

**Town of Acton, Maine**  
**Planning Board Meeting Minutes**  
**Date: December 21, 2023**

**Members Present:**

Christopher Whitman (Chairman), Gavin Maloney (Vice-Chairman), John Qua, Adam Brock (Alternate).

**Also Present:**

Jason Sevigny (Code Enforcement Officer), David Riley (Land Use Assistant)

**Absent:**

Pat Pearson, Ryan Gleason, Andrew Johnson

**Pledge of Allegiance**

**Designate Alternates:**

N/A

**Approval of Minutes:**

*Gavin Maloney – “I’ll make a Motion that we accept the Minutes from December 7<sup>th</sup> as written.”*

*Adam Brock – “I’ll Second that.” Motion Passed 4 – 0.*

**Old Business:**

None

**New Business:**

**This meeting is closed to any new business.**

**Round Table Discussions:**

The Planning Board held round table discussions around possible ordinance changes for submittal at the 2024 Acton Town Meeting. The areas of interest were

around Waiver requests from residents during applications for Conditional Use and Site Plan Review projects. Another area of discussion was around the amount of material allowed to be moved when grading and filling a parcel of land. The last area of discussion was around adding language to the Zoning Ordinance around pet burials and observing distances from wells and other resource protection areas. For more detailed information about the round table discussions, please see the recording for this meeting on the Town of Acton Website.

**Pending Projects:**

**None**

***John Qua – “I move that we adjourn Mr. Chairman.”***

***Adam Brock – “I’ll Second that.” Motion Passed 4 – 0.***