

## **Town of Acton Job Opportunity**

The Town of Acton is currently accepting resumes for Recreation Director. This position reports to the Town Administrator and Select Board and is responsible for the management and leadership of the Recreation Department and its seasonal temporary volunteers.

Candidates must demonstrate strong leadership and management skills while demonstrating knowledge of the fundamentals and accepted practices in Recreational operations, administration, organization, budgeting, team building and social media.

The position is a stipend position. The ability to work a varied schedule to include evenings and weekends depending on season and activities is a must.

A complete resume, with a cover letter, should be delivered to the Town Administrator, Town of Acton, 35 H Road, Acton Maine 04001 or email to [jroux@actonmaine.org](mailto:jroux@actonmaine.org). The Town of Acton is an EOE and reserves the right to reject any and all resumes.

Position will remain opened until filled.