – NONMAJOR GOVERNMENTAL FUNDS FOR THE YEAR ENDED JUNE 30, 2011

	Special Revenue Funds	Permanent Funds	Total Nonmajor Governmental Funds		
Revenues					
Intergovernmental income	\$ 263,451	\$ -	\$ 263,451		
Investment income	-	2,709	2,709		
Other income		1,000	1,000		
Total revenues	263,451	3,709	267,160		
Expenditures					
General government	-	-	-		
Education	333,702	-	333,702		
Other	-	4,900	4,900		
Total expenditures	333,702	4,900	338,602		
Excess of revenues over					
(under) expenditures	(70,251)	(1,191)	(71,442)		
Other financing sources (uses)					
Transfers In	25,729	-	25,729		
Transfers (Out)	(1,171)	-	(1,171)		
Total other financing sources (uses)	24,558		24,558		
Excess of revenues and other sources over (under) expenditures					
and other (uses)	(45,693)	(1,191)	(46,884)		
Fund balance - July 1	39,068	104,171	143,239		
Fund balance - June 30	\$ (6,625)	\$ 102,980	\$ 96,355		

## COMBINING BALANCE SHEET - NONMAJOR SPECIAL REVENUE FUNDS JUNE 30, 2011

	Er	Local Entitlement		Title Title IIA		Title IV		Title IID		Federal Ed Jobs Bill		
ASSETS  Due from other governments	\$		\$	_	\$	_	\$	_	\$	_	\$	
Due from other funds			_	1,725		3,054		-				568
Total assets	\$		\$	1,725	\$	3,054	\$		\$		\$	568
LIABILITIES AND FUND EQUITY												
LIABILITIES												
Accounts payable	\$	2,339	\$	1,698	\$	1,526	\$	-	\$	-	\$	-
Accrued expenses		-		-		-		-		-		-
Due to other funds		12,710										
Total liabilities		15,049		1,698		1,526		-		-		
FUND EQUITY												
Fund equity												
Nonspendable		-		-		-		-		-		-
Restricted				27		1,528		-		-		568
Committed		-		-		-		-		-		-
Assigned		-		-		-		-		-		-
Unassigned		(15,049)		-		-		-				-
Total fund equity		(15,049)		27		1,528				-		568
Total liabilities and fund equity	\$		\$	1,725	\$	3,054	\$		\$		\$	568

## COMBINING BALANCE SHEET - NONMAJOR SPECIAL REVENUE FUNDS JUNE 30, 2011

	Rural Education Achievement		_	juage rts	Enti	ocal tlement school	State Stabilization	
ASSETS								
Due from other governments	\$	-	\$	-	\$	-	\$	-
Due from other funds		932				574		-
Total assets	\$	932	\$		\$	574	\$	
LIABILITIES AND FUND EQUITY								
LIABILITIES								
Accounts payable	\$	-	\$	-	\$	-	\$	-
Accrued expenses		-		-		-		-
Due to other funds		-				-		10,357
Total liabilities								10,357
FUND EQUITY								
Fund equity								
Nonspendable		-		-		<u>-</u>		-
Restricted		932				574		
Committed		-		-		-		-
Assigned Unassigned		-		-		-		- (10,357)
_		932				574		
Total fund equity	,	932				<u> </u>		(10,357)
Total liabilities and fund equity	\$	932	\$		\$	574	\$	

## COMBINING BALANCE SHEET - NONMAJOR SPECIAL REVENUE FUNDS JUNE 30, 2011

	ARRA Title IA		I	ARRA Local Entitlement		ARRA Preschool		RRA le IID	Totals	
ASSETS										
Due from other governments  Due from other funds	\$	-	\$	14,343	\$	- 981	\$	-	\$ - 22,177	
Total assets	\$		\$	14,343	\$	981	\$		\$ 22,177	
LIABILITIES AND FUND EQUITY										
LIABILITIES										
Accounts payable	\$	-	\$	172	\$	-	\$	-	\$ 5,735	
Accrued expenses		-		-		-		-	-	
Due to other funds		-		-		-		-	23,067	
Total liabilities		-		172		-		-	28,802	
FUND EQUITY										
Fund equity										
Nonspendable		-		-		-		-	-	
Restricted				14,171		981			18,781	
Committed		-		-		-		-	-	
Assigned		-		-		-		-	-	
Unassigned								-	(25,406)	
Total fund equity				14,171		981			(6,625)	
Total liabilities and fund equity	\$		\$	14,343	\$	981	\$		\$ 22,177	

# COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - NONMAJOR SPECIAL REVENUE FUNDS FOR THE YEAR ENDING JUNE 30, 2011

	Local Entitleme	Title nt IA	Title IIA	Title IV	Title IID	Federal Ed Jobs Bill	
Revenues							
Intergovernmental revenue	\$ 70,0	00 \$62,389	\$ 16,541	\$ -	\$ -	\$ 5,568	
Total revenues	70,0	00 62,389	16,541		-	5,568	
Expenditures							
Education	103,3	91 67,640	23,707	695	166	5,000	
Total expenditures	103,3	91 67,640	23,707	695	166	5,000	
				_			
Excess of revenues over (under)							
expenditures	(33,3	91) (5,251)	(7,166	(695)	(166)	568	
Other financing sources (uses)							
Transfers in		_	_	_	_	_	
Transfers (out)			-	_	_	_	
Total other financing sources (uses)							
3 (,	-			_			
Excess of revenues and other sources							
over (under) expenditures and other (uses)	(33,3	91) (5,251)	(7,166	(695)	(166)	568	
Fund balances - July 1	18,3	5,278	8,694	695	166		
Fund balances - June 30	\$ (15,0	49) \$ 27	\$ 1,528	\$ -	\$ -	\$ 568	

# COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - NONMAJOR SPECIAL REVENUE FUNDS FOR THE YEAR ENDING JUNE 30, 2011

	Rural Education Achievement		Language Arts		Ent	Local itlement eschool	Sta	State bilization
Revenues								
Intergovernmental revenue	\$	29,065	\$	-	\$	1,419	\$	23,816
Total revenues		29,065		-		1,419		23,816
Expenditures								
Education		29,065		-		955		40,830
Total expenditures		29,065		-		955		40,830
Excess of revenues over (under) expenditures		<u>-</u>				464_		(17,014)
Other financing sources (uses)								
Transfers in		-		-		-		25,729
Transfers (out)		-		(1,171)		-		-
Total other financing sources (uses)		-		(1,171)		-		25,729
Excess of revenues and other sources over (under) expenditures and other (uses)		_		(1,171)		464		8,715
over (under) experiorales and other (uses)		_		(1,171)		404		0,713
Fund balances - July 1		932		1,171		110		(19,072)
Fund balances - June 30	\$	932	\$		\$	574	\$	(10,357)

# COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - NONMAJOR SPECIAL REVENUE FUNDS FOR THE YEAR ENDING JUNE 30, 2011

	ARRA Title IA	ARRA Local Entitlement	ARRA Preschool	ARRA Title IID	Totals	
Revenues						
Intergovernmental revenue	\$ -	\$ 53,165	\$ 1,488	\$ -	\$ 263,451	
Total revenues		53,165	1,488		263,451	
Expenditures						
Education	19,641	39,966	824	1,822	333,702	
Total expenditures	19,641	39,966	824	1,822	333,702	
Excess of revenues over (under)						
expenditures	(19,641)	13,199	664	(1,822)	(70,251)	
Other financing sources (uses) Transfers in Transfers (out)	- -	- -	- -	<u>-</u>	25,729 (1,171)	
Total other financing sources (uses)		-			24,558	
Excess of revenues and other sources over (under) expenditures and other (uses)	(19,641)	13,199	664	(1,822)	(45,693)	
Fund balances - July 1	19,641	972	317	1,822	39,068	
Fund balances - June 30	<u>\$ -</u>	\$ 14,171	\$ 981	\$ -	\$ (6,625)	

# COMBINING BALANCE SHEET - NONMAJOR PERMANENT FUNDS JUNE 30, 2011

	metery Fund	Holdsworth Scholarship		Lawrence Family Trust		Dorothy Dunnells		Holdsworth Trust			Total
ASSETS Cash Investments Due from other funds	\$ 9,583	\$	51,092	\$	3,166	\$	9,034	\$	30,105	\$	72,875 30,105
Total assets  LIABILITIES AND FUND EQUITY	\$ 9,583	<u>\$</u>	51,092	\$	3,166	<u>\$</u>	9,034	<u>\$</u>	30,105	<u>\$</u>	102,980
LIABILITIES  Due to other funds  Total liabilities	\$ <u>-</u>	\$	<u>-</u>	\$	<u>-</u>	\$	<u>-</u>	\$	<u>-</u>	\$	<u>-</u>
FUND EQUITY Fund balances Nonspendable Restricted Committed Assigned Unassigned Total fund equity	 9,583 - - - - 9,583		51,092 - - - 51,092		3,166 - - - 3,166		9,034 - - - 9,034		30,105 - - - 30,105		- 102,980 - - - - 102,980
Total liabilities and fund equity	\$ 9,583	\$	51,092	\$	3,166	\$	9,034	\$	30,105	\$	102,980

# COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - NONMAJOR PERMANENT FUNDS FOR THE YEAR ENDING JUNE 30, 2011

	Cemetery Fund		Holdsworth Scholarship		Lawrence Family Trust		Dorothy Dunnells		Holdsworth Trust		Total	
Revenues												
Investment income	\$	19	\$	328	\$	6	\$	43	\$	2,313	\$	2,709
Other income						1,000		-				1,000
Total revenues		19		328		1,006		43		2,313		3,709
Expenditures												
Cemetery expenses		-		-		-		_		_		-
Scholarship / other		-		4,000		300		600		-		4,900
Total expenditures		-		4,000		300		600		-		4,900
Excess of revenues over (under)												
expenditures		19		(3,672)		706		(557)		2,313		(1,191)
Other financing sources (uses) Operating transfers (out) Total other financing sources (uses)		<u>-</u>		<u>-</u>		<u>-</u>		<u>-</u>		<u>-</u>		<u>-</u>
Excess of revenues and other sources over (under) expenditures and other (uses)		19		(3,672)		706		(557)		2,313		(1,191)
Fund balance - July 1		9,564		54,764		2,460		9,591		27,792	1	04,171
Fund balance - June 30	\$	9,583	\$	51,092	\$	3,166	\$	9,034	\$	30,105	\$ 1	02,980