

TOWN OF ACTON SELECT BOARD MEETING

September 4, 2024

6:00pm

1. CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE

2. WARRANTS/BILLS

3. APPROVAL OF AGENDA

Norwood made a motion to approve the agenda for September 4, 2024; Walsh seconded. All in favor. Motion carried.

4. MINUTES OF LAST MEETING

Walsh made a motion to approve the minutes for August 28, 2024; Norwood seconded. All in favor. Motion carried.

5. TOWN ADMINISTRATOR WEEKLY UPDATE

n/a

6. LIASION UPDATE

McGurty: Municipal Finance, Warrant & Finance Committee, APAT

- Audit – still working on it. Auditors are coming September 11, 12, and 13th. This Friday is the last deadline to get them the last of the requested documents.
- Some money was taken out of the Wisdom Tree fund to update the operating account. Thanked Town Administrator for taking care of that.
- McGurty and Roux met with the design company for the exterior of the town hall complex and will share with the Select Board; will be getting preliminary estimates.

Walsh: Transfer Station, Mary Grant Committee, Animal Control Officer

- Mary Grant's next meeting is Sept. 7th.
- Animal control has completed 2 sessions of on-going training.

Norwood: Fire Department, Recreation Committee, Conservation Forest Committee

- Fire Dept - Fire Chief is still working on requested information to present to the Select Board.
- Recreation Committee - still looking to hire a Rec Director and fill committee seats. There are a couple soccer games scheduled and work is continuing on Cheering and Basketball.
- Conservation Forest Committee will be meeting September 10th.

Denekamp: School Department, Planning Board/Land Use, Cemetery Committee

- Met with a potential Cemetery Committee member; recommends appointment.

Winchell Jr.: Roads & Road Committee, Municipal Grounds

- Municipal Grounds - Winchell will provide an update next week.
- Town Administrator stated Ken Allen proposed moving some monuments and will connect with Winchell. Winchell will ask contractor if willing to work with volunteers.

7. DEPARTMENT HEAD / COMMITTEE CHAIR UPDATES

n/a

8. OLD BUSINESS

A. Skid Steer Bids

The Town Administrator recapped the bid numbers:

Jordan Equipment Co.	\$ 60,709.20
United Ag & Turf Bid #1	\$ 68,124.02
United Ag & Turf Bid #2	\$ 63,242.48
MB Tractor	\$ 55,319.00
Milton Tractor	\$ 64,095.00
Chadwick Baross	\$ 70,000.00

After review of numbers, there are two bids being considered. Winchell proposed this item be tabled until next week so that the Select Board can go look at the equipment and review skid steers, pushers and forks.

B. Brush/Chipping Bids

Brush/chipping bids came in at:

Hawkes Tree Service	\$ 10,000
JA Simpson	\$ 15,000

- Hawkes' liability insurance and workers compensation was received.
- Hawkes' is a big company who has been in business for over 20 years with 25 employees. They handle several Transfer Stations including Phippsburg and can do the work in about 3 weeks . A link of bid details was sent to the Select Board to review; presentation was very professional.
- JA Simpson has also provided liability insurance and workers compensation and can do work by 12/31/24.
- Confirmed low bid was to grind, remove brush and chips from Transfer Station; contaminants would be left behind.

Walsh made a motion to award the Brush/Chipping bid to Hawkes' Tree Service for \$10,000; Norwood seconded. All in favor. Motion carried.

9. NEW BUSINESS

A. Sand Bid

The Town Administrator reported that the Road Commissioner asked for the Sand bid to be put on the agenda. The Sand Bid is similar to last year's bid stating the Town of Acton is soliciting bids for upto 3,000 yards of 3/8 " screened winter sand. Return bids by Wednesday, September 25, 2024. Bid asks for the amount per yard to be delivered to 890 Sanborn Road (Up to 3,000 yards and asks if bidding company has normal year round business hours outside of routine weekends and holidays. This will be sent out for a few weeks.

B. Appointments

Denekamp made a motion to appoint Amy Merrow to the Cemetery Committee until 6/30/25; Walsh seconded. All in favor. Motion carried.

C. Moose Pond Boat Access – tabled.

10. PUBLIC COMMENT

Joe Ruma approached the Select Board and asked if the Skid Steers were going to be demo'd. The Select Board responded that they will be demoing the machines and have enough experience to make a decision. The Transfer Station Superintendent has been following the process and trusts the Select Boards recommendations.

11. MEMBERS PRESENT - David Winchell, Jr., Tom McGurty, Ed Walsh, Daniel Norwood, Jon Denekamp and Jennifer Roux.

12. ATTENDANCE – Joyce Bakshi and Joe Ruma

Norwood made a motion to adjourn at 6:15 pm; seconded by Walsh. All in favor. Motion carried.