

TOWN OF ACTON SELECT BOARD MEETING

May 1, 2024

6:00pm

1. CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE

2. WARRANTS/BILLS

3. APPROVAL OF AGENDA

4. MINUTES OF LAST MEETING

*****No video prior to this section*****

Norwood made a motion to approve the minutes from April 24; seconded by Walsh. All in favor. Motion carried.

5. TOWN ADMINISTRATOR WEEKLY UPDATE

Roux spoke with the auditor to go review checks and balances. They discussed a proposal for next year's audit.

6. DEPARTMENT HEAD / COMMITTEE CHAIR UPDATES

n/a

7. LIAISON UPDATES

McGurty: Municipal Management / Warrant & Finance, APAT, Cemetery

n/a

Walsh: Fire Department, Transfer Station, Lincoln School

The Town received another set of plans for the Transfer Station and will be reviewing them with the Superintendent.

Norwood: School Department, Conservation / Forest, Mary Grant

Norwood is focusing on getting the last seat on the Forest and Conservation Committee filed.

Winchell: Roads & Road Committee, Recreation Committee

Winchell, Jr. advised he met with the Engineer at the Rec Field today to discuss the parking lot. He expects another set of plans shortly. They discussed the possibility of moving the entrance.

8. OLD BUSINESS

A. Barn Lights Liquor License

The Fire Chief has no concerns, and the town is all set to proceed.

McGurty made a motion to approve a license for alcohol for Barn Lights, located at 189 Hopper Road; seconded by Walsh. All in favor. Motion carried. Signed.

9. NEW BUSINESS

A. Commercial Hauler Application

Roux advised Quinton Lacey, of 53 Nason Road, applied for a Commercial Haulers Permit: he has completed all requirements per the town, paid fees, provided liability insurance, and signed off on the solid waste ordinance. Winchell, Jr., and Walsh confirmed there are now three commercial haulers. Winchell, Jr. questioned if there is a commercial haulers list for access. Roux will post.

McGurty made a motion to approve a Commercial Hauler Permit for Quinton Lacey at 53 Nason Road; seconded by Norwood. All in favor. Motion carried.

B. Executive Session 405 - 6 A -1 Personnel Issue

Norwood made a motion to go into Executive Session 405 6 A 1 at 6:12pm; seconded by Walsh. All in favor. Motion carried.

Norwood made a motion to come out of Executive Session 405 6 A 1 at 6:29pm; seconded by Walsh. All in favor. Motion carried.

Roux announced that additional interviews occurred for the Deputy Town Clerk position. Three candidates were called back for a second round of interviews. The town would like to move forward with candidate A.

Walsh made a motion to make a formal offer to Candidate A for the Deputy Clerk position; seconded by Norwood. All in favor. Motion carried.

10. PUBLIC COMMENT

Jon Denekamp: there was a great turnout on Saturday for the Spring townwide cleanup. There were approximately 50-60 volunteers, covering almost twice as much ground as last year. During the day, multiple residents passed by and collected trash to take to the Transfer Station.

Denekamp extended thanks to the volunteer coordinators, kitchen volunteers, and those that donated.

Norwood made a motion to adjourn the meeting; seconded by Walsh. All in favor. Motion carried.

11. PENDING

12. ANNOUNCEMENTS

On Website

13. MEMBERS PRESENT: David Winchell, Jr., Tom McGurty, Ed Walsh, Daniel Norwood, Jennifer Roux

14. ATTENDANCE