

TOWN OF ACTON SELECT BOARD MEETING

September 25, 2024

6:00pm

1. **CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE**

2. **WARRANTS/BILLS - Signed**

3. **APPROVAL OF AGENDA**

Walsh made a motion to approve the agenda for September 25, 2024; Norwood seconded. All in favor. Motion carried.

4. **MINUTES OF LAST MEETING**

Winchell made a motion to approve the minutes for September 18, 2024; Denekamp seconded. All in favor. Motion carried.

5. **TOWN ADMINISTRATOR WEEKLY UPDATE**

- Clarified EMA Director's term expired 8/31/24 and it was not a resignation as reported last week but notification of no interest continuing. This position will be posted and advertised.
- A Public Hearing has been scheduled for Thursday, Oct 3, 2024 at 6 pm –Martel Estates, 760 Young's Ridge Road. Discussion of Preliminary Subdivision for 10-lot subdivision including lot line adjustments
- Denekamp has scheduled York County's Resilience Workshop (CRP) on Thursday, October 10, 2024 from 6 – 8pm at Town Hall. All Acton members are invited to attend workshop focus on enhancing the town's resilience to climate change.
- Gave notice of the open position for the Firefighter/EMT/Paramedic as preferred; the full details are available on the website. Applications due on or before October 11, 2024.
- General Assistance Public Hearing is scheduled for October 9, 2024. Yearly acceptance of minimums and maximums that the State sets.

6. **LIASION UPDATE**

McGurty: Municipal Finance, Warrant & Finance Committee, APAT

- Municipal Finance - Received a final draft of a profit loss statement for the town. Jennifer Roux, Lauren and Mark Roy have been working on a variance analysis to identify major reasons for any significant variance to the various lines. Once complete and audit is available, it will be made available to the public.

With regards to managing cash and investment portfolio, McGurty was pleased that Jennifer Roux has taken this role on. McGurty indicated he received a call this week about normal process of taking one of the Treasury bills which is maturing and rolling it over to a ninety-day key bill. The Fed's have reduced the interest rate by 0.5% which is making its way into the Treasury bills that were purchased. Jennifer called with options; spoke with TD bank for a recommendation. Money will be staying in Wisdom Tree US Treasury fund as rates have not really changed there. The town will continue to earn something in excess of 5% for as long as the town can. This is going to go down when the tax and revenue estimations are given as

reflected in the budget. But no one knows how far the drop will be; monitoring will continue. Jennifer, Lauren and Anthony are managing this with McGurty approving; actual work is being done by Jennifer. Thank you. Key point is that it is a lot higher than the 4.5 offered by Partners.

Walsh: Transfer Station, Mary Grant Committee, Animal Control Officer

- Mary Grant's Pumpkin carving event is on October 5th from 1 – 3pm. Plenty of pumpkins and things for the kids.
- Transfer Station Contract Negotiations - On subcommittee to go over the rates of the upcoming contract due next June. Trying to get new contract in place by the end of this year. Had several meetings whereas choice was narrowed down to two companies; one company was eliminated due to not being able to meet the quantity of trash and demo that the tri-counties' towns dispose of; leaving two companies to be considered. Next meeting is next Tuesday. Tri-county meeting to follow and then a decision will be made. A lot of work has been done behind the scenes to meet all needs. Long-term estimate is 3 – 5 years; most companies do not want to go 5.

Norwood: Fire Department, Recreation Committee, Conservation Forest Committee

- Met with Chief Ham to go over job posting and also worked with him on proposal the Board asked him for. Work to prepare him for when he comes before the Board.
- The recreation committee is still looking for members. Received resumes of candidates for the Rec director position. Interviewed one candidate today and looking to review second candidate; schedule date for second candidate is tomorrow at 6 pm.
- Conservation Forest Committee has scheduled their next meeting Tuesday, October 1st. Last week appointed a board member which has now officially filled the Board; that is a good thing as this is the first time we have had all positions filled.

Denekamp: School Department, Planning Board/Land Use, Cemetery Committee

- No updates.

Wichell: Road Committee, Municipal Grounds

- Met with Road Committee on September 24th. Article 43's submitted were discussed; conversations about descriptions and what was being submitted for estimates and adjustments which were received today. Talked about because funds running and how to move forward. Leg work is being done with Lake Associations and getting them onboard. Committee thinks they can make this work. Concerned about lack of funds and put a motion forward to ask the Board to put forward \$9,000 for this year (April to July). Concern is that three roads come in during that period of time there will be no funds available.

7. **DEPARTMENT HEAD / COMMITTEE CHAIR UPDATES**

A. Robin Ham, Transfer Station – Chipping is done. There is about a half a load of chips available for anyone who wants them; company did not want to bring in full truck for amount left. These can be loaded by hand. Estimate there is about 36 yards left; they should have taken them. Can't be using a skid steer to load. Will Langley indicated he can take them and can get rid of them. Board agreed. Board encouraged Robin that next time, make sure they are taken.

8. **OLD BUSINESS**

9. **NEW BUSINESS**

A. Sand Bid

Town Administrator opened the following bids:

Company	Per yard delivered	Outside Yard
Pepin & Sons	\$20.00	Yes
Northeast Excavation	\$17.75	Yes
Milton Mason LLC	\$12.95	Yes
Allstate Material (Carroll)	\$18.04	Yes
Seth McCoy	\$14.25	Yes
Curtis	\$13.20	Yes

McGurty asked about timeline from when you place the call for more material and when you receive it. Timeline is not a question. Generally call early; know when will be needing more.

The Board asked Mr. Langley to contact the lowest three bidders and get a sand sample and make a recommendation next week. Langley agreed,

B. Liquor License Applications

McGurty made a motion to approve the alcohol permit for Atwater Holding LLC for an event to be held on October 12, 2024; Norwood seconded. All in favor. Motion carried.

McGurty made a motion to approve the liquor license for Above and Beyond Catering for a wedding event to be held on October 4, 2024; Norwood seconded. All in favor. Motion carried.

C. Article 43 Requests

Recap was made by Winchell during his update. Town Administrator indicated that she had received new information and can provide for review and then put on the next agenda unless the Board wanted to make a decision. Jay Ward called and stated he was expecting the information. Winchell asked if Jay Ward had seen them. Response no they were just received. Winchell indicated the motion made at the committee meeting was to approve with the Board making a decision. Winchell made the recommendation to see more information out of the quotes. Town Administrator will move to agenda after executive session; motion to be heard out of order.

D. Special Town Meeting

The Board had discussions on the following items as warrants for a Special Town Meeting.

- Article 43
- Skid Steer
- Transfer Station
- Sherriff's Contract
 - i. McGurty was interested in public input for this item; October 9th was proposed as a public hearing/informational night.
- Wilson Lake Boat Launch Land Purchase

E. Executive Session M.R.S.A. 405 6 A 1 – Personnel

Norwood made a motion to go into Executive Session M.R.S.A. 405 6 A 1 – Personnel at 6:55 pm; Walsh seconded. All in favor. Motion carried.

Norwood made a motion to come out of Executive Session M.R.S.A. 405 6 A 1 – Personnel at 7:03 pm; Walsh seconded. All in favor. Motion carried.

F. Article 43 (heard out of order)

Winchell made a motion to grant Eagle Road Associatin and Lakeside Road Association their Article 43 request and split the remainder of the amount of \$4,650 to both; Norwood seconded. Vote 4 – 0. Walsh abstained. Motion carried.

10. PENDING

A. Cascade Air System

11. PUBLIC COMMENT

A. Robin Ham approached the Board to indicate that he contacted the Chipping company and they will bring a truck down and take the chips away.

B. Joyce Bakshi asked if it was ok to post the Warrant & Finance Agenda to get people interested in attending? The Town Admininstrator indicated she would be contacting the Committee Chair tomorrow and will go over that with her; she would be happy to post on website. The committee will also be asked to come to the Select Board meeting on the 9th.

12. MEMBERS PRESENT - David Winchell, Jr., Tom McGurty, Ed Walsh, Daniel Norwood, Jon Denekamp and Jennifer Roux.

13. ATTENDANCE – Robin Ham, Joyce Bakshi

Norwood made a motion to adjourn at 7:05 pm; seconded by Walsh. All in favor. Motion carried.